



CITY OF GLENN HEIGHTS

PUBLIC NOTICE

Effective March 18, 2020

City Hall and Public Works Buildings are **CLOSED** to the Public for In-Person Transactions

In response to the public health directives designed to prevent the community spread of COVID-19 among the general public, the City of Glenn Heights has closed City Hall and the Public Works building to the public for in-person transactions.

Services and support will continue to be provided by mail, email, phone, drop box, and video while in-person services are unavailable.

External document stations are located at City Hall and Public Works

- Hard copies of applications and forms can be obtained by the public in the document holder at each location
- Documents and payments can be placed into the mail slot at City Hall and at Public Works in the drop box
- Forms can also be downloaded and printed from the City website

Municipal Court

- For Municipal Court transactions the public is advised to reach the court by phone or email to discuss available options.

Phone and video calls with City Staff

- To contact **Utility Billing** call: (972) 223-1690 ext. 121
To contact **Municipal Court** call: (972) 223-1690 ext. 275
To contact **City Secretary's Office** call: (972) 223-1690 ext. 125
To contact **Planning & Development and Public Works** call: (972) 223-1690 ext. 451
- For a video call with city staff **download WhatsApp or Google Duo** on your smart device
To contact **Utility Billing** for video call dial (214) 878-4275 using the App
To contact **Municipal Court** for video call dial (469) 982-6121 using the App
To contact **Public Works, Planning and Building Permits** for a video call dial (214) 789-0568

Please visit our website: glennheightstx.gov for information and updates.