

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

APRIL 21, 2015

**STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS ***

On the 21st day of April, 2015 the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Leon Tate	*	Mayor
Arleen Layne	*	Council Member
Tony Bradley	*	Council Member
Kathy Dixon	*	Council Member
Elizabeth Cox	*	Council Member

STAFF:

Aretha Ferrell-Benavides	*	Interim City Manager
Othel Murphree	*	City Secretary
Larry Pennington	*	Utilities Superintendent
Michael Aguilera	*	Director of Finance
Eddie Burns, St.	*	Fire Chief
Kacye Harvey	*	Human Resources Administrator
Sergeant Wilson	*	Police Department

CONSULTANTS:

Whitt Wyatt	*	City Attorney's Office
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ABSENT:	Michael Jones	*	Mayor Pro Tem
	Glenn George	*	Council Member

Mayor Tate called the meeting to order at 7:04 p.m.

INVOCATION: Pastor Ron Adams gave the invocation.

PUBLIC COMMENT: None

PROCLAMATIONS: Arbor Day – April 24, 2015

CONSENT AGENDA: Items listed under the consent agenda, are considered routine and are generally enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

1. Consider and approve the Minutes of April 7, 2015.

Councilwoman Dixon made a motion to approve the minutes April 7, 2015 with corrections. Councilwoman Cox made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Dixon, Tate, and Cox

AGENDA

2. Workshop Government Bond Election Process presented by First Southwest

Councilwoman Cox moved to open the workshop. Councilwoman Dixon made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Dixon, Tate, and Cox

Mayor opened the workshop at 7:09 p.m.

Mayor Pro Tem Jones arrived at 7:11 p.m.

First Southwest Company will work as an extension of the City Staff and Council throughout the process. Jason Hughes, with First Southwest briefed the Council on a Government Bond Election Process which included the following:

- Preliminary Efforts and Measures
- Involvement of Citizens and Campaign Committee
 - A Committee can enlist voter support (Council is unable to promote the election)
 - The goal is to communicate the need and convince the community of the necessity for passing the election
 - Visible, expressed, and unanimous Council support is needed
- Develop a campaign game plan/strategy
 - The City can develop factual handouts and brochures
 - The City cannot promote voting “yes”
 - Plan presentations to local groups to inform and generate support
 - Train volunteers and speakers
 - Utilize the cooperation of local media
- Possible Alternatives for Bond Election Propositions
 - Single propositions for entire bond package
 - Separate propositions for different projects or portions of bond package
 - Separate propositions for different packages or groups of projects
- Illustrative Debt Issuance timeline
- Utilize other types of debt issuances

Councilman Bradley moved to close the workshop. Councilwoman Cox made the second. The motion carried with the following vote:

VOTE: 6 Ayes – Layne, Bradley, Dixon, Tate, Jones, and Cox

Mayor closed the workshop at 7:37 p.m.

Old Business:

3. Discuss and consider taking action on the Interim City Manager's Work Plan.
(Requested by Mayor Tate)

There was a short discussion on the merits of the plan and how the plan effects the Interim City Manager. Direction was given to the Interim City Manager to move forward with the plan and provide an update on the plan at the next meeting.

New Business:

4. Interim City Manager's Report:

a. Technology Update (Report on City's Website and New E-mails)

Interim City Manager, Aretha Ferrell-Benavides briefed the City Council on the new City website, which included:

- Website development and timeline
- Functionality Feature
- New email addresses

b. Community Engagement (Report on the 2015 Family Festival)

Interim City Manager, Aretha Ferrell-Benavides briefed the City Council on the 2015 Family Festival, which included:

- Veteran's 5k Walk/Run
- 1 mile Fun Run
- Wellness Checks
- Live Music
- Competitions
- Family Activities
- Food

Mayor Tate called for a break at 8:28 p.m. and called the meeting back to order at 8:36 p.m.

5. Financial Reports:

Director of Finance, Michael Aguilera briefed the Council on following Financial Report which included:

a. March 2015 Financial Reports

- Summary of General Fund Revenues and Expenditures - Budget vs. Actual with Prior Year Comparison
- Sales Tax Comparison
- Summary of Water and Sewer Fund Revenues and Expenditures – Budget vs.

- Actual with Prior Year Comparison
 - Summary of Drainage Fund Revenues and Expenditures - Budget vs. Actual with Prior Year Comparison
 - Summary of Other Funds Revenues and Expenditures - Budget vs. Actual with Prior Year Comparison
 - March 2015 Cash and Investment Report
 - March 2015 Overtime Report
 - March 2015 Check Register
- b. Mid-Year Financial Report
- c. 2016 Budget Process and Updated Budget Calendar
- d. City Attorney Request and Billing Process

6. Discuss and consider taking action on adopting specific regulations on payday lending businesses within the City. (Requested by Councilwoman Cox)

There was a discussion on how to regulate payday lending businesses within the City and direction was given to place on the May 5, 2015 agenda.

Mayor Pro Tem Jones left the meeting at 9:23 p.m.

7. Discuss and consider taking action on smokeless tobacco/E cigarette businesses within the City. (Requested by Councilwoman Cox)

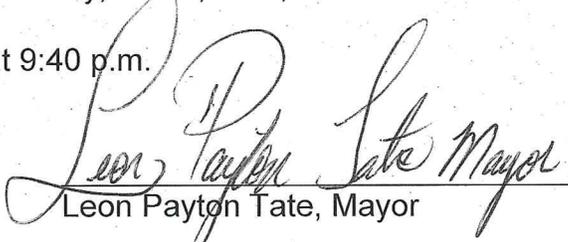
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ADJOURNMENT

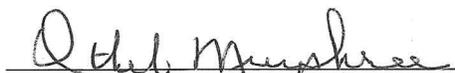
Councilwoman Dixon moved to adjourn. Councilwoman Layne made the second. The motion carried with the following vote:

VOTE: 5 Ayes – Layne, Bradley, Dixon, Tate, and Cox

Mayor Tate adjourned the meeting at 9:40 p.m.


 Leon Payton Tate, Mayor

Attest:


 Othel Murphree, City Secretary

Passed and Approved the 5th day of May, 2015.