

**MINUTES OF THE CITY COUNCIL MEETING  
OF THE CITY OF GLENN HEIGHTS, TEXAS**

**FEBRUARY 3, 2015**

**STATE OF TEXAS** \*  
**COUNTIES OF DALLAS AND ELLIS** \*  
**CITY OF GLENN HEIGHTS** \*

On the 3<sup>rd</sup> day of February 2015 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

**CITY COUNCIL:**

Leon Tate	*	Mayor
Arleen Layne	*	Council Member
Tony Bradley	*	Council Member
Kathy Dixon	*	Council Member
Michael Jones	*	Mayor Pro Tem
Elizabeth Cox	*	Council Member

**STAFF:**

Trudy Lewis	*	City Manager
Othel Murphree	*	City Secretary
Aretha Ferrell-Benavides	*	Deputy City Manager
Phillip Prasifka	*	Chief of Police
Steve Chutchian	*	Director of Public Works
Michael Aguilera	*	Director of Finance
Kacye Harvey	*	Human Resources Administrator
Connie Hearne	*	Assistant to the City Manager
Jeremy Tennant	*	Senior Planner
Sergeant Wilson	*	Police Department

**CONSULTANTS:**

Whitt Wyatt	*	City Attorney's Office
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<b>ABSENT:</b>	Glenn George	*	Council Member
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Mayor Tate called the meeting to order at 7:02 p.m.

**INVOCATION:** Pastor Ron Adams gave the invocation.

**PUBLIC COMMENTS:** None

**PROCLAMATIONS:**

**NATIONAL AFRICAN AMERICAN HISTORY MONTH  
TEEN DATING VIOLENCE AWARENESS AND PREVENTION MONTH**

**CONSENT AGENDA:** Items listed under the consent agenda, are considered routine and are generally enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and approve the Minutes of December 17, 2014, December 30, 2014, January 6, 2015, January 13, 2015 and January 20, 2015.

Councilwoman Dixon requested the minutes be considered in two separate actions.

Councilwoman Dixon moved to approve the January 6<sup>th</sup>, January 13<sup>th</sup> and January 20<sup>th</sup>, 2015 minutes with corrections. Councilwoman Cox made the second. The motion carried with the following vote:

**VOTE:           6       Ayes – Layne, Bradley, Dixon, Tate, Jones, and Cox**

Councilman Bradley moved to approve the December 17<sup>th</sup> and December 30<sup>th</sup>, 2014 minutes. Mayor Tate made the second. The motion carried with the following vote:

**VOTE:           5       Ayes – Layne, Bradley, Tate, Jones, and Cox  
                  1       Abstain - Dixon**

**AGENDA**

2. Discuss and consider taking action on Resolution R-06-15 providing for the contribution of funds in the amount of \$114,188.00 for Right-of-Way acquisition by TxDOT for the proposed widening of F.M. 664.

Councilman Bradley moved to approve Resolution R-06-15 providing for the contribution of funds in the amount of \$114,188.00 for Right-of-Way acquisition by TxDOT for the proposed widening of F.M. 664 to be paid out of the Capital Outlay Fund, Account No. 500-5-99-5012. Mayor Pro Tem Jones made the second. The motion carried with the following vote:

**VOTE:           6       Ayes – Layne, Bradley, Dixon, Tate, Jones, and Cox**

3. Discuss and consider taking action on Resolution R-07-15 appointing an Audit Committee.

Councilman George arrived at 7:26 p.m.

Councilman Bradley moved to approve Resolution R-07-15 appointing Councilman Bradley, Mayor Pro Tem Jones and Councilwoman Cox to serve on the Audit

Committee until November 1, 2015. Mayor Pro Tem Jones made the second. The motion carried with the following vote:

**VOTE:        7        Ayes – Layne, Bradley, Dixon, Tate, Jones, Cox, and George**

4.        Discuss and consider taking action on Resolution R-08-15 authorizing the City Manager to enter into an agreement with TXU Energy for retail electric service.

Councilwoman Dixon moved to approve Resolution R-08-15 authorizing the City Manager to enter into an agreement with TXU Energy for retail electric service. Councilwoman Cox made the second. The motion carried with the following vote:

**VOTE:        6        Ayes – Bradley, Dixon, Tate, Jones, Cox, and George**  
**1        Nay - Layne**

5.        Discuss and consider taking action on S. Hampton Road improvements.

Council was briefed on the proposed improvements and was provided three improvement options.

Councilman Bradley moved to approve Option 3, to contract with an outside contractor to perform a 2" hot mix asphalt overlay over a cement stabilized subgrade within the limits of Ellis County for an estimated cost of \$250,000. Councilwoman Dixon made the second. The motion carried with the following vote:

**VOTE:        6        Ayes – Layne, Bradley, Dixon, Jones, Cox, and George**  
**1        Nay - Tate**

6.        Discuss and consider taking action on a welcome reception for the new Municipal Court Judge, Alternate Judge and Fire Chief.

Councilwoman Dixon moved to approve a welcome reception on February 10<sup>th</sup> for the new Municipal Court Judge, Alternate Judge and Fire Chief. Mayor Tate made the second. The motion carried with the following vote:

**VOTE:        7        Ayes – Layne, Bradley, Dixon, Tate, Jones, Cox, and George**

7.        Discuss and consider taking action on a program for National African American History Month.

Mayor Tate had provided a sample program.

Staff reported they had reached out for a guest speaker and is waiting to confirm and save the date notices for February 25<sup>th</sup> had been discussed.

Staff was directed to keep the Council informed and was looking forward to the event.

8.        December 2014 Financial Report.

Director of Finance, Michael Aguilera briefed the Council on the December 2014 Financial Report which included the following:

- Summary of General Fund Revenues and Expenditures - Budget vs. Actual with Prior Year Comparison
- Summary of Water and Sewer Fund Revenues and Expenditures - Budget vs. Actual with Prior Year Comparison
- Summary of Drainage Fund Revenues and Expenditures - Budget vs. Actual with Prior Year Comparison
- Summary of Other Funds Revenues and Expenditures - Budget vs. Actual with Prior Year Comparison
- December 2014 Cash and Investment Report
- December 2014 Overtime Report

Councilman George left the meeting at 8:33 p.m.

- December Check Reconciliation Register

9. FY2014-15 1<sup>st</sup> Quarter Report.

The Council was provided the FY2014-15 1<sup>st</sup> Quarter Report in a written and a verbal presentation that covered the following:

- City Secretary Department
  - City Council agendas, packets and minutes
  - Proclamations
  - Public Information Requests
  - Notices published in the City Paper
- Municipal Court
  - Cases Filed (Traffic/Non Traffic)
  - Warnings Issued
  - Revenues, reductions and jail credit
- Finance Department
  - Utility Billing
- Human Resources
  - Benefits Management
  - Special Projects
  - Risk Management
  - Talent Recruitment
  - Holiday Pay
- Planning and Economic Development
  - Permitting
  - Residential Development
  - Development Expansions and Retention
  - Community Engagement
  - New City Website
- Public Works

- Water and Wastewater Operations
- Streets
- Stormwater
- Meter Services
- Engineering
- Fire Department
  - Administration
  - Fire Services and Suppression Activities
  - Ambulance Services
  - New hires and training
- Police Department
  - Crisis Services
  - Code Enforcement
  - Animal Control
  - Communications
  - Patrol
  - Records Management
  - Criminal Investigations
  - Administration
  - Community Relations
  - Training

**10. Discuss 2015 Family Festival.**

Deputy City Manager, Aretha Ferrell-Benavides briefed the Council on:

- Key Components of a Festival.
- Current City Strengths
- Weaknesses
- Opportunities
- Threats
- Next Steps
- Themes
- Committees
- Save the date – May 30, 2015

Councilman Bradley and Councilwoman Cox volunteered to work with the Deputy City Manager on the Family Festival.

**11. Update on Get Fit Glenn Heights.**

The Human Resource Administrator, Kacye Harvey updated the Council on the Get Fit (Healthy) Glenn Heights Community Initiative. The program is proposed to cover Physical, Mental, Spiritual and Social Health by providing:

- Health Expo Kickoff – Saturday, April 4, 2015
  - 5k Walk/Run
  - Children's Activities/Games

- Fitness Classes
- Vendor Booths
- Community/Staff Activities during the month of April
  - Workout in the park
    - Designated Group Walking Program
    - Couch to 5k Program
    - 30 Day Challenge
    - Fitness Classes in the Park
- Nutritional Education Program
- Financial Education Program
- Motivational Speakers
- Personal Safety Classes for Kids
- Senior Wellness Program

Mayor Pro Tem Jones moved to extend the Council meeting to 10:10 p.m. Councilwoman Dixon made the second. The motion carried with the following vote:

**VOTE:**        4        **Ayes** Dixon, Tate, Jones, and Cox  
                   2        **Nay** – Layne and Bradley

**12.** Discuss and consider taking action on It Takes a Village to Raise Our Children community program. (Requested by Mayor Pro Tem Jones)

Councilman Jones briefed the Council on the program and said he would provide more information at the February 17<sup>th</sup> council meeting.

**13.** Discuss and consider taking action on the older dump truck with the emissions reduction plan (TERP). (Requested By Councilman George)

Moved to February 17<sup>th</sup> agenda.

**14.** Discuss and consider taking action on marketing signs/banners for the City to better communicate with the citizens and visitors. (Requested By Councilman George)

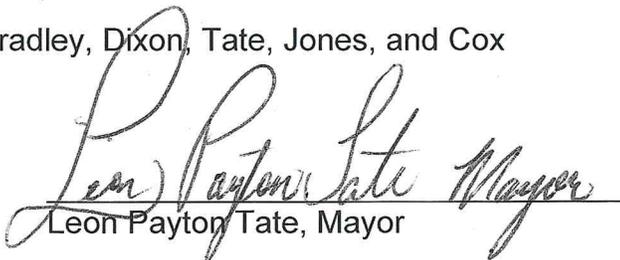
Moved to February 17<sup>th</sup> agenda.

**ADJOURNMENT**

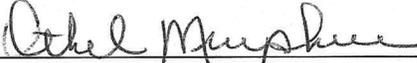
Councilwoman Dixon moved to adjourn. Mayor Pro Tem Jones made the second. The motion carried with the following vote:

**VOTE:**        6        **Ayes** – Layne, Bradley, Dixon, Tate, Jones, and Cox

Mayor Tate adjourned at 10:06 p.m.

  
 Leon Payton Tate, Mayor

Attest:

  
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Othel Murphree, City Secretary

**Passed and Approved the 17<sup>th</sup> day of February, 2015.**