

CD-Rom Contents:

1. Collector Training Instructions
2. Example Chain-of-custody Form (CCF)
3. Collection Procedure Presentation
4. Collection Procedure Flyer
5. Collector Exam
6. Collector Exam Key
7. Collector Training Acknowledgement of Completion

Follow the simple instructions below to complete the Oral Fluid Drug Screening Collector Training.

Training:

To begin the training, print the *Example CCF* to reference during the training presentation. With the *Example CCF* in view, open and review the *Collection Procedure Presentation* or print and review the *Collection Procedure Flyer*. It may be helpful to perform a “mock” collection while viewing the training materials.

Exam:

Print the *Collector Exam* and select the correct answer for each question.

Score Exam:

Your organization may either select a trainer to score exams or elect for each collector to self-check the exam. The *Collector Exam Key* is provided on the CD-Rom. The collector must correctly answer a minimum of ten (10) questions to receive a passing score on the exam.

Print Acknowledgement of Completion Documentation:

When the collector has received a passing score on the exam, print and complete the *Collector Training Acknowledgment of Completion*.

If you require any additional information or assistance, contact LabCorp Customer Care at 800-833-3984 or customercare@labcorp.com.