

**ELECTION ORDER FOR THE CITY OF GLENN HEIGHTS, TEXAS  
ORDINANCE NO. O-12-16**

**ORDER FOR A GENERAL ELECTION**

**AN ORDINANCE ORDERING AND PROVIDING NOTICE OF A GENERAL ELECTION FOR THE CITY OF GLENN HEIGHTS, TEXAS, TO BE HELD ON THE 8<sup>TH</sup> DAY OF NOVEMBER, 2016, FOR THE PURPOSE OF ELECTING A MAYOR AND CITY COUNCIL MEMBERS FOR PLACES 2, 4, AND 6 ON THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS; AND FURTHER PROVIDING FOR EARLY VOTING BY PERSONAL APPEARANCE; PROVIDING FOR THE ESTABLISHMENT OF POLLING PLACES; PROVIDING FOR CONTRACTS FOR JOINT ELECTION SERVICES WITH DALLAS AND ELLIS COUNTIES; AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO THE ELECTION; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING A SEVERABILITY CLAUSE; AND AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Glenn Heights (City Council) seeks to proceed with the ordering of a general election for November 8, 2016 ("Election"), and appointing election officials required for the conduct of the Election, and has deemed it advisable to call the election hereinafter ordered; and

**WHEREAS**, the City Council has authority pursuant to Chapter 31, Texas Election Code, to enter into joint election services contracts with the Dallas and Ellis County Election Officers to obtain certain election services;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS that:**

**SECTION 1.** There is hereby ordered a General Election to be participated in by the qualified voters of the City of Glenn Heights, Texas, to be held on November 8, 2016, between the hours of 7:00 am and 7:00 pm, for the purpose of electing a Mayor and three City Council members to fill places 2, 4 and 6 on the City Council.

**SECTION 2.** Candidates for Council shall meet the qualifications as prescribed by law and by the Charter of the City of Glenn Heights, Texas. Applications for a candidate to be placed on the ballot for the General Election for the Mayor and places 2, 4 and 6 on the City Council shall be filed no later than 5:00 pm on August 22, 2016.

**SECTION 3.** The election precincts for this election shall be the Dallas and Ellis County Election Precincts wholly or partially within the territorial limits of the City. The Home Rule Charter provides that members of the City Council shall run for office by Place, elected at large by the qualified voters of the entire City. Election Day polling places will

be determined in the joint election contracts. On Election Day, the polls shall be open from 7:00 am to 7:00 pm. Should a run-off election be necessary, such election shall take place in accordance with the joint election contracts and applicable state law.

**SECTION 4.** Early voting by personal appearance.

Early voting by personal appearance shall be conducted at the Dallas and Ellis County locations in accordance with the provisions of the joint election contracts and the Texas Election Code with the main early voting locations being the Glenn Heights City Hall, 1938 S. Hampton Road, Glenn Heights, Texas and the Ovilla Heights Baptist Church, 501 E. Ovilla Road, Glenn Heights, Texas 75154.

The Early Voting Clerks shall keep the main early voting location open for early voting open between the dates and hours of:

Monday, October 24, through Friday, October 28, 8:00 a.m. to 5:00 p.m.

Saturday, October 29, 7 a.m. to 7 p.m.

Sunday, October 30, 1 p.m. to 6 p.m.

Monday, October 31, through Friday, November 4, 7 a.m. to 7 p.m.

And at any other times ordered by the City Secretary in accordance with the law.

**SECTION 5.** Early voting by mail.

The City Council hereby appoints the Dallas and Ellis County Elections Administrators, as the City's Joint Early Voting Clerks as provided by the joint election contracts. Ballot applications for ballot by mail shall be addressed to the City's Joint Early Voting Clerks at the address indicated immediately below.

For Dallas County residents:

Elections Administrator  
Toni Pippins-Poole  
2377 N. Stemmons Freeway, Suite 820  
Dallas, Texas 75207

For Ellis County residents:

Elections Administrator  
Jana Onyon  
204 East Jefferson Street  
Waxahachie, Texas 75165-3752

The Joint Early Voting Clerks for the City shall collect all applications for ballots received by the City at the above addresses during the period allowed by the Texas Election Code.

**SECTION 6.** Notice of the Election shall be published one time in the English and Spanish languages, in a newspaper published in the territory that is covered by the Election and is in the jurisdiction of the City. The notice shall be published not earlier than the 30<sup>th</sup> day or later than the 10<sup>th</sup> day before the Election, as required by section 4.003 of the Election Code. Notice of the Election shall also be posted on the bulletin board on which the City Council posts notices of its meetings not later than the 21<sup>st</sup> day before the

Election. The contents of the Notice of Election shall comply with the requirements of the Election Code.

**SECTION 7.** The Election shall be conducted in accordance with the terms and conditions of certain joint election contracts and the City Manager, or her designee, is hereby authorized to execute such joint election contracts, together with any amendments thereto, as necessary to conduct the November 8, 2016 election and run-off, if any.

**SECTION 8.** The recitals contained in the preamble hereof are hereby found to be true and correct, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the City Council.

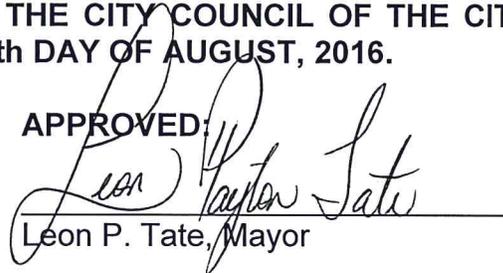
**SECTION 9.** All ordinances or parts of ordinances in force when the provisions of this Ordinance becomes effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

**SECTION 10.** Should any part, sentence or phrase of this Ordinance be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Ordinance shall not be adversely affected. No portion of this Ordinance shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Ordinance are declared to be severable.

**SECTION 11.** This Ordinance is effective immediately upon its passage and approval.

**DULY PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS ON THIS THE 16th DAY OF AUGUST, 2016.**

APPROVED:



Leon P. Tate, Mayor

APPROVED AS TO FORM:



Whitt L. Wyatt, City Attorney  
(wlw:rev08-12-16v2:78273)

ATTEST:



Juanita Willman, City Secretary