



City of Glenn Heights

City Council Meeting

Agenda Packet

May 19, 2020

Meeting starts at 7:00 p.m.



**NOTICE AND AGENDA  
CITY COUNCIL  
TUESDAY, MAY 19, 2020 7:00 P.M.  
REGULAR CITY COUNCIL MEETING**

Notice is hereby given in accordance with the Order of the Office of the Governor issued March 16, 2020, that the City of Glenn Heights will conduct a Regular Meeting by telephone and video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Novel Coronavirus (COVID-19).

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <https://www.glennheightstx.gov/AgendaCenter>.

To view this Council Meeting live, please use the following link (you are not required to have a Facebook account to access this meeting):  
<https://www.facebook.com/CityofGlennHeights>.

Notice is hereby given that the City of Glenn Heights City Council will hold a Regular City Council Meeting on Tuesday, May 19, 2020, beginning at 7:00 P.M. via telephone and video conference as prescribed by Vernon’s Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda.

**CALL TO ORDER**

**INVOCATION** – Council Member Machanta Newson

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

If you would like to make a Public Comment during the “Public Comment” portion of the meeting, please email Brandi Brown, City Secretary, at [brandi.brown@glennheightstx.gov](mailto:brandi.brown@glennheightstx.gov) no later than **6:00 P.M. on May 19, 2020**. Please include the following information in your email:

- Name
- Address
- Email Address and Phone Number
- Agenda Item or General Subject of Your Comment

Once your request is received, you will be given information to access the meeting via telephone or video conference (which provides two-way communication during the Public Comment portion of the meeting).

**PROCLAMATION**

- High School Senior Recognition Month, May 2020
- National Stroke Awareness Month, May 2020

- National Emergency Medical Services Week, May 17-23, 2020
- Memorial Day, May 25, 2020

## CONSENT AGENDA

1. Discuss and take action to approve City Council Meeting Minutes of the May 5, 2020, Regular Called City Council Meeting. (Brandi Brown, City Secretary)

## AGENDA

### **PUBLIC HEARINGS (Agenda Items 1 and 3):**

If you would like to make a comment during a “Public Hearing” portion of the meeting, please email Brandi Brown, City Secretary, at [brandi.brown@glennheightstx.gov](mailto:brandi.brown@glennheightstx.gov) no later than **6:00 P.M. on May 19, 2020**. Please include the following information in your email:

- Name
- Address
- Email Address and Phone Number
- Agenda Item

Once your request is received, you will be given information to access the meeting via telephone or video conference (which provides two-way communication during the Public Hearing portion of the meeting).

1. Public hearing on a proposed Ordinance, Ordinance O-08-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 10.502-acre tract described as Lot 3 of Williams Farm, located at 3119 South Hampton Road, Glenn Heights, Ellis County, Texas as described and depicted in Exhibit A hereto zoned Single Family-1 (“SF-1”) to add a Specific Use Permit for the construction and agricultural use of an accessory structure with a floor area of 2,732 square feet; repealing all conflicting Ordinances, Orders or Resolutions; providing a severability clause; and providing an effective date. (Brian Lockley, Deputy City Manager)
2. Discuss and take action to approve Ordinance O-08-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 10.502-acre tract described as Lot 3 of Williams Farm, located at 3119 South Hampton Road, Glenn Heights, Ellis County, Texas as described and depicted in Exhibit A hereto zoned Single Family-1 (“SF-1”) to add a Specific Use Permit for the construction and agricultural use of an accessory structure with a floor area of 2,732 square feet; repealing all conflicting Ordinances, Orders or Resolutions; providing a severability clause; and providing an effective date. (Second Reading) (Brian Lockley, Deputy City Manager)
3. Public hearing on a proposed Ordinance, Ordinance O-09-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning

Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 1.740-acre tract of land situated in the John F Porter Abstract, Survey No. 1118, located at 610 East Bear Creek Road, Glenn Heights, Dallas County, Texas as described and depicted in Exhibit A attached hereto zoned retail (“R”) to add a Specific Use Permit for the sale of off-premises consumables via a self-serve vending kiosk; repealing all conflicting Ordinances, Orders or Resolutions; providing a severability clause; and providing an effective date. (Brian Lockley, Deputy City Manager)

4. Discuss and take action to approve Ordinance O-09-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 1.740-acre tract of land situated in the John F Porter Abstract, Survey No. 1118, located at 610 East Bear Creek Road, Glenn Heights, Dallas County, Texas as described and depicted in Exhibit A attached hereto zoned retail (“R”) to add a Specific Use Permit for the sale of off-premises consumables via a self-serve vending kiosk; repealing all conflicting Ordinances, Orders or Resolutions; providing a severability clause; and providing an effective date. (Second Reading) (Brian Lockley, Deputy City Manager)
5. April 2020 Financial Report. (Phillip Conner, Finance Director)
6. Discuss and take action to approve Resolution R-12-20, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the Mayor to execute an Agreement of Cooperation with Dallas County for CDBG/HOME/ESG Programs for Federal Fiscal Years 2021, 2022, and 2023; and providing for an effective date. (Marlon Goff, Economic Development Administrator)

## **ADJOURNMENT**

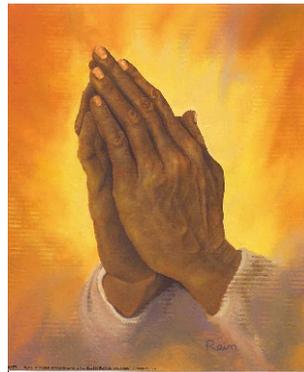
In accordance with the Americans with Disabilities Act, If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email [brandi.brown@glennheightstx.gov](mailto:brandi.brown@glennheightstx.gov). Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda were posted in a place convenient to the Public at Glenn Heights City Hall, 1938 South Hampton Road, Glenn Heights, Texas by 5:00 p.m. on Friday, May 15, 2020, Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

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Brandi Brown, City Secretary

# Invocation



Council Member Machanta Newson





PROCLAMATION SUMMARY SHEET  
MAY 19, 2020

- High School Senior Recognition Month, May 2020
- National Stroke Awareness Month, May 2020
- National Emergency Medical Services Week, May 17-23, 2020
- Memorial Day, May 25, 2020

# PROCLAMATION



**Office of the Mayor • City of Glenn Heights**

**High School Senior Recognition Month  
May 2020**

**Proclamation Honoring the City of Glenn Heights' Graduates  
of the May 2020 Classes of DeSoto and Red Oak Independent School Districts**

- WHEREAS,** the 2019-2020 academic year was suspended and the status of commencement ceremonies remain uncertain due to the global coronavirus pandemic; and
- WHEREAS,** families, friends, neighbors, and educators should encourage everyone to focus on the abilities of all young people and honor their hard work; and
- WHEREAS,** Glenn Heights students in DeSoto and Red Oak Independent School Districts have contributed greatly to our community, and the most effective way to increase awareness to the value of education and to honor graduating seniors is through everyone's active participation in community activities and the openness to learn and acknowledge each individual's abilities, talents and contributions, and the importance of education; and
- WHEREAS,** during this generational challenge, our students represent a bright future and will continue along the path of service and leadership in our community and nation; and
- WHEREAS,** we encourage all citizens to support opportunities for graduating seniors in our community, including military service, higher education, trades, housing, employment, and recreational activities.

**NOW, THEREFORE, I, Harry A. Garrett,** Mayor of the City of Glenn Heights, Texas, do hereby recognize the high achievement of graduating members of the Class of 2020, and on behalf of the residents of the City of Glenn Heights, offer our heartfelt congratulations.

**BE IT FURTHER RESOLVED, I, Harry A. Garrett,** Mayor of the City of Glenn Heights, Texas hereby proclaims the Month of May 2020 as **High School Senior Recognition Month.** Go Eagles and Go Hawks!

**IN WITNESS WHEREOF,** I have hereunto set my hand this nineteenth day of May in the year of our Lord two thousand twenty.

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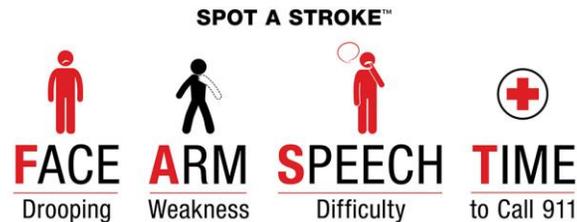
Harry A. Garrett, Mayor  
Glenn Heights, Dallas County, Texas

# PROCLAMATION



Office of the Mayor • City of Glenn Heights

National Stroke Awareness Month  
May 2020



[StrokeAssociation.org](http://StrokeAssociation.org)



**WHEREAS,** stroke is the fifth leading cause of death in the United States and is a major cause of serious disability for adults. About 795,000 people in the United States have a stroke each year, killing about 130,000 people nationwide, making this condition the number 2 cause of death worldwide; and

**WHEREAS,** new and effective treatments have been developed to treat and minimize the severity and damaging effect of strokes, much more research is needed. And although Americans are more aware of the risk factors and warning signs for stroke than in the past, one-third of adults cannot identify any symptoms; and

**WHEREAS,** the good news is that 80 percent of strokes are preventable by eating right and exercising regularly, by getting regular physicals and working with your primary care physician to control your cholesterol and blood pressure, and by familiarizing ourselves with the F.A.S.T. acronym – **f**ace drooping, **a**rm weakness, **s**peech difficulty, and **t**ime to call 9-1-1.

**NOW, THEREFORE, I, Harry A. Garrett,** Mayor of the City of Glenn Heights, Texas, do hereby proclaim May 2020 as **National Stroke Awareness Month** in the City of Glenn Heights, and urge all residents to familiarize themselves with the warning signs, symptoms and risk factors associated with stroke so that we might begin to reduce the devastating effects stroke imposes on our community. I also encourage all residents to be an advocate for early stroke intervention by increasing their awareness about the signs and symptoms of stroke and its devastating effects.

**IN WITNESS WHEREOF,** I have hereunto set my hand this nineteenth day of May in the year of our Lord two thousand twenty.

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Harry A. Garrett, Mayor  
Glenn Heights, Dallas County, Texas

# PROCLAMATION



Office of the Mayor • City of Glenn Heights

National Emergency Medical Services Week  
May 17-23, 2020



**WHEREAS,** during Emergency Medical Services Week, we pay tribute to our Nation's Emergency Medical Services (EMS) providers, whose selfless dedication and extraordinary efforts help save countless lives each day. As the first link to emergency medical care, EMS personnel are a critical component of our healthcare system. Day or night, faithful EMS first responders, many of whom are volunteers, intensively prepare for and stand at the ready to help our community through chaotic and distressing situations; and

**WHEREAS,** in every circumstance, and in crises where every second counts, EMS providers demonstrate courage and devotion to saving lives. They protect the health and safety of others with unmatched skill and extraordinary resolve. This week, and always, we express our endless gratitude and respect to the fine men and women of our community's EMS agencies for their continued commitment to excellence in emergency care; and

**WHEREAS,** EMS providers are especially important now as they are operating in a tremendous role during the current coronavirus pandemic. We all recognize that EMS professionals are on the frontlines of the crisis everyday - planning, adapting, and responding to take care of their citizens and communities. As a result, this year's campaign will focus on recognizing the selfless calling that makes EMS so vital. The 2020 EMS Week theme is ***Ready Today. Preparing for Tomorrow.*** This theme, which was developed long before the COVID-19 crisis, is particularly meaningful now as we see the EMS community rallying to continue to support those affected by this crisis, all while still responding to the everyday emergencies that continue to occur in our communities. Now more than ever, it is important that we honor and celebrate our EMS professionals who are supporting our health and well-being.

**NOW, THEREFORE, I, Harry A. Garrett,** Mayor of the City of Glenn Heights, Texas, do hereby proclaim May 17-23, 2020, as **National Emergency Medical Services Week** in the City of Glenn Heights, and encourage all residents to observe this occasion by showing their support for local EMS professionals through appropriate programs, ceremonies, and activities.

**IN WITNESS WHEREOF,** I have hereunto set my hand this nineteenth day of May in the year of our Lord two thousand twenty.

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Harry A. Garrett, Mayor  
Glenn Heights, Dallas County, Texas

# PROCLAMATION



**Office of the Mayor • City of Glenn Heights**

**Memorial Day  
May 25, 2020**

**WHEREAS,** on Memorial Day, we pause in solemn gratitude to pay tribute to the brave patriots who laid down their lives defending peace and freedom while in military service to our great Nation. We set aside this day to honor their sacrifice and to remind all Americans of the tremendous price of our precious liberty; and

**WHEREAS,** throughout the history of our Republic, courageous Americans have purchased our cherished freedom with their lives. The 151 National Cemeteries serve as the final resting place for millions of people, including veterans from every war and conflict, many of whom died while serving our country. We remain duty bound to honor those who made the ultimate sacrifice on our behalf and to remember them with thankfulness and unwavering pride. The fallen, our treasured loved ones, friends, neighbors, and fellow citizens, deserve nothing less from a grateful Nation; and

**WHEREAS,** today, and every day, we revere those who have died in noble service to our country. I call upon all residents to remember the selfless service members who have been laid to rest in flag-draped coffins and their families who have suffered the greatest loss. The sacrifices of these men and women demand our Nation's highest honor and deepest gratitude. On this day, let us also unite in prayer for peace in our troubled world so that future generations will enjoy the blessings of liberty and independence.

**NOW, THEREFORE, I, Harry A. Garrett,** Mayor of the City of Glenn Heights, Texas, do hereby proclaim **Memorial Day**, May 25, 2020, as a day of City-wide prayer for permanent peace. In commemoration of this date, I also urge all citizens to join together in their homes, places of work, and places of worship, to pray for permanent peace, pray for our City, pray for our State, and to pray for our Nation.

**IN WITNESS WHEREOF,** I have hereunto set my hand this nineteenth day of May in the year of our Lord two thousand twenty.

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Harry A. Garrett, Mayor  
Glenn Heights, Dallas County, Texas



**MINUTES OF THE CITY COUNCIL MEETING  
OF THE CITY OF GLENN HEIGHTS, TEXAS**

**MAY 5, 2020**

**STATE OF TEXAS** \*  
**COUNTIES OF DALLAS AND ELLIS** \*  
**CITY OF GLENN HEIGHTS** \*

On the 5<sup>th</sup> day of May 2020, the City Council of the City of Glenn Heights met in a Regular Called City Council Meeting via video conference with the following members present:

**CITY COUNCIL:**

Harry A. Garrett	*	Mayor
Sonja A. Brown	*	Mayor Pro Tem
Emma Ipaye	*	Council Member
Jeremy Woods, Sr.	*	Council Member
Ron Adams	*	Council Member
Shaunte L. Allen	*	Council Member
Machanta Newson	*	Council Member

**STAFF:**

David Hall	*	City Manager
Brian Lockley	*	Deputy City Manager
Brandi Brown	*	City Secretary
Phillip Conner	*	Finance Director
V.E. Dooley	*	Chief of Police
Marlon Goff	*	Economic Development Administrator
Byron Hardy	*	IT Administrator
Keith Moore	*	Fire Chief
Jaynice Porter-Brathwaite	*	Human Resources Director

**CONSULTANT:**

Victoria Thomas	*	City Attorney's Office
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**CALL TO ORDER**

Mayor Harry A. Garrett called the City Council Meeting to order at 7:04 P.M. with a quorum of the City Council present.

**INVOCATION**

Council Member Emma Ipaye delivered the Invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

## **PUBLIC COMMENTS**

Council Member Emma Ipaye, 1938 South Hampton Road, Glenn Heights: Expressed her appreciation for the efforts Teachers are making to ensure all students have the tools they need to reach their full potential throughout the Novel Coronavirus (COVID-19) Pandemic.

## **PROCLAMATION**

Mayor Harry A. Garrett read the following Proclamations:

- Mental Health Awareness Month, May 2020
- Cinco de Mayo, May 5, 2020

Council Member Machanta Newson read the following Proclamation:

- National Nurse's Week, May 6-12, 2020

Mayor Pro Tem Sonja A. Brown read the following Proclamation:

- National Day of Prayer, May 7, 2020

Council Member Emma Ipaye read the following Proclamation:

- Mother's Day, May 10, 2020

Mayor Harry A. Garrett announced information regarding the Virtual Spirit Week being hosted by DeSoto ISD for Teacher Appreciation Week May 4-8, 2020.

## **CONSENT AGENDA**

1. Discuss and take action to approve City Council Meeting Minutes of the April 21, 2020, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve City Council Meeting Minutes of the April 22, 2020, Special Called Town Hall Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve Ordinance O-03-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Code of Ordinances of the City of Glenn Heights by repealing in its entirety Article 15.05 "Development Regulation Variance Board" of Chapter 15 "Development Regulations" and replacing it with new Article 15.05 "Variances or Special Exceptions to Requirements of Chapter 15"; providing a repealing clause, providing a severability clause, and providing an effective date. (Second Reading) (Brian Lockley, Deputy City Manager)
4. Discuss and take action to approve Ordinance O-05-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Code of Ordinances of the City of Glenn Heights by replacing in its entirety Subsection (a) "Acceptable Materials" of Section 15.02.091 "General Provisions" of division 4 "Fence and Screening Regulations" of Article 15.02 "Landscape and Screening" of Chapter 15 "Development Regulations"; providing a repealing clause, providing a

severability clause, and providing an effective date. (Second Reading) (Brian Lockley, Deputy City Manager)

Mayor Pro Tem Sonja A. Brown made a motion to approve Consent Agenda items 1-4. Council Member Ron Adams made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, Brown, Ipaye, Woods, Adams, Allen, and Newson

## **AGENDA**

1. Discuss and take action to approve Resolution R-06-20, a Resolution of the City Council of the City of Glenn Heights, Texas, adopting the Parks Programming and Design Master Plan for Heritage Community Park, Gateway Park, and Courtney Park; and providing for an effective date.

Brian Lockley, Deputy City Manager, introduced this item. Johnathan West, Norris Design Landscape Architect and Planner, completed a formal presentation providing a project overview, public feedback, a site analysis, design concepts, and timeframes. Mr. Lockley, Mr. West, and David Hall, City Manager, answered Council's questions related to the Parks and Recreation Board's involvement in the development of the Master Plan, selection and location of amenities, and drainage issues.

Mayor Pro Tem Sonja A. Brown made a motion to approve Resolution R-06-20, a Resolution of the City Council of the City of Glenn Heights, Texas, adopting the Parks Programming and Design Master Plan for Heritage Community Park, Gateway Park, and Courtney Park; and providing for an effective date. Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

**VOTE 4 Ayes** – Garrett, Brown, Ipaye, and Woods  
**3 Nays** – Adams, Allen, and Newson

David Hall and Council discussed Council meeting to further review the Parks Programming and Design Master Plan due to questions posed by Council and the closeness of the vote to adopt Resolution R-06-20.

2. Discuss and take action to approve Ordinance O-08-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 10.502-acre tract described as Lot 3 of Williams Farm, located at 3119 South Hampton Road, Glenn Heights, Ellis County, Texas zoned Single Family-1 ("SF-1") to add a Specific Use Permit for the construction and agricultural use of an accessory structure with a floor area of 2,732 square feet; repealing all conflicting ordinances, orders or resolutions; providing a severability clause; and providing an effective date. (First Reading)

Brian Lockley, Deputy City Manager, introduced this item and completed a presentation related to the specifics of the accessory structure, zoning requirements, the proposed site plan, proposed elevations, proposed floor plan, and Staff's recommendations. Mr. Lockley, David Hall, City Manager, and Keith Moore, Fire Chief, answered Council's questions regarding if the City's Fire Code can affect the use of the structure, if specific uses of the structure would impede on the safety of those living or conducting business on neighboring properties, and if the space could be used as a retail location in the future.

Council Member Jeremy Woods, Sr. made a motion to approve Ordinance O-08-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 10.502-acre tract described as Lot 3 of Williams Farm, located at 3119 South Hampton Road, Glenn Heights, Ellis County, Texas zoned Single Family-1 ("SF-1") to add a Specific Use Permit for the construction and agricultural use of an accessory structure with a floor area of 2,732 square feet; repealing all conflicting ordinances, orders or resolutions; providing a severability clause; and providing an effective date. Council Member Ron Adams made the second. The following no action vote was recorded:

**VOTE 6 Ayes** – Garrett, Brown, Woods, Adams, Allen, and Newson  
**1 Nay** – Ipaye

1. Discuss and take action to approve Resolution R-06-20, a Resolution of the City Council of the City of Glenn Heights, Texas, adopting the Parks Programming and Design Master Plan for Heritage Community Park, Gateway Park, and Courtney Park; and providing for an effective date.

Due to an earlier discussion regarding the adoption of Resolution R-06-20, a Resolution of the City Council of the City of Glenn Heights, Texas, Victoria Thomas, City Attorney, provided details regarding how the Agenda Item could be revisited and/or rescinded.

Council Member Ron Adams made a motion to rescind the adoption of Resolution R-06-20, a Resolution of the City Council of the City of Glenn Heights, Texas, adopting the Parks Programming and Design Master Plan for Heritage Community Park, Gateway Park, and Courtney Park; and providing for an effective date; and to return to Agenda Item 1. Council Member Emma Ipaye made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, Brown, Ipaye, Woods, Adams, Allen, and Newson

Council Member Ron Adams made a motion to approve Resolution R-06-20, a Resolution of the City Council of the City of Glenn Heights, Texas, adopting the Parks Programming and Design Master Plan for Heritage Community Park, Gateway Park, and Courtney Park; and providing for an effective date. Mayor Pro Tem Sonja A. Brown

made the second. The motion carried with the following vote:

**VOTE 5 Ayes** – Garrett, Brown, Ipaye, Woods, and Adams  
**2 Nays** – Allen and Newson

3. Discuss and take action to approve Ordinance O-09-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 1.740-acre tract of land situated in the John F Porter Abstract, Survey No. 1118, located at 610 East Bear Creek Road, Glenn Heights, Dallas County, Texas zoned Retail (“R”) to add a Specific Use Permit for the sale of off-premises consumables via a self-serve vending kiosk; repealing all conflicting Ordinances, orders or resolutions; providing a severability clause; and providing an effective date. (First Reading)

Brian Lockley, Deputy City Manager, introduced the Applicants, Mark Sellers and Michael Young, and completed a presentation related to the purpose of their request, zoning requirements, the proposed site plan, proposed elevations, proposed floor plan, proposed color scheme, and Staff’s recommendations. Mr. Lockley also clarified the ice vending kiosk location for Council.

Council Member Jeremy Woods, Sr. made a motion to approve Ordinance O-09-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 1.740-acre tract of land situated in the John F Porter Abstract, Survey No. 1118, located at 610 East Bear Creek Road, Glenn Heights, Dallas County, Texas zoned Retail (“R”) to add a Specific Use Permit for the sale of off-premises consumables via a self-serve vending kiosk; repealing all conflicting Ordinances, orders or resolutions; providing a severability clause; and providing an effective date. Council Member Ron Adams made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, Brown, Ipaye, Woods, Adams, Allen, and Newson

4. Discuss and take action authorizing the City Manager to expend an amount not to exceed THIRTY-FIVE THOUSAND DOLLARS (\$35,000) from the Road Impact Fee Fund, for the purpose of sharing the cost to repair the South Hampton Road Bridge with Ellis County and the City of Oak Leaf.

David Hall, City Manager, introduced this item. He explained that recent information received amended the amount of the request to \$37,000, and answered Council’s question related to bridge location, the timeline of repairs, and how the repairs may impact new residential developments in the area.

Council Member Ron Adams made a motion to authorize the City Manager to expend an amount not to exceed THIRTY-SEVEN THOUSAND DOLLARS (\$37,000) from the Road Impact Fee Fund, for the purpose of sharing the cost to repair the South Hampton

Road Bridge with Ellis County and the City of Oak Leaf. Council Member Shaunte L. Allen made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, Brown, Ipaye, Woods, Adams, Allen, and Newson

5. Discuss and take action to approve an Interlocal Cooperation Contract between Ellis County and the City of Glenn Heights.

Phillip Conner, Finance Director, introduced this item. Phillip Conner and David Hall, City Manager, answered Council's questions related to the agreement and if this was a renewal of a previous agreement or a new one.

Mayor Pro Tem Sonja A. Brown made a motion to approve an Interlocal Cooperation Contract between Ellis County and the City of Glenn Heights. Council Member Ron Adams made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, Brown, Ipaye, Woods, Adams, Allen, and Newson

6. Discuss and take action to approve Resolution R-11-20, a Resolution of the City Council of the City of Glenn Heights, Texas approving and adopting the Dallas County Multi-Jurisdiction Hazard Mitigation Plan Update; providing a severability clause; providing a savings clause and providing an effective date.

Keith Moore, Fire Chief and Emergency Management Coordinator, introduced this item.

Council Member Ron Adams made a motion to approve Resolution R-11-20, a Resolution of the City Council of the City of Glenn Heights, Texas approving and adopting the Dallas County Multi-Jurisdiction Hazard Mitigation Plan Update; providing a severability clause; providing a savings clause and providing an effective date. Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, Brown, Ipaye, Woods, Adams, Allen, and Newson

7. Update on the approved drainage plan and associated watershed for Maplewood Phase 2.

David Hall, City Manager, introduced this item and requested that the item be tabled until additional information was received.

Mayor Pro Tem Sonja A. Brown made a motion to table Agenda Item 7, an update on the approved drainage plan and associated watershed for Maplewood Phase 2. Council Member Ron Adams made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, Brown, Ipaye, Woods, Adams, Allen, and Newson

Mayor Harry A. Garrett acknowledged and thanked Shelia Noble and Council Member Machanta Newson for their insight and information provided during the May 1, 2020, Chat with the Mayor session.

**ADJOURNMENT**

Council Member Ron Adams made a motion to adjourn. Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

**VOTE 7 Ayes** – Garrett, Brown, Ipaye, Woods, Adams, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 8:53 P.M.

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Harry A. Garrett, Mayor

Attest:

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Brandi Brown, City Secretary  
Passed and approved on the 19<sup>th</sup> day of May 2020







# CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

**Date: May 19, 2020**

## **SUBJECT**

Discuss and take action on Ordinance O-08-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 10.502-acre tract described as Lot 3 of Williams Farm, located at 3119 South Hampton Road, Glenn Heights, Ellis County, Texas as described and depicted in Exhibit A hereto zoned Single Family-1 ("SF-1") to add a Specific Use Permit for the construction and agricultural use of an accessory structure with a floor area of 2,732 square feet; repealing all conflicting Ordinances, Orders or Resolutions; providing a severability clause; and providing an effective date.

## **BACKGROUND / DISCUSSION**

Given the underlying zoning and existing development, the applicant proposes to further develop the property by constructing an accessory structure with a floor area of 2,732 square feet. The applicant proposes to use this structure for the storing and keeping of livestock and agricultural equipment that currently exist on this property.

### Zoning Ordinance

The Zoning Ordinance defines an accessory building:

*ACCESSORY BUILDING. A subordinate building or a portion of the main building located on the same lot as the main building, the use of which is incidental to that of the dominant use of the building or premises and not exceeding the maximum lot coverage. Accessory buildings must meet all requirements of the zoning district in*

*which they are located. Accessory buildings generally include parking garages, adjacent farm structures, home workshops and tool houses, storage shed, home greenhouses, etc. Farms with working barns may be exempt if the land is subject to an agricultural use exemption; proof of receipt of such an exemption from the applicable appraisal district must be available for inspection. Accessory buildings may only exist in conjunction with a primary structure and may not be constructed in the absence of a primary structure unless provided by ordinance. In the event a primary structure is destroyed, the accessory building may continue to exist in the absence of the primary structure for six months provided a primary structure is being reconstructed. Failure to timely construct a primary structure requires the removal of the accessory structure. Accessory structures shall not include structures commonly known as sea boxes, PODs, trailer containers, railroad boxes and the like.*

For all properties zoned SF-1, an accessory building is allowed if it is under 650 square feet and meets all applicable design criteria as stated in the City's Zoning Ordinance. However, an accessory building with a floor area greater than 650 square feet requires that a Specific Use Permit request be considered by the Planning and Zoning Commission and City Council. Approval of this request would allow the applicant to submit a building permit application for the construction of such structure at 3119 South Hampton Road. Approval of this request would subsequently approve the intended use of the proposed structure.

#### Section IX4.4.B – Status of Conditionally Permitted Uses

The following general rules apply to all conditional uses:

1. The designation of a use in a zoning district as may be permitted by SUP in Section XI.4.4 of this Ordinance does not constitute an authorization or assurance that such use will be approved.
2. Approval of a Specific Use Permit shall authorize only the particular use for which the SUP is issued. An SUP may only be issued to the identified property and to the applicant. Any change in applicant shall render the SUP null and void. An SUP cannot be transferred to any other owner, applicant or property.

3. No use authorized by a Specific Use Permit shall be enlarged, extended or relocated, nor may the number of dwelling units be increased, unless an application is made for approval of a new Specific Use Permit in accordance with the procedures set forth in Section XI.4.4 of City Code of Ordinances.
4. Development of the use shall not be carried out until the applicant has secured all the permits and approvals required by these zoning regulations, the City Code of Ordinances, and any permits that may be required by regional, State or Federal agencies.

The applicant meets and is amendable to these requirements. If reviewed favorably by the Planning and Zoning Commission and approved by the City Council, the applicant will process a Site Plan for approval that reflects the requirements of the Zoning Ordinance for the proposed use and any conditions of approval that will become part of the ordinance granted with this SUP request.

#### **FISCAL IMPACT**

N/A

#### **PUBLIC CONTACT**

Notices were mailed to adjacent property owners within two hundred feet (200') of the subject property by March 27, 2020. Notice was also published in a local newspaper by March 29, 2020 as required by state law and the City of Glenn Heights Comprehensive Zoning Ordinance.

#### **ALTERNATIVES / RECOMMENDATIONS**

Staff recommends approval of this Specific Use Permit request with the condition that the site be further developed in accordance with the presented site plan and elevations. On April 13, 2020, the Planning and Zoning Commission accepted Staff's recommendation of approval with condition.

**PREPARED BY**

Miamauni Hines, Planner

**REVIEWED BY**

Brian Lockley, AICP, Deputy City Manager

**ATTACHMENTS**

- A. Ordinance O-08-20
  - a. Exhibit A – Property Survey
  - b. Exhibit B – Proposed Site Plan
  - c. Exhibit C – Proposed Floor Plan
  - d. Exhibit D – Proposed Building Elevations

**ORDINANCE O-08-20**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS AMENDING THE ZONING ORDINANCE AND MAP OF THE CITY OF GLENN HEIGHTS, AS HERETOFORE AMENDED BY GRANTING A CHANGE IN ZONING FOR A 10.502-ACRE TRACT DESCRIBED AS LOT 3 OF WILLIAMS FARM, LOCATED AT 3119 SOUTH HAMPTON ROAD, GLENN HEIGHTS, ELLIS COUNTY, TEXAS AS DESCRIBED AND DEPICTED IN EXHIBIT A ATTACHED HERETO ZONED SINGLE FAMILY-1 (“SF-1”) TO ADD A SPECIFIC USE PERMIT FOR THE CONSTRUCTION AND AGRICULTURAL USE OF AN ACCESSORY STRUCTURE WITH A FLOOR AREA OF 2,732 SQUARE FEET; REPEALING ALL CONFLICTING ORDINANCES, ORDERS OR RESOLUTIONS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, after public notice and public hearing as required by law, the Planning and Zoning Commission of the City of Glenn Heights, Texas, has recommended the amendment of the Zoning Ordinance of the City of Glenn Heights, Texas by changing the zoning on approximately 10.502 acres of land described as Lot 6 of Williams Farm, located at 3119 South Hampton Road, Glenn Heights, Ellis County, Texas, Single Family-1 (“SF-1”) to add a Specific Use Permit (“SUP”) for the construction and agricultural use of an accessory structure with a floor area of 2,732 square feet; and

**WHEREAS**, after public notice and public hearing as required by law and upon due deliberation and consideration of the recommendation of said Planning and Zoning Commission and of all testimony and information submitted during said public hearing, the City Council of Glenn Heights, Texas, has determined it is in the public’s best interest and in furtherance of the health, safety, morals and general welfare of the citizens of the City of Glenn Heights that the Zoning Ordinance be amended as described below;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:**

**SECTION 1.** All of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** The Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended, be and it is hereby amended to grant a change in zoning by granting a specific use permit for construction and agricultural use of an accessory structure with a floor area of 2,732 square feet for the property described as that certain tract of land being approximately 10.502 acres of land described as Lot 3 of Williams Farm, located at 3119 South Hampton Road, Glenn Heights, Ellis County, Texas (the “Property”), as described and depicted in Exhibit A.

**SECTION 3.** The Specific Use Permit established and described in Section 2 herein shall be and is hereby made subject to the following special conditions and requirements:

1. The construction and use of the accessory structure must comply with all applicable local and state laws regulating said activity on the Property.
2. No businesses shall be operated in, on, or from the accessory structure unless approved by separate action of the City Council of the City of Glenn Heights.
3. There may be no creation of a nuisance by unreasonable odor, noise, glare, litter or unsightly matter, and there must be general compliance with health and sanitation ordinances and state laws regulating said agricultural activities.
4. No outdoor storage shall be visible from the public street.
5. Construction and operation of the accessory structure shall be in conformance with the site plan, attached hereto as Exhibit B, which is incorporated herein for all purposes.
6. Construction and operation of the accessory structure shall be in conformance with the floor plan, attached hereto as Exhibit C, which is incorporated herein for all purposes.
7. Construction and operation of the accessory structure shall be in conformance with the elevations for the site, attached hereto as Exhibit D, and incorporated herein for all purposes.
8. Any violations of the terms and conditions of the SUP shall render the same null and void without necessity of further hearing.
9. The applicant shall not store any fertilizers, flammable liquids, gases, or solids except to fuel equipment incidental to the residential use of the property. Any flammable liquids used to fuel equipment incidental to the residential use of the property shall not exceed 30 gallons in total for all fuel types.

**SECTION 4. REPEAL OF CONFLICTING ORDINANCES.** All ordinances, orders or resolution heretofore passed and adopted by the City Council of the City of Glenn Heights, Texas, are hereby repealed to the extent that said ordinances, orders or resolutions, or parts thereof, are in conflict herewith.

**SECTION 5. SEVERABILITY.** If any section, article, paragraph, sentence, clause, phrase or word in this ordinance or application thereto any person or circumstances is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**SECTION 6. EFFECTIVE DATE.** This Ordinance shall become effective immediately upon its passage and adoption

**PASSED, ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS ON THE 19TH DAY OF MAY 2020.**

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Harry A. Garrett, Mayor

ATTEST:

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Brandi Brown, City Secretary

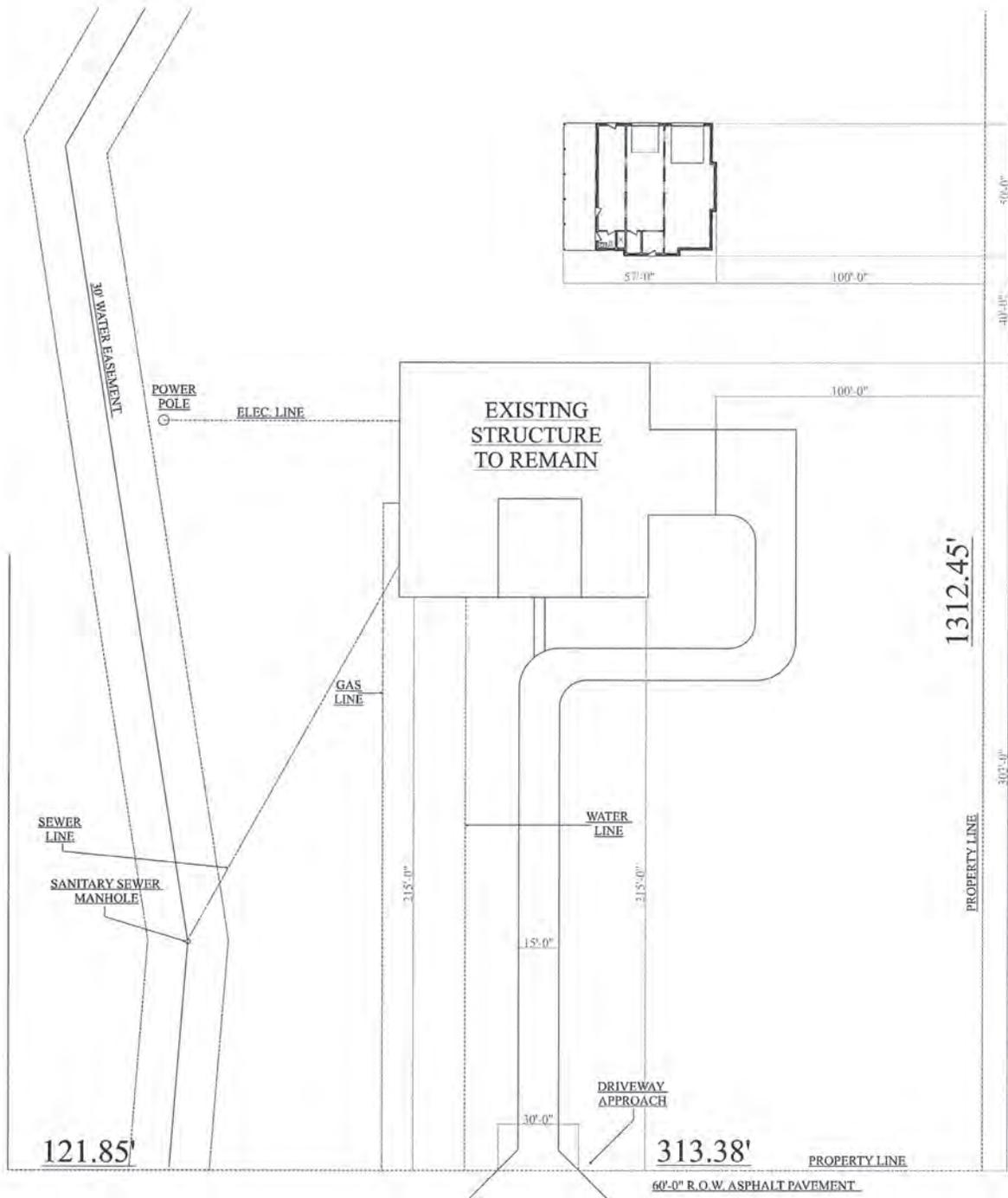
APPROVED AS TO FORM:

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Victoria Thomas, City Attorney  
(050520 TM115467)



# Exhibit B



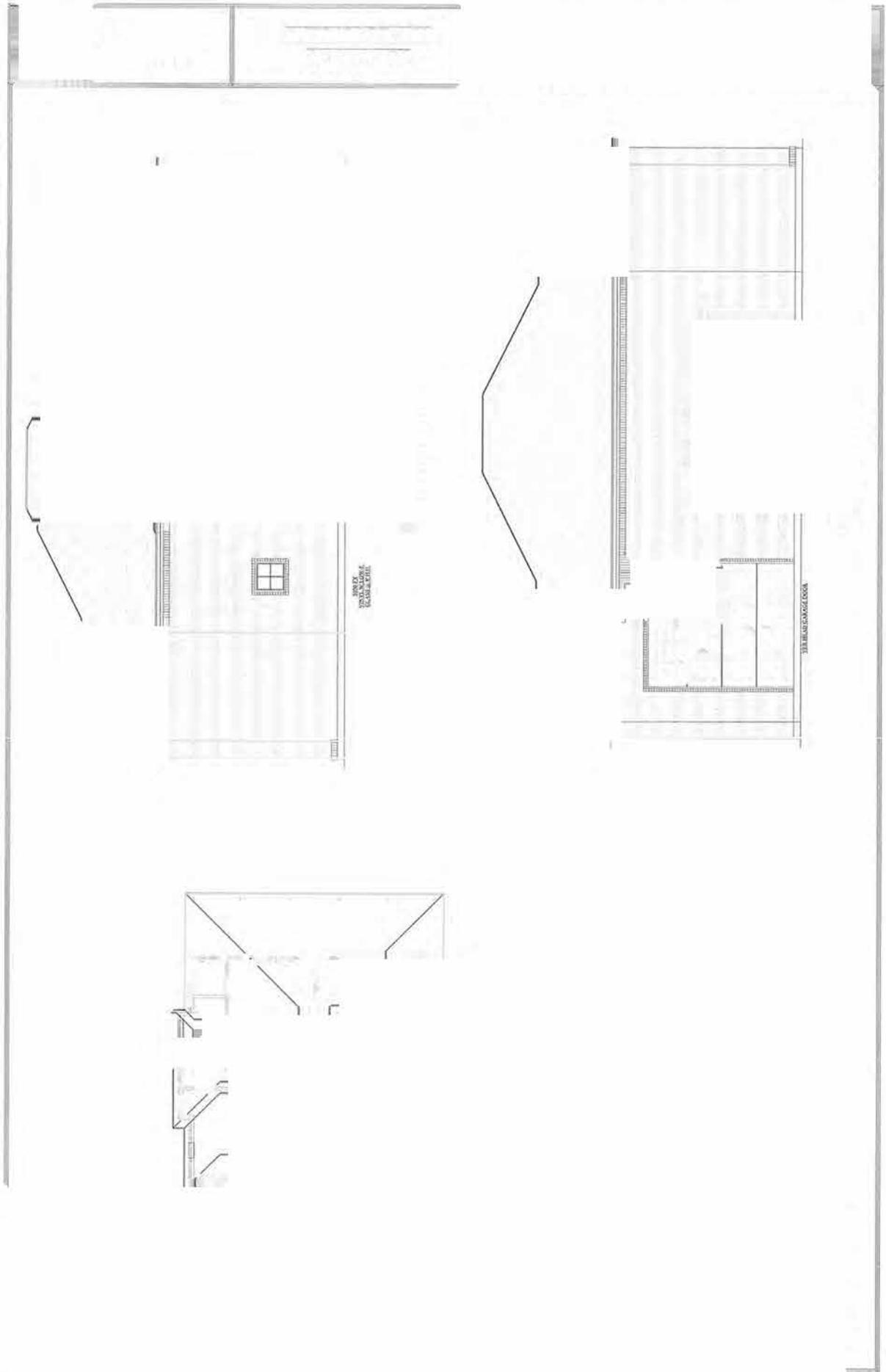
315 S. HAMPTON ROAD

**SITE PLAN**  
SCALE: 1" = 40'-0"





# Exhibit D











# CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

**Date: May 19, 2020**

## **SUBJECT**

Discuss and take action on Ordinance O-09-20, an Ordinance of the City Council of the City of Glenn Heights, Texas amending the Zoning Ordinance and Map of the City of Glenn Heights, as heretofore amended by granting a change in zoning for a 1.740-acre tract of land situated in the John F Porter Abstract, Survey No. 1118, located at 610 East Bear Creek Road, Glenn Heights, Dallas County, Texas as described and depicted in Exhibit A zoned Retail ("R") to add a Specific Use Permit for the sale of off-premises consumables via a self-serve vending kiosk; repealing all conflicting Ordinances, Orders or Resolutions; providing a severability clause; and providing an effective date.

## **BACKGROUND / DISCUSSION**

Given the underlying zoning, the applicant proposes to develop the property by constructing an ice vending kiosk. The applicant proposes to use this structure for self-serve ice and water vending. An ice vending kiosk is a small, one-story, unoccupied structure that dispenses ice or water after a customer inserts payment. Although the structure's function is like that of a freestanding vending machine, the Zoning Ordinance does not provide standards that would allow this use to operate in a structure of its own.

### Zoning Ordinance

The Zoning Ordinance defines a kiosk:

*KIOSK. A small, freestanding, one-story structure having a maximum floor area of 350 square feet and used for commercial purposes or the posting of temporary information*

*and/or posters, notices and announcements. If a kiosk is to be occupied, it shall have a minimum floor area of twenty-five (25) square feet.*

Although an ice vending kiosk is not designed to display temporary information, it is a small freestanding, one-story structure used for commercial purposes. Additionally, the proposed structure has a floor area of 270 square feet. Given this information, Staff has decided that the *kiosk* definition, standards, and restrictions would best fit the overall form and function of the proposed ice vending kiosk.

For all properties zoned Retail, an SUP is required for the development of a kiosk of any kind. Approval of this request would allow the applicant to submit a building permit application for the construction of such structure at 610 East Bear Creek Road. Approval of this request would subsequently approve the intended use of the proposed structure.

#### Section IX4.4.B – Status of Conditionally Permitted Uses

The following general rules apply to all conditional uses:

1. The designation of a use in a zoning district as may be permitted by SUP in Section XI.4.4 of this Ordinance does not constitute an authorization or assurance that such use will be approved.
2. Approval of a Specific Use Permit shall authorize only the particular use for which the SUP is issued. An SUP may only be issued to the identified property and to the applicant. Any change in applicant shall render the SUP null and void. An SUP cannot be transferred to any other owner, applicant or property.
3. No use authorized by a Specific Use Permit shall be enlarged, extended or relocated, nor may the number of dwelling units be increased, unless an application is made for approval of a new Specific Use Permit in accordance with the procedures set forth in Section XI.4.4 of City Code of Ordinances.
4. Development of the use shall not be carried out until the applicant has secured all the permits and approvals required by these zoning regulations, the City Code

of Ordinances, and any permits that may be required by regional, State or Federal agencies.

The applicant meets and is amendable to these requirements. If reviewed favorably by the Planning and Zoning Commission and approved by the City Council, the applicant will process a Site Plan for approval that reflects the requirements of the Zoning Ordinance for the proposed use and any conditions of approval that will become part of the ordinance granted with this SUP request.

### **FISCAL IMPACT**

The City of Glenn Heights will receive a tax revenue of 2.000% on all taxable goods sold on-site. Additionally, the development of this site will raise the property value and the City will collect \$0.833523 in property taxes for every \$100 of the property's taxable value.

### **PUBLIC CONTACT**

Notices were mailed to adjacent property owners within two hundred feet (200') of the subject property by March 27, 2020. Notice was also published in a local newspaper by March 29, 2020 as required by state law and the City of Glenn Heights Comprehensive Zoning Ordinance.

### **ALTERNATIVES / RECOMMENDATIONS**

Staff recommends approval of this Specific Use Permit request with the condition that the property be developed in accordance with the presented site plan and elevations. On April 13, 2020, the Planning and Zoning Commission accepted Staff's recommendation of approval with condition.

### **PREPARED BY**

Miamauni Hines, Planner

### **REVIEWED BY**

Brian Lockley, AICP, Deputy City Manager

## **ATTACHMENTS**

- A. Ordinance O-09-20
  - a. Exhibit A – Property Survey
  - b. Exhibit B – Proposed Site Plan & Landscape Plan
  - c. Exhibit C – Proposed Building Elevations
  - d. Exhibit D – Proposed Building Color Scheme

**ORDINANCE O-09-20**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS AMENDING THE ZONING ORDINANCE AND MAP OF THE CITY OF GLENN HEIGHTS, AS HERETOFORE AMENDED BY GRANTING A CHANGE IN ZONING FOR A 1.740-ACRE TRACT OF LAND SITUATED IN THE JOHN F PORTER ABSTRACT, SURVEY NO. 1118, LOCATED AT 610 EAST BEAR CREEK ROAD, GLENN HEIGHTS, DALLAS COUNTY, TEXAS AS DESCRIBED AND DEPICTED IN EXHIBIT A ATTACHED HERETO ZONED RETAIL (“R”) TO ADD A SPECIFIC USE PERMIT FOR THE SALE OF OFF-PREMISES CONSUMABLES VIA A SELF-SERVE VENDING KIOSK; REPEALING ALL CONFLICTING ORDINANCES, ORDERS OR RESOLUTIONS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, after public notice and public hearing as required by law, the Planning and Zoning Commission of the City of Glenn Heights, Texas, has recommended the amendment of the Zoning Ordinance of the City of Glenn Heights, Texas by changing the zoning on approximately 1.740 acres of land located in the John F Porter Abstract, Survey No. 1118, at 610 E. Bear Creek Road, Glenn Heights, Dallas County, Texas, Retail (“R”) to add a Specific Use Permit (“SUP”) for the sale of off-premise consumables via a self-serve vending kiosk; and

**WHEREAS**, after public notice and public hearing as required by law and upon due deliberation and consideration of the recommendation of said Planning and Zoning Commission and of all testimony and information submitted during said public hearing, the City Council of Glenn Heights, Texas, has determined it is in the public’s best interest and in furtherance of the health, safety, morals and general welfare of the citizens of the City of Glenn Heights that the Zoning Ordinance be amended as described below;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, THAT:**

**SECTION 1.** All of the above premises are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2.** From and after the effective date of this Ordinance, the Zoning Ordinance and Map of the City of Glenn Heights, Texas, as heretofore amended, be and it is hereby amended to grant a change in zoning by granting a specific use permit for the sale of off-premises consumables via a self-service vending kiosk for the property described as being approximately 1.740 acres of land situated in the John F Porter Abstract, Survey No. 1118, located at 610 E. Bear Creek Road, Glenn Heights, Dallas County, Texas (the “Property”).

**SECTION 3.** The Specific Use Permit established and described in Section 2 herein shall be and is hereby made subject to the following special conditions and requirements:

1. The construction and use granted hereunder must comply with all applicable local and state laws regulating said business activity and all licenses applicable to the business operations must be and remain at all times in full force, effect and of good standing.
2. No other business or use is permitted without the authorization of the City Council of the City of Glenn Heights.
3. There may be no creation of a nuisance by unreasonable odor, noise, glare, litter or unsightly matter, and there must be general compliance with health and sanitation ordinances and state laws regulating said business activities.
4. No outdoor storage is permitted.
5. Construction and operation allowed by this Ordinance shall comply with the site plan and landscape plan, attached hereto as Exhibit B, which are incorporated herein for all purposes.
6. Construction and operation allowed by this Ordinance shall comply with the elevations and building color scheme for the site, attached hereto as Exhibit C and Exhibit D and incorporated herein for all purposes.
7. The parking requirements for this Property shall be as follows: 1 parking space per 200 square feet of gross floor area.
8. Any violations of the terms and conditions of the SUP shall render the same null and void without necessity of further hearing.

**SECTION 4. REPEAL OF CONFLICTING ORDINANCES.** All ordinances, orders or resolution heretofore passed and adopted by the City Council of the City of Glenn Heights, Texas, are hereby repealed to the extent that said ordinances, orders or resolutions, or parts thereof, are in conflict herewith.

**SECTION 5. SEVERABILITY.** If any section, article, paragraph, sentence, clause, phrase or word in this ordinance or application thereto any person or circumstances is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**SECTION 6. EFFECTIVE DATE.** This Ordinance shall become effective immediately upon its passage and adoption

**PASSED, ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS ON THE 19TH DAY OF MAY 2020.**

---

Harry A. Garrett, Mayor

ATTEST:

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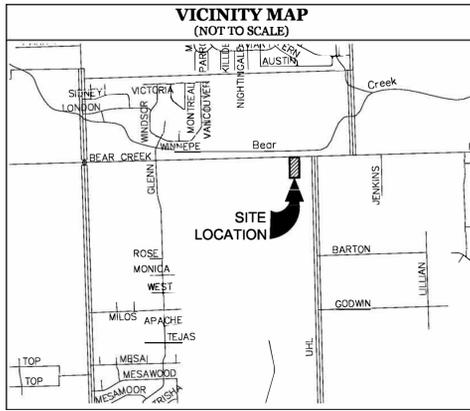
Brandi Brown, City Secretary

APPROVED AS TO FORM:

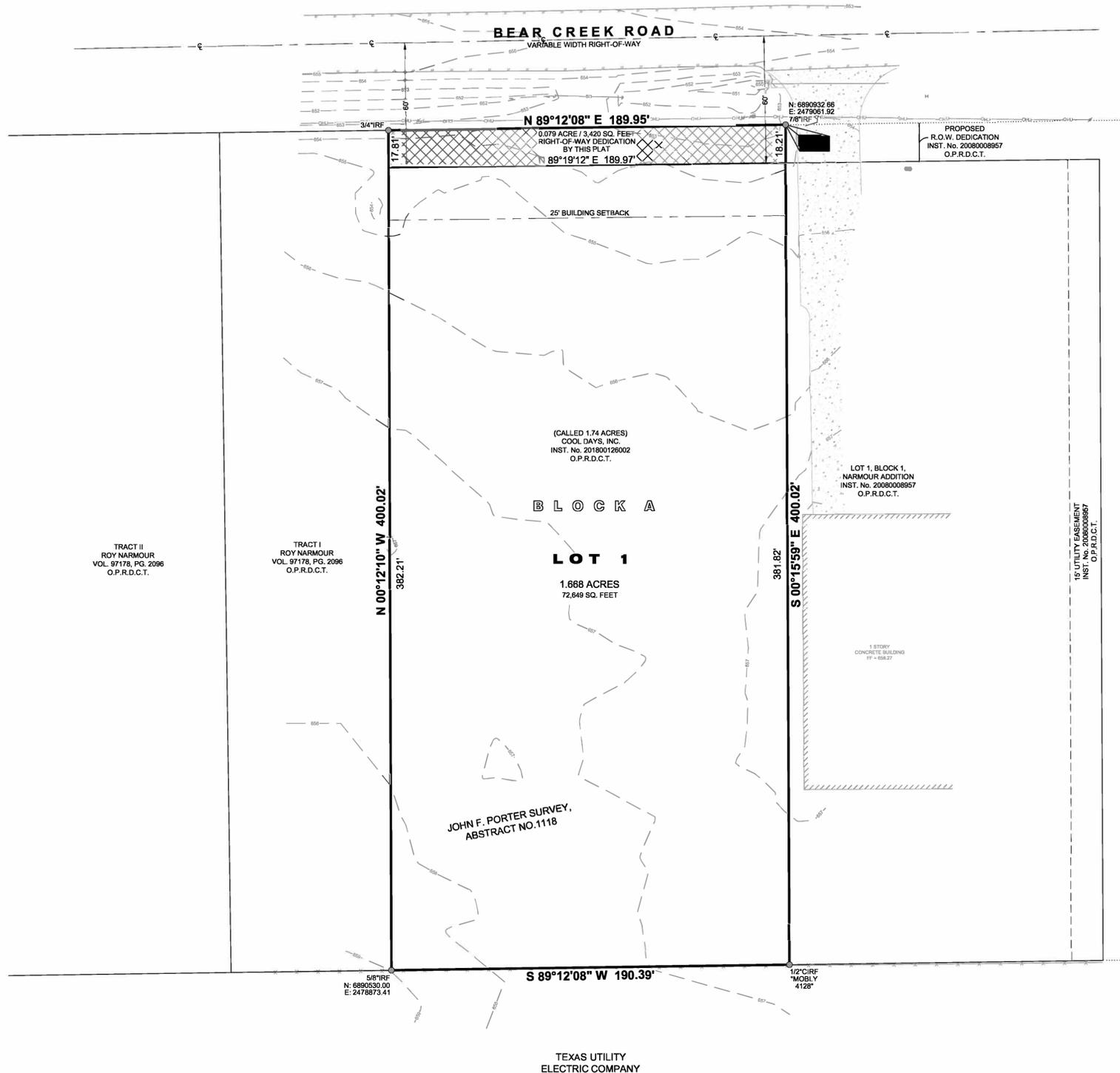
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Victoria Thomas, City Attorney  
(050520TM115470)

# Exhibit A



- GENERAL NOTES**
- The purpose of this plat is to create an official lot of record from a tract of land.
  - This property is located in "Non-shaded Zone X" according to the F.E.M.A. Flood Insurance Rate Map dated July 7, 2014 as shown on Map Number 48113C0640K.
  - The grid coordinates shown on this plat are based on GPS observations utilizing the AllTerra RTKNET Cooperative network, NAD 83(2011) State Plane Coordinate System (Texas North Central Zone - 4202).
  - Selling a portion of this addition by metes and bounds is a violation of City Ordinance and State Law, and is subject to fines and/or withholding of utilities and building permits.
  - All interior property corners are marked with a 1/2-inch iron rod with a green plastic cap stamped "EAGLE SURVEYING" unless noted otherwise.
  - The bearings shown on this plat are based on GPS observations utilizing the AllTerra RTKNET Cooperative network, NAD 83(2011) Datum.



**OWNER'S CERTIFICATE & DEDICATION**

STATE OF TEXAS §  
COUNTY OF DALLAS §

WHEREAS, COOL DAYS, INC., is the owner of a 1.746 acre tract of land out of the JOHN F. PORTER SURVEY, ABSTRACT NUMBER 1118, situated in the City of Glenn Heights, Dallas County, Texas and being all of a called 1.74 acre tract of land conveyed to Cool Days, Inc. by deed of record in Instrument Number 201800126002 of the Official Public Records of Dallas County, Texas and being more particularly described by metes and bounds as follows:

**BEGINNING**, at a 7/8 inch iron rod found in the South right-of-way line of Bear Creek Road, being the Northwest corner of Narmour Addition, a subdivision of record in Instrument Number 20080008957 of the Plat Records of Dallas County, Texas, also being the Northeast corner of said 1.74 acre tract and hereof;

**THENCE**, S00°15'59"E, leaving the South right-of-way of Bear Creek Road, along the West line of said Narmour Addition and the common East line of said 1.74 acre tract, a distance of 400.02 feet to a 1/2 inch iron rod with plastic cap stamped "MOBLY 4128" found at the Southwest corner of said Lot 1, being the Southeast corner of said 1.74 acre tract and hereof;

**THENCE**, S89°12'08"W, along the South line of said 1.74 acre tract, a distance of 190.39 feet to a 5/8 iron rod found in the South line of that certain Tract I, conveyed to Roy Narmour by deed of record in Volume 97187, Page 2096 of the Deed Records of Dallas County, Texas, being the Southwest corner of said 1.74 acre tract and hereof;

**THENCE**, N00°12'10"W, along the West line of said 1.74 acre tract, a distance of 400.02 feet to a 3/4 inch iron rod found in the South right-of-way line of Bear Creek Road, being the common North line of said Tract I, also being the Northwest corner of said 1.74 acre tract and hereof;

**THENCE**, N89°12'08"E, along the South right-of-way line of Bear Creek Road and the common North line of said 1.74 acre tract, a distance of 189.95 feet to the POINT OF BEGINNING and containing an area of 1.746 Acres, or (76,069 Square Feet) of land, more or less.

**NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS:**

THAT, COOL DAYS, INC., does hereby adopt this plat, designating herein described property as COOL DAYS ADDITION, an addition to the City of Glenn Heights, Dallas County, Texas, and does hereby dedicate to public use forever all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose and consideration therein expressed. No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the drainage and utility easements as shown. Said drainage and utility easements being hereby reserved for the mutual use and accommodation of all public utilities desiring to use same. All and any public utility shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of its respective system on the drainage and utility easement and all public utilities shall at all times have the full right of ingress and egress to or from and upon the said drainage and utility easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining and adding to or removing all or parts of its respective systems without the necessity at any time of procuring the permission of anyone.

OWNER: COOL DAYS, INC., a Texas Corporation

BY: Michael R. Young, President Date

STATE OF TEXAS §  
COUNTY OF \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared MICHAEL R. YOUNG, President of COOL DAYS, INC., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Notary Public in and for the State of Texas

**CERTIFICATE OF SURVEYOR**

STATE OF TEXAS §  
COUNTY OF DALLAS §

I, MATTHEW RAABE, Registered Professional Land Surveyor, do hereby certify that this plat was prepared from an actual survey made on the ground and that the monuments shown hereon were found or placed with 1/2-inch iron rods with green plastic caps stamped "EAGLE SURVEYING" under my direction and supervision in accordance with the current provisions of the Texas Administrative Code and the Ordinances of the City of Glenn Heights, Dallas County, Texas.

**PRELIMINARY**  
this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document

Matthew Raabe, R.P.L.S. # 6402 Date

STATE OF TEXAS §  
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, on this day personally appeared MATTHEW RAABE, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

John Cox, Notary Public in and for the State of Texas

**LEGEND**

PG	= PAGE
VOL	= VOLUME
POB	= POINT OF BEGINNING
IRF	= IRON ROD FOUND
CIRF	= CAPPED IRON ROD FOUND
INST. NO.	= INSTRUMENT NUMBER
D.R.D.C.T.	= DEED RECORDS, DALLAS COUNTY, TEXAS
O.P.R.D.C.T.	= OFFICIAL PUBLIC RECORDS, DALLAS COUNTY, TEXAS

Project	1908.074-01
Date	01/13/2020
Drafter	JDC

**EAGLE SURVEYING, LLC**  
210 S. Elm Street, Suite: 104  
Denton, TX 76201  
(940) 222-3009  
TX Firm #10194177

**SURVEYOR**  
Eagle Surveying, LLC  
Contact: John Cox  
210 S. Elm Street, Suite: 104  
Denton, TX 76201  
(940) 222-3009

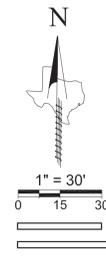
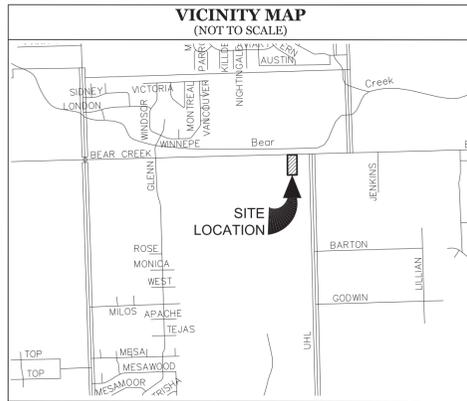
**OWNER**  
Cool Days, Inc.  
Contact: Michael R. Young  
8000 Choctaw Lane  
McKinney, TX 75070  
(214) 562-7510

**APPROVED FOR PREPARATION OF FINAL PLAT**

Chairman Planning and Zoning Commission	Date	Mayor	Date
Secretary Planning and Zoning Commission	Date	City Secretary	Date

PRELIMINARY PLAT  
**COOL DAYS ADDITION**  
LOT 1, BLOCK A  
BEING 1.746 ACRES OF LAND SITUATED IN THE JOHN F. PORTER SURVEY, ABSTRACT No. 1118, CITY OF GLENN HEIGHTS, DALLAS COUNTY, TEXAS

# Exhibit B



- ### GENERAL NOTES
- The purpose of this plat is to create an official lot of record from a tract of land.
  - This property is located in "Non-shaded Zone X" according to the F.E.M.A. Flood Insurance Rate Map dated July 7, 2014 as shown on Map Number 48113C0640K.
  - The grid coordinates shown on this plat are based on GPS observations utilizing the AllTerra RTKNET Cooperative network, NAD 83(2011) State Plane Coordinate System (Texas North Central Zone - 4202).
  - Selling a portion of this addition by metes and bounds is a violation of City Ordinance and State Law, and is subject to fines and/or withholding of utilities and building permits.
  - All interior property corners are marked with a 1/2-inch iron rod with a green plastic cap stamped "EAGLE SURVEYING" unless noted otherwise.
  - The bearings shown on this plat are based on GPS observations utilizing the AllTerra RTKNET Cooperative network, NAD 83(2011) Datum.

### LEGEND

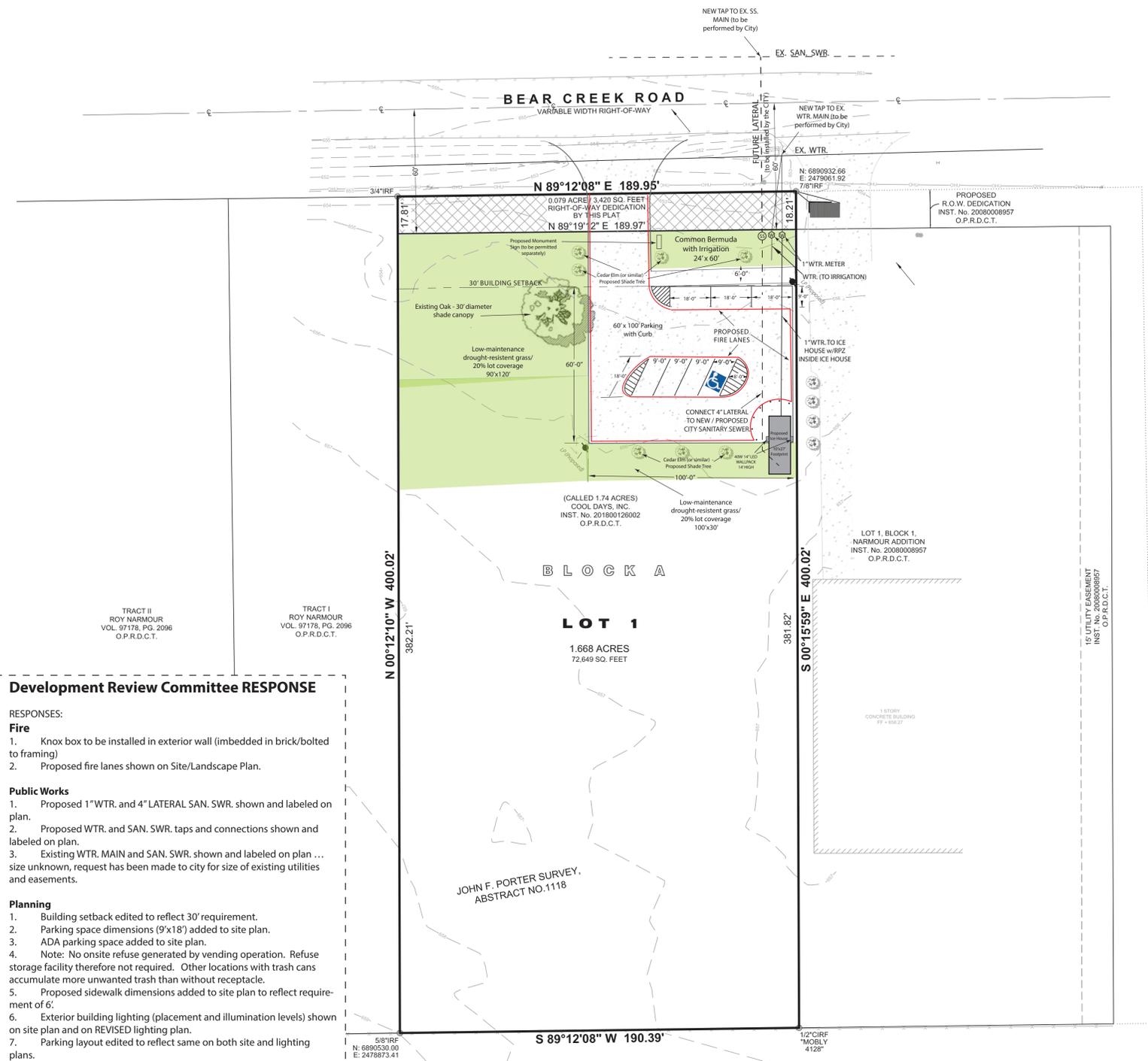
PG	= PAGE
VOL	= VOLUME
POB	= POINT OF BEGINNING
IRF	= IRON ROD FOUND
CIRF	= CAPPED IRON ROD FOUND
INST. NO.	= INSTRUMENT NUMBER
D.R.D.C.T.	= DEED RECORDS, DALLAS COUNTY, TEXAS
O.P.R.D.C.T.	= OFFICIAL PUBLIC RECORDS, DALLAS COUNTY, TEXAS

Project 1908.074-01	<b>EAGLE SURVEYING, LLC</b> 210 S. Elm Street, Suite: 104 Denton, TX 76201 (940) 222-3009 TX Firm #10194177
Date 01/13/2020	
Drafter JDC	

**SURVEYOR**  
Eagle Surveying, LLC  
Contact: John Cox  
210 S. Elm Street, Suite: 104  
Denton, TX 76201  
(940) 222-3009

**OWNER**  
Cool Days, Inc.  
Contact: Michael R. Young  
8000 Choctaw Lane  
McKinney, TX 75070  
(214) 562-7510

- ### Development Review Committee RESPONSE
- RESPONSES:
- Fire**
- Knox box to be installed in exterior wall (imbedded in brick/bolted to framing)
  - Proposed fire lanes shown on Site/Landscape Plan.
- Public Works**
- Proposed 1" WTR. and 4" LATERAL SAN. SWR. shown and labeled on plan.
  - Proposed WTR. and SAN. SWR. taps and connections shown and labeled on plan.
  - Existing WTR. MAIN and SAN. SWR. shown and labeled on plan ... size unknown, request has been made to city for size of existing utilities and easements.
- Planning**
- Building setback edited to reflect 30' requirement.
  - Parking space dimensions (9'x18') added to site plan.
  - ADA parking space added to site plan.
  - Note: No onsite refuse generated by vending operation. Refuse storage facility therefore not required. Other locations with trash cans accumulate more unwanted trash than without receptacle.
  - Proposed sidewalk dimensions added to site plan to reflect requirement of 6'.
  - Exterior building lighting (placement and illumination levels) shown on site plan and on REVISED lighting plan.
  - Parking layout edited to reflect same on both site and lighting plans.
  - Landscape area dimensions added to Site/Landscape Plan.
  - Size, location, and species of existing and proposed landscaping added to plan.
  - Tree requirements added to plan.
  - Sod requirement added to plan: 20% of lot to receive low-maintenance / drought-resistant grass sod.
  - Stamped irrigation plan to be prepared and submitted with building plans.
  - Business sign (monument sign) added to site plan, to be permitted separately.
  - Wall signs consistent with City sign ordinance (no more than 2 S.F. per linear foot of building frontage) to be permitted separately.
  - All mechanical equipment to be screened from public view - all parapet walls to extend above top edge of rooftop equipment (15'-4").



### OWNER'S CERTIFICATE & DEDICATION

STATE OF TEXAS §  
COUNTY OF DALLAS §

WHEREAS, COOL DAYS, INC., is the owner of a 1.746 acre tract of land out of the JOHN F. PORTER SURVEY, ABSTRACT NUMBER 1118, situated in the City of Glenn Heights, Dallas County, Texas and being all of a called 1.74 acre tract of land conveyed to Cool Days, Inc. by deed of record in Instrument Number 201800126002 of the Official Public Records of Dallas County, Texas and being more particularly described by metes and bounds as follows:

**BEGINNING**, at a 7/8 inch iron rod found in the South right-of-way line of Bear Creek Road, being the Northwest corner of Narmour Addition, a subdivision of record in Instrument Number 20080008957 of the Plat Records of Dallas County, Texas, also being the Northeast corner of said 1.74 acre tract and hereof;

**THENCE**, S00°12'08"E, leaving the South right-of-way of Bear Creek Road, along the West line of said Narmour Addition and the common East line of said 1.74 acre tract, a distance of 400.02 feet to a 1/2 inch iron rod with plastic cap stamped "MOBLY 4128" found at the Southwest corner of said Lot 1, being the Southeast corner of said 1.74 acre tract and hereof;

**THENCE**, S89°12'08"W, along the South line of said 1.74 acre tract, a distance of 190.39 feet to a 5/8 iron rod found in the South line of that certain Tract I, conveyed to Roy Narmour by deed of record in Volume 97187, Page 2096 of the Deed Records of Dallas County, Texas, being the Southwest corner of said 1.74 acre tract and hereof;

**THENCE**, N00°12'10"W, along the West line of said 1.74 acre tract, a distance of 400.02 feet to a 3/4 inch iron rod found in the South right-of-way line of Bear Creek Road, being the common North line of said Tract I, also being the Northwest corner of said 1.74 acre tract and hereof;

**THENCE**, N89°12'08"E, along the South right-of-way line of Bear Creek Road and the common North line of said 1.74 acre tract, a distance of 189.95 feet to the **POINT OF BEGINNING** and containing an area of 1.746 Acres, or (76,069 Square Feet) of land, more or less.

**NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS:**

THAT, COOL DAYS, INC., does hereby adopt this plat, designating herein described property as COOL DAYS ADDITION, an addition to the City of Glenn Heights, Dallas County, Texas, and does hereby dedicate to public use forever all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose and consideration therein expressed. No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the drainage and utility easements as shown. Said drainage and utility easements being hereby reserved for the mutual use and accommodation of all public utilities desiring to use same. All and any public utility shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of its respective system on the drainage and utility easement and all public utilities shall at all times have the full right of ingress and egress to or from and upon the said drainage and utility easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining and adding to or removing all or parts of its respective systems without the necessity at any time of procuring the permission of anyone.

OWNER: COOL DAYS, INC., a Texas Corporation

BY: Michael R. Young, President Date

STATE OF TEXAS §  
COUNTY OF \_\_\_\_\_ §

BEFORE ME, the undersigned authority, on this day personally appeared MICHAEL R. YOUNG, President of COOL DAYS, INC., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Notary Public in and for the State of Texas

### CERTIFICATE OF SURVEYOR

STATE OF TEXAS §  
COUNTY OF DALLAS §

I, MATTHEW RAABE, Registered Professional Land Surveyor, do hereby certify that this plat was prepared from an actual survey made on the ground and that the monuments shown hereon were found or placed with 1/2-inch iron rods with green plastic caps stamped "EAGLE SURVEYING" under my direction and supervision in accordance with the current provisions of the Texas Administrative Code and the Ordinances of the City of Glenn Heights, Dallas County, Texas.

**PRELIMINARY**  
this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document

Matthew Raabe, R.P.L.S. # 6402 Date

STATE OF TEXAS §  
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, on this day personally appeared MATTHEW RAABE, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

John Cox, Notary Public in and for the State of Texas

## SITE / LANDSCAPE PLAN

# PAGE-1

## 2-27-20

PRELIMINARY PLAT  
**COOL DAYS ADDITION**  
LOT 1, BLOCK A

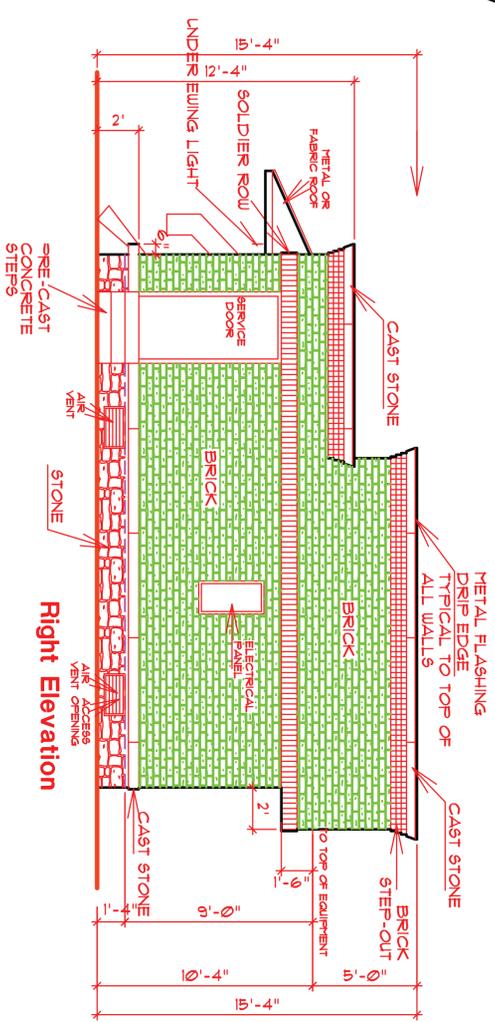
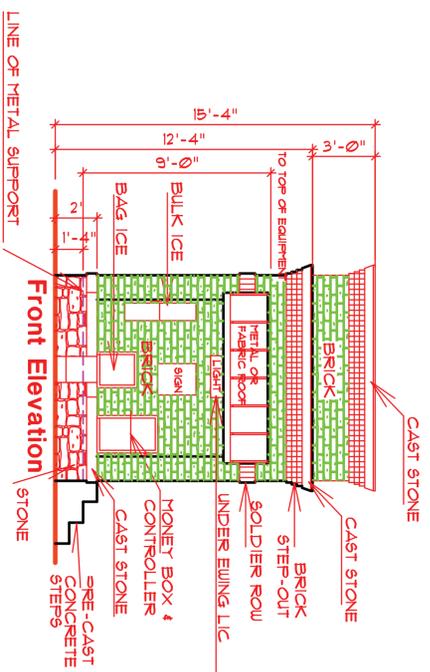
BEING 1.746 ACRES OF LAND SITUATED IN THE  
JOHN F. PORTER SURVEY, ABSTRACT No. 1118,  
CITY OF GLENN HEIGHTS, DALLAS COUNTY, TEXAS

### APPROVED FOR PREPARATION OF FINAL PLAT

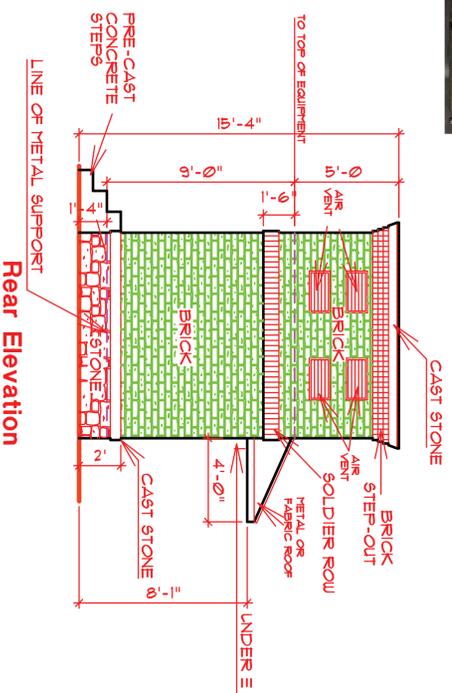
Chairman Planning and Zoning Commission	Date	Mayor	Date
Secretary Planning and Zoning Commission	Date	City Secretary	Date

# Exhibit C

2'x4' ILLUMINATED  
10' from ground



5'x10' ALUM PAN  
10' from ground



18" x 24" ALUM PAN

Left Elevation

Rear Elevation

1

18" x 24" ALUM PAN

18" x 24" ALUM PAN

Left Elevation

Rear Elevation

1

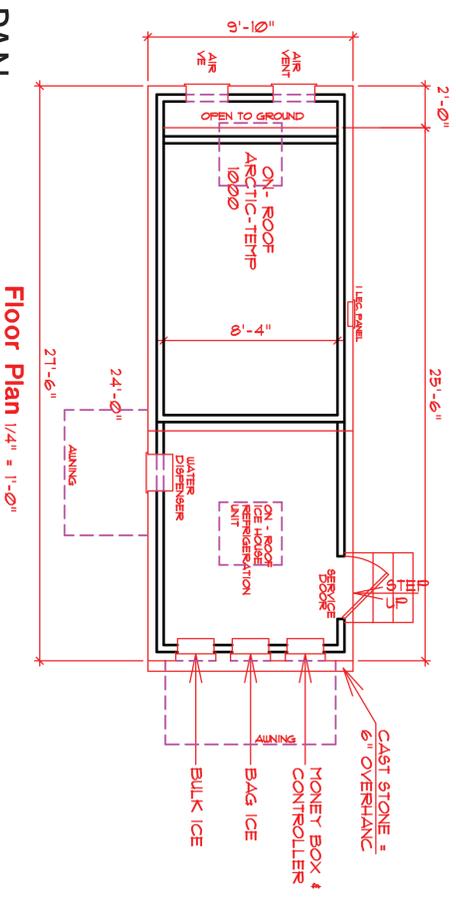
18" x 24" ALUM PAN

18" x 24" ALUM PAN

2'x3' ALUM PAN  
4' from ground



2'x3' ALUM PAN  
4' from ground



FRONTIER STATES  
DEVELOPMENT SERVICES  
Mark Sellers  
4513 N Shore Dr  
The Colony, TX 75056  
469.446.3518

PROJECT ADDRESS  
PROPOSED:  
610 E BEAR CREEK  
GLENN HEIGHTS

ELEVATION & SIGN PLAN

# Exhibit D

610 E Bear Creek SUP Application

2/28/2020

Cool-Days Twice The Ice

Proposed Masonry Colors/Pattern



Proposed Elevation w/10'x8' attached storage





GENERAL FUND  
FOR THE MONTH ENDED APRIL 30, 2020

Summary  
Revenues & Expenditures - Budget & Actual

**SUMMARY OF GENERAL FUND REVENUES (41.7 % of FY)**

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
<b>TOTAL REVENUES:</b>	\$ 9,180,690	\$ -	\$ 8,256,142	89.9%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
<b>Property Tax :</b>	\$ 5,119,863	\$ -	\$ 5,016,489	98.0%
Property taxes are due in January and become delinquent after January 31st.				

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
<b>Sales Tax:</b>	\$ 611,000	\$ -	\$ 437,734	71.6%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
<b>Franchise Fees:</b>	\$ 654,340	\$ -	\$ 410,012	62.7%

Franchise fees are paid to the City annually, quarterly, and monthly depending on the type of franchise. Individual sources are listed below

Type	Pay Cycle	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Electric	Oncor pays annually; Hilco pays quarterly	256,407		164,759	64.3%
Telephone	AT&T pays annually; all others quarterly	18,000		8,581	47.7%
Gas	Atmos pays annually in March	63,667		-	0.0%
Cable	All pay quarterly	67,698		51,739	76.4%
Garbage	Pays quarterly on commercial roll offs	-		-	0.0%
Video	Paid quarterly	9,979		4,961	49.7%
Water/WW	Paid monthly	238,589		62,500	26.2%
<b>TOTAL:</b>		\$ 654,340	\$ -	\$ 292,540	44.7%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
<b>Permits &amp; Fees:</b>	\$ 988,100	\$ -	\$ 1,433,810	145.1%
Permits include Building Permits, garage sale permits, trade, and other miscellaneous permits				

New Housing Development Growth expected to increase this FY 19 as compared with FY 18.

Type	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Building Permit Fees	350,000		528,830	151.1%
Miscellaneous Permits	45,000		39,418	87.6%
Backflow and Irrigation Permits	10,500		28,502	271.4%
Infrastructure Inspection Fee	225,000		9,955	4.4%
Zoning Fee	4,500		15,005	333.4%
Plan Review	227,500		324,613	142.7%
Inspection Fee - Alcohol	-		-	0.0%
Filing Fee	-		-	0.0%
Plats	2,000		3,225	161.3%
Trade Permits	65,800		85,513	130.0%
License Registration	15,000		11,000	73.3%
Rental Registration	32,900		8,180	24.9%
Food Service	8,400		8,400	100.0%
Garage Sale Permits	1,500		230	15.3%

TOTAL: \$ 988,100 \$ - 1,062,871 107.6%

	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
<b>Charges for Services:</b>	\$ 1,136,801	\$ -	\$ 720,310	63.4%

Charges for services consists of tower rental, ambulance fees, sanitation fees, resource officer fees, and other miscellaneous charges. Individual resource officer fees, and other miscellaneous charges. Individual revenue sources are listed below:

	<u>Pay Cycle(s)</u>	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
Tower Rental	Monthly	39,780		16,575	41.7%
Ambulance	Monthly	215,000		95,158	44.3%
Resource Officer	Annually	37,240		22,646	60.8%
Sanitation	Monthly	838,381		379,111	45.2%
Animal Pound	Monthly	4,600		260	5.7%
Wrecker	By Contract	800		800	100.0%
Finger Prints		-		-	0.0%
Fire Inspections		500		-	0.0%
Police Reports		500		580	116.0%
<b>TOTAL:</b>		<b>1,136,801</b>	<b>-</b>	<b>515,130</b>	<b>45.3%</b>

<u>Court Fines:</u>	<u>Original Budget</u>	<u>AMENDED</u>	<u>YTD Actual</u>	<u>Budget %</u>
	\$ 321,500	\$ -	\$ 96,401	30.0%
<b>AL FUND EXPENDITURES</b>				
<b>TOTAL EXPENDITURES:</b>	<b>Budget</b>	<b>AMENDED</b>	<b>Actual</b>	<b>Budget %</b>
	\$ 8,524,318	\$ -	\$ 4,317,431	50.6%
<b>Administration:</b>	<b>Budget</b>	<b>AMENDED</b>	<b>Actual</b>	<b>Budget %</b>
	\$ 121,510	\$ -	\$ 78,803	64.9%

<u>Economic Development:</u>	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
	\$ 135,259	\$ -	\$ 48,670	36.0%

GENERAL FUND  
REVENUES AND EXPENDITURES - BUDGET AND ACTUAL  
FY 2019-20 WITH PRIOR YEAR COMPARISON  
FOR THE MONTH ENDED APRIL 30, 2020

58.3%

	CURRENT FISCAL YEAR						
	BUDGET		ACTUAL			PROJECTED	
	FY 2019-20		M-T-D	Y-T-D	Y-T-D	FY 2019-20	
	Adopted Budget	Amended Budget	Apr-20	Apr-20	% Budget	Apr-20	% Budget
<b>Revenues:</b>							
Property Tax	\$ 5,119,863		\$ 18,191	\$ 5,016,489	98.0%	\$ 2,559,932	50.0%
Sales Tax	611,000		50,968	437,734	71.6%	\$ 305,500	50.0%
Franchise Fees	654,340		15,947	410,012	62.7%	\$ 327,170	50.0%
Permits & Fees	988,100		87,946	1,433,810	145.1%	\$ 494,050	50.0%
Charges for Service	1,136,801		91,105	720,310	63.4%	\$ 568,401	50.0%
Recreation	1,500		-	410	27.3%	\$ 750	50.0%
Grants & Contributions	54,598		10,616	37,366	68.4%	\$ 27,299	50.0%
Court Fines	321,500		14,179	96,401	30.0%	\$ 160,750	50.0%
Interest	33,008		145	27,687	83.9%	\$ 16,504	50.0%
Miscellaneous	163,931		18,687	19,894	12.1%	\$ 81,966	50.0%
Transfer from other Funds	-		-	-	0.0%	\$ -	0.0%
Transfer from Fund Reserves	-		-	-	0.0%	\$ -	0.0%
G&A Reimbursement from Utility MGMT	64,043		5,337	37,359	58.3%	\$ 32,022	50.0%
Charge for Service (City Wide)	32,006		2,667	18,670	58.3%	\$ 16,003	50.0%
Transfer from Tornado Fund	-		-	-	0.0%	\$ -	0.0%
<b>Total Revenues</b>	<b>\$ 9,180,690</b>	<b>\$ -</b>	<b>\$ 315,788</b>	<b>\$ 8,256,142</b>	<b>89.9%</b>	<b>\$ 4,590,345</b>	<b>50.0%</b>

PRIOR FISCAL YEAR				
BUDGET		FY ACTUAL		
FY 2018-2019		FY 2018-2019		
Original Budget	Amended Budget	M-T-D Apr-19	Y-T-D Apr -19	Y-T-D % Budget
\$ 4,335,004	\$ 4,340,317	\$ 18,169	\$ 4,300,165	99.2%
540,000	650,000	55,816	394,813	73.1%
639,786	684,450	21,385	459,612	71.8%
956,578	1,024,375	58,884	712,102	74.4%
1,112,215	1,138,672	93,339	663,732	59.7%
2,000	1,500	60	270	13.5%
44,350	46,630	11,534	40,350	91.0%
221,500	165,199	9,833	62,989	28.4%
33,008	33,008	5,294	33,176	100.5%
263,815	263,815	413	236,143	89.5%
-	-	-	-	0.0%
-	-	-	-	0.0%
332,226	221,480	27,685	193,795	58.3%
146,431	97,617	12,202	\$ 85,414	58.3%
-	-	-	-	0.0%
<b>\$ 8,626,913</b>	<b>\$ 8,667,063</b>	<b>\$ 314,614</b>	<b>\$ 7,182,561</b>	<b>83.3%</b>

WATER AND SEWER FUND  
FOR THE MONTH ENDED APRIL 30, 2020

Summary  
Revenues & Expenditures - Budget & Actual

**SUMMARY OF WATER & SEWER FUND REVENUES**

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
<b><u>TOTAL REVENUES:</u></b>	\$ 5,757,853	\$ -	\$ 3,493,292	60.7%
Water and Sewer sales				

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
<b>Water Sales</b>	\$ 2,471,000	\$ -	\$ 1,491,840	60.4%

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
<b>Miscellaneous Income</b>	\$ 3,978	\$ -	\$ 1,785	44.9%

**SUMMARY OF WATER & SEWER FUND EXPENDITURES**

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
<b><u>TOTAL EXPENDITURES:</u></b>	\$ 6,150,040	\$ -	\$ 3,368,118	54.8%

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
<b>Meter Services:</b>	\$ 217,535	\$ -	\$ 97,868	45.0%

SUMMARY OF YEAR-END PROJECTIONS



DRAINAGE FUND  
FOR THE MONTH ENDED APRIL 30, 2020

Summary  
Revenues & Expenditures - Budget & Actual

**SUMMARY OF MUNICIPAL DRAINAGE FUND**

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
<b><u>TOTAL REVENUES:</u></b>	<b>\$ 313,812</b>	<b>\$ -</b>	<b>\$ 192,895</b>	<b>61.5%</b>

	<u>Budget</u>	<u>AMENDED</u>	<u>Actual</u>	<u>Budget %</u>
<b><u>TOTAL EXPENDITURES:</u></b>	<b>\$ 315,928</b>	<b>\$ -</b>	<b>\$ 191,383</b>	<b>60.6%</b>

**SUMMARY OF YEAR-END PROJECTIONS**

DRAINAGE FUND  
REVENUES AND EXPENDITURES - BUDGET AND ACTUAL  
FY 2019-20 WITH PRIOR YEAR COMPARISON  
FOR THE MONTH ENDED APRIL 30, 2020

58.3%

	CURRENT FISCAL YEAR					FY PROJECTED	
	BUDGET		ACTUAL			FY 2019-20	
	FY 2019-20		M-T-D	Y-T-D	Y-T-D		
	Original Budget	Amended Budget	Apr-20	Apr-20	% Budget	Apr-20	% Budget
<b>Revenues:</b>							
Drainage Fees - Residential	\$ 283,030		\$ 25,252	\$ 174,722	61.7%	\$ 94,343	33.3%
Drainage Fees - Commercial	30,782		2,615	18,155	59.0%	10,261	33.3%
Interest	-		1	18	0.0%	-	0.0%
<b>Total Revenues</b>	<b>\$ 313,812</b>	<b>\$ -</b>	<b>\$ 27,868</b>	<b>\$ 192,895</b>	<b>61.5%</b>	<b>\$ 104,604</b>	<b>33.3%</b>
<b>Expenditures:</b>							
Storm Water Operations	315,928		\$ 30,542	\$ 191,383	60.6%	\$ 105,309	33.3%
Operating Transfer to General Fund	-	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 315,928</b>	<b>\$ -</b>	<b>\$ 30,542</b>	<b>\$ 191,383</b>	<b>60.6%</b>	<b>\$ 105,309</b>	<b>33.3%</b>
<b>Total Revenues Over (Under) Exp</b>	<b>\$ (2,116)</b>	<b>\$ -</b>	<b>\$ (2,674)</b>	<b>\$ 1,512</b>		<b>\$ (705)</b>	
<b>Other Financing Sources (Uses):</b>							
Capital grant contributions	-	-	-	-		-	
Capital grant expenditures	-	-	-	-		-	
Non-cash transactions:							
Capital lease proceeds	-	-	-	-		-	
Capital lease expenditures	-	-	-	-		-	
Transfers In (Out) to Capital Proj Funds:							
Operating Transfer to General Fund	(15,775)		(1,314)	(9,202)	58.3%	-	
Capital Projects Fund - City Commit	-	-	-	-		-	
<b>Net Change in Fund Balance</b>	<b>\$ (17,891)</b>	<b>\$ -</b>	<b>\$ (7,690)</b>				
Total Unrestricted Fund Balance - BOY	267,240			267,240			
<b>Total Fund Balance - EOY</b>	<b>\$ 249,349</b>	<b>\$ -</b>	<b>\$ 259,550</b>			<b>\$ -</b>	
Less: Commitments for Specific Use	-	-	-	-		-	
<b>Ending Fund Balance - Unrestricted</b>	<b>\$ 249,349</b>	<b>\$ -</b>	<b>\$ 259,550</b>			<b>\$ -</b>	
<b>AVERAGE DAILY EXPENDITURES</b>	<b>\$ 866</b>	<b>\$ -</b>	<b>\$ 903</b>				
<b>Number of Days In Reserve</b>	<b>288</b>		<b>288</b>			<b>259</b>	<b>311</b>

PRIOR FISCAL YEAR				
BUDGET		FY ACTUAL		
FY 2018-19		FY 2018-19		
Original Budget	Amended Budget	M-T-D Apr 19	Y-T-D Apr 19	Y-T-D % Budget
\$ 273,276	\$ 277,480	\$ 23,657	\$ 163,616	59.0%
29,000	30,178	2,585	18,095	60.0%
-	-	4	30	0.0%
<b>\$ 302,276</b>	<b>\$ 307,658</b>	<b>\$ 26,246</b>	<b>\$ 181,741</b>	<b>60%</b>
439,141	\$ 313,620	\$ 17,930	\$ 99,637	31.8%
-	\$ -	-	-	0.0%
<b>\$ 439,141</b>	<b>\$ 313,620</b>	<b>\$ 17,930</b>	<b>\$ 99,637</b>	<b>23%</b>
<b>\$ (136,865)</b>	<b>\$ (5,962)</b>	<b>\$ 8,316</b>	<b>\$ 82,104</b>	
-	-	-	-	
-	-	-	-	
-	-	-	-	
-	-	-	-	
(15,775)	(15,775)	(1,314)	(9,202)	58.3%
-	-	-	-	
<b>\$ (152,640)</b>	<b>\$ (21,737)</b>		<b>\$ 72,902</b>	
<b>\$ 464,768</b>	<b>\$ 288,977</b>		<b>\$ 288,977</b>	
<b>\$ 312,128</b>	<b>\$ 267,240</b>		<b>\$ 361,879</b>	
-	-		-	
<b>\$ 312,128</b>	<b>\$ 267,240</b>		<b>\$ 361,879</b>	
<b>\$ 1,203</b>	<b>\$ 859</b>			
<b>259</b>	<b>311</b>			

OTHER FUNDS  
FOR THE MONTH ENDED APRIL 30, 2020

Summary  
Revenues & Expenditures - Budget & Actual

**SUMMARY OF OTHER FUNDS**

**DEBT SERVICE FUND**

	Budget	AMENDED	Actual	Budget %
<b>TOTAL REVENUES:</b>	\$ 1,475,318	\$ -	\$ 1,485,915	100.7%

	Budget	AMENDED	Actual	Budget %
<b>TOTAL EXPENDITURES:</b>	\$ 1,451,474	\$ -	\$ 1,183,920	81.6%

**E911 FUND**

	Budget	AMENDED	Actual	Budget %
<b>TOTAL REVENUES:</b>	\$ 72,015	\$ -	\$ 57,691	80.1%

	Budget	AMENDED	Actual	Budget %
<b>TOTAL EXPENDITURES:</b>	\$ 33,000	\$ -	\$ 19,250	0.00%

**VEHICLE REPLACEMENT FUND**

	BUDGET	AMENDED	Actual	Budget %
<b>TOTAL REVENUES:</b>	\$ 250,000	\$ -	\$ 289,994	116.0%

	BUDGET	AMENDED	Actual	Budget %
<b>TOTAL EXPENDITURES:</b>	\$ 110,000	\$ -	\$ -	0.0%

**WATER SEWER IMPACT FUND**

	BUDGET	AMENDED	Actual	Budget %
<b>TOTAL REVENUES:</b>	\$ 895,011	\$ -	\$ 694,220	77.6%

	BUDGET	AMENDED	Actual	Budget %
<b>TOTAL EXPENDITURES:</b>	\$ 1,645,000	\$ -	\$ 302,319	18.4%

**OTHER FUNDS: FINANCIAL SUMMARY**  
**REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**  
**FOR THE MONTH ENDED APRIL 30, 2020**

FUND	FUND NAME	BUDGET					Y-T-D ACTUAL							
		Revenues	Expenditures	Change in Fund Balances	Fund Balance Beginning of Year	Fund Balance End of Year	Revenues	% Budget	Expenditures	% Budget	Change in Fund Balances	% Budget	Fund Balance Beginning of Year	Y-T-D Fund Balance Projection
<b>DEBT SERVICE FUND</b>														
300	Debt Service Fund	\$ 1,475,318	\$ 1,451,474	\$ 23,844	\$ 345,673	\$ 369,517	\$ 1,485,915	101%	\$ 1,183,920	82%	\$ 301,995	1266.5%	\$ 345,673	\$ 647,668

<b>SPECIAL REVENUE FUNDS</b>														
200	Court Technology Fund	\$ 3,551	\$ -	\$ 3,551	\$ 361	\$ 3,912	\$ 2,469	70%	\$ 1,623	0%	\$ 846	23.8%	\$ 361	\$ 1,207
201	Court Security Fund	2,812	-	2,812	39,861	42,673	2,064	73%	-	0%	2,064	73.4%	39,861	41,925
205	E911 Fund	72,015	33,000	39,015	165,640	204,655	57,691	80%	19,250	0%	38,441	98.5%	165,640	204,081
207	Family Festival	-	-	-	-	-	-	0%	-	0%	-	0.0%	-	-
213	Federal Seizure Fund	-	-	-	2,952	2,952	24	0%	-	0%	24	0.0%	2,952	2,976
214	State Seizure Fund	-	-	-	7,647	7,647	285	0%	-	0%	285	0.0%	7,647	7,932
250	Operating Grants Fund	-	-	-	2,113	2,113	-	0%	-	0%	-	0.0%	2,113	2,113
		\$ 78,378	\$ 33,000	\$ 45,378	\$ 218,574	\$ 263,952	\$ 62,533		\$ 20,873		\$ 41,660		\$ 218,574	\$ 260,234

<b>CAPITAL PROJECTS FUND</b>														
215	Street Impact Fees (restr)	\$ 448,465	\$ 12,000	\$ 436,465	\$ 1,372,660	\$ 1,809,125	\$ 232,132	52%	\$ 115,673	964%	\$ 116,459	26.7%	\$ 1,372,660	\$ 1,489,119
230	Park Fees	216,467	586,000	(369,533)	813,028	443,495	112,634	52%	56,368	10%	56,266	-15.2%	813,028	869,294
400	2006 Bonds	-	18,644	(18,644)	18,644	-	5	0%	-	0%	5	0.0%	18,644	18,649
402	City Hall Capital Proj Fund	1,427,168	1,444,511	(17,343)	1,388,631	1,371,288	1,687	0%	84,663	0%	(82,976)	478.4%	1,388,631	1,305,655
406	Vehicle Replacement Fund	250,000	110,000	140,000	1,272	141,272	289,994	116%	-	0%	289,994	207.1%	1,272	291,266
403	2016 GO Bonds	15,000,000	7,822,339	7,177,661	6,443,402	13,621,063	113,066	1%	471,205	0%	(358,139)	-5.0%	6,443,402	6,085,263
410	Reserved for Capital Projects	210,000	3,387,636	(3,177,636)	5,556,808	2,379,172	-	0%	68,765	0%	(68,765)	2.2%	5,556,808	5,488,043
412	Veterans Memorial	-	-	-	(3,095)	(3,095)	-	0%	-	0%	-	-	(3,095)	(3,095)
515-1&2	Water Sewer Impact Fund	895,011	1,645,000	(749,989)	2,125,331	1,375,342	461,632	52%	302,319	18%	159,313	-21.2%	2,125,331	2,284,644
							232,588				232,588	0.0%	-	232,588
		\$ 18,447,111	\$ 15,026,130	\$ 3,420,981	\$ 17,745,607	\$ 21,166,588	\$ 1,446,015		\$ 1,130,196		\$ 315,819		\$ 17,745,607	\$ 18,061,426

**APRIL 2020 CASH AND INVESTMENT REPORT**

POOLED CASH RECONCILIATION	
Fund	Balance In Pooled Cash Per General Ledger
100 General Fund	\$ 7,640,836.07
200 Court Technology	\$ 1,375.41
201 Court Security	\$ 19,442.25
202 Court Comptroller	\$ 34.63
205 911 Wireless	\$ 213,548.96
207 Family Festival	\$ -
	\$ -
213 Federal Seizure	\$ -
214 State Seizure	\$ (2,600.29)
215 Street Impact	\$ 1,335,306.84
216 Keep GH Beautiful	\$ -
230 Park Fees	\$ 724,111.31
250 Operating Grants	\$ 5,239.01
300 Debt Service	\$ 405,962.84
400 2006 Bonds	\$ 35,796.24
402 2015 CO Bond	\$ 954,384.07
403 2016 GO BOND	\$ (298,026.30)
406 Vehicle Replacement	\$ 365,767.02
407 Disaster Recovery	\$ 79,437.39
401 2008 Bonds	\$ (104,168.00)
412 Veterans Memorial	\$ -
425 COVID	\$ (35,434.73)
500 Water & Sewer	\$ (611,003.33)
515 W/S Impact	\$ 1,925,233.70
550 Drainage	\$ 222,513.33
700 CFAAG	\$ -
410 GF Capital Projects	\$ 5,482,344.33
<b>TOTAL POOLED CASH - GL</b>	<b>\$ 18,360,100.75</b>

<b>Balance per Bank Statement</b>	<b>\$ 15,132,445.74</b>
Reconciling Items:	
Add: Deposits In-Transit	
Less: Outstanding Checks	
Less: Outstanding Other	
Adjusting Items	\$ 2,363,347.80
<b>Adjusted GL Balance</b>	<b>\$ 17,495,793.54</b>
Unreconciled Difference	\$ 864,307.21

OTHER PROSPERITY BANK ACCOUNTS RECONCILIATION							
Bank Account	GL Balance	Beginning Balance Per Bank Statement	Add: Deposits in Transit	Less: Outstanding Checks	Other Reconciling Items	Ending GL Balance	Unreconciled Difference
Cash Benefits Trust	\$ 11,675.20	\$ 11,675.20	\$ 120,517.26	\$ (63,969.90)	\$ 24.86	\$ 68,247.42	\$ -
Seizure Hold	\$ 5,437.82	\$ 2,437.82		\$ -	\$ 0.22	\$ 5,438.04	\$ -
2015 C/O Bond	\$ 375,543.47	\$ 375,543.47		\$ (17,863.00)	\$ 119.07	\$ 357,799.54	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2006 Bond	\$ 9,394.71	\$ 9,394.71		\$ -	\$ 0.39	\$ 9,395.10	\$ -
Customer W/S Deposits	\$ 450,487.87	\$ 450,487.87		\$ -	\$ 369.25	\$ 450,857.12	\$ -
Park Fees	\$ 205,025.13	\$ 205,025.13		\$ -	\$ 58.82	\$ 205,083.95	\$ -
W/S Impact Fees	\$ 390,250.50	\$ 390,250.50		\$ -	\$ 127.95	\$ 390,378.45	\$ -
Street Impact	\$ 258,085.90	\$ 258,085.90		\$ -	\$ 211.55	\$ 258,297.45	\$ -
Chamber of Commerce	\$ 16,765.03	\$ 16,765.03		\$ -	\$ 13.74	\$ 16,778.77	\$ -
Veterans Memorial	\$ 2,837.13	\$ 2,837.13		\$ -	\$ 2.33	\$ 2,839.46	\$ -
<b>TOTAL OTHER PROSP</b>	<b>\$ 1,725,502.76</b>						

TOTAL CASH/INVESTMENT BAL	
FUND	CASH BALANCE
General Fund	\$ 7,969,882.31
Court Technology	\$ 1,376.23
Court Security	\$ 41,903.10
911 Wireless	\$ 214,287.47
2016 GO Bond	\$ 13,868,257.85
SIB Account	\$ 644,233.70
Family Festival	\$ -
State Seizure	\$ 8,533.97
Street Impact Fees	\$ 1,593,604.29
Veterans Memorial	\$ 2,839.46
Park Fees	\$ 929,195.26
Operating Grants	\$ 5,239.01
Debt Service	\$ 405,962.84
2006 Bonds	\$ 45,191.34
W/S Fund	\$ (104,801.38)
W/S Impact Fees	\$ 2,315,612.15
Drainage	\$ 224,754.74
2008 Bond	\$ (104,168.00)
Fed Seizure	\$ 2,977.03
Keep GH	\$ 247.91
<b>\$ 28,065,129.28</b>	

BANK SECURITY PROSPERITY (PLEGDED COLLATERAL)		
1001 POOLED CASH ACCOUNT	\$ 15,132,445.74	
1015 BENEFITS TRUST ACCOUNT	\$ 68,247.42	
1001 STREET IMPACT FEES (4593)	\$ 258,297.45	
1030 W/WW IMPACT FEES (7207)	\$ 390,378.45	
SEIZURE HOLD	\$ 5,438.04	
2015 C/O BOND	\$ 357,799.54	
1050 CASH PARK FEES (2949)	\$ 205,083.95	
1002 CASH-2006 BONDS (8055)	\$ 9,395.10	
1001 WATER CUSTOMER DEPOSITS	\$ 450,857.12	
<b>TOTAL BANK BALANCES</b>	<b>\$ 16,877,942.81</b>	
LESS FDIC INSURED	\$ (250,000.00)	
<b>COLLATERALIZED TOTAL:</b>	<b>\$ 16,627,942.81</b>	
COLLATERALIZED TOTAL 102%	\$ 16,960,501.67	
COLLATERAL PER BANK	<b>\$ 22,159,383.16</b>	

TEXSTAR RECONCILIATION			
Fund	GL Balance - Texstar	Add: Interest/Other	Balance Per Bank Statement
General Fund	\$ 328,926.02	\$ 120.22	\$ 329,046.24
W/S Fund	\$ 53,212.96	\$ 19.44	\$ 53,232.40
Water Debt Serv	\$ 2,111.66	\$ 0.77	\$ 2,112.43
General Debt Service	\$ 6,167.49	\$ 2.28	\$ 6,169.77
SIB Loan	\$ 643,998.30	\$ 235.40	\$ 644,233.70
Drainage	\$ 2,240.59	\$ 0.82	\$ 2,241.41
Court Security	\$ 22,452.63	\$ 8.22	\$ 22,460.85
Court Tech	\$ 0.82	\$ -	\$ 0.82
2008 Bond	\$ -	\$ -	\$ -
911 Wireless	\$ 738.22	\$ 0.29	\$ 738.51
Fed Seizure	\$ 2,975.94	\$ 1.09	\$ 2,977.03
State Seizure	\$ 8,530.84	\$ 3.13	\$ 8,533.97
Keep GH	\$ 247.87	\$ 0.04	\$ 247.91
2016 GO Bond	\$ 14,161,108.07	\$ 5,176.08	\$ 14,166,284.15

**TOTAL TEXSTAR \$15,238,279.19**

APR %	
Prosper	0.3500%
TexStar	0.0719%

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1-00-1099 POOLED CASH  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2020 THRU 4/30/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
<b>BANK DRAFT:</b>								
1-00-1099	4/07/2020	BANK-DRAFT	000168	INTERNAL REVENUE SERVICE	39,695.01CR	OUTSTND	A	0/00/0000
1-00-1099	4/07/2020	BANK-DRAFT	000169	TEXAS CHILD SUPPORT	1,696.16CR	OUTSTND	A	0/00/0000
1-00-1099	4/07/2020	BANK-DRAFT	000170	State Disbursement Unit	398.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	BANK-DRAFT	000171	INTERNAL REVENUE SERVICE	39,152.80CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	BANK-DRAFT	000172	TEXAS CHILD SUPPORT	1,696.16CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	BANK-DRAFT	000173	State Disbursement Unit	398.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	BANK-DRAFT	000174	INTERNAL REVENUE SERVICE	48,414.76CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	BANK-DRAFT	000175	TEXAS CHILD SUPPORT	1,696.16CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	BANK-DRAFT	000176	State Disbursement Unit	398.00CR	OUTSTND	A	0/00/0000
<b>CHECK:</b>								
1-00-1099	4/02/2020	CHECK	120302	PAYROLL CHECK	3,594.19CR	OUTSTND	P	0/00/0000
1-00-1099	4/02/2020	CHECK	120303	PAYROLL CHECK	1,438.36CR	OUTSTND	P	0/00/0000
1-00-1099	4/02/2020	CHECK	120304	PAYROLL CHECK	1,417.25CR	OUTSTND	P	0/00/0000
1-00-1099	4/01/2020	CHECK	120305	TRINITY RIVER AUTHORITY	290,910.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120306	WEST NORTH TEXAS INSPECTION SE	6,775.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120307	ZIMMERER KUBOTA & EQUIPMENT, I	3,626.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120308	ELLIS APPRAISAL DISTRICT	3,727.87CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120309	POWERPLAN	951.15CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120310	BOUND TREE MEDICAL, LLC.	345.34CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120311	TPX COMMUNICATIONS	5,909.78CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120312	VERNELL DOOLEY	130.71CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120313	CHRIS WOMACK	28.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120314	VARSITY BRANDS HOLDING CO., IN	1,561.75CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120315	TEXAS BENCHMARK BUILDING GROUP	26,995.05CR	OUTSTND	A	0/00/0000
1-00-1099	4/01/2020	CHECK	120316	MARK PRITCHARD	14.40CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120317	KEITH'S ACE HARDWARE	30.29CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120318	ATMOS ENERGY	87.56CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120319	Home Depot Credit Services	71.88CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120320	NORTH CENTRAL TEXAS COUNCIL	1,500.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120321	OFFICE DEPOT CREDIT PLAN	83.91CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120322	WALMART COMMUNITY	211.18CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120323	GFOA	150.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120324	BOUND TREE MEDICAL, LLC.	1,834.41CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120325	Uline, Inc	449.81CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120326	DANIEL ALMAGUER III	1,580.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120327	T-MOBILE USA INC.	2,005.35CR	OUTSTND	A	0/00/0000
1-00-1099	4/03/2020	CHECK	120328	LEVEL ONE TECHNOLOGY INC	216.72CR	OUTSTND	A	0/00/0000
1-00-1099	4/07/2020	CHECK	120329	ICMA	1,482.01CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120330	KEITH'S ACE HARDWARE	1.39CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120331	AIR SUPPLY	39.85CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120332	DESOTO JANITORIAL SUPPLY	380.45CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120333	Home Depot Credit Services	540.21CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120334	RED OAK AUTO PARTS	25.75CR	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1-00-1099 POOLED CASH  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2020 THRU 4/30/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
1-00-1099	4/10/2020	CHECK	120335	ROADRUNNER TRAFFIC SUPPLY, INC	84.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120336	TEXAS MUNICIPAL	31,571.96CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120337	WISEMAN HARDWARE, INC.	79.98CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120338	WASTE MANAGEMENT DALLAS	68,068.40CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120339	INTERSTATE BILLING SERVICES	1,960.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120340	BOUND TREE MEDICAL, LLC.	131.91CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120341	NEVILL FINANCIAL LEASING (CH)	2,757.40CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120342	KYOCERA DOCUMENT SOLUTIONS AME	877.87CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120343	CASS ROBERT CALLAWAY	2,000.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/10/2020	CHECK	120344	NORRIS D TEXAS LLC	1,299.07CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120345	CHIOMA, AGNES	61.65CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120346	DD&C LLC	51.61CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120347	OPENDOOR LABS INC	62.37CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120348	CAREY, DONALD	78.10CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120349	HARDEN, KELLIE	104.12CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120350	SALAS, ERICA	88.73CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120351	GUADALUPE, AGUILLON	8.61CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120352	TRAN-FREEMAN, MARRY	6.02CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120353	SABRINA GREEN, JEROM	69.23CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120354	CONTRERAS, MACARIO	51.61CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120355	DAUGHERTY, DEBORAH	41.43CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120356	REESE, RHONDA	21.99CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120357	HICKS, NORMAN	144.96CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120358	VOSE, LEONARD	105.18CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120359	HANNA, STEPHANIE	54.91CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120360	MCALISTER, ADAM & JA	56.73CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120361	DR HORTON HOMES	12.59CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120362	DR HORTON HOMES	2.66CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120363	TRISH PERSAD, COLBY	27.76CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120364	KUZMA, KATHLEEN & JO	33.11CR	OUTSTND	A	0/00/0000
1-00-1099	4/13/2020	CHECK	120365	TURNER, TASHANA	58.11CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120366	PAYROLL CHECK	3,593.84CR	OUTSTND	P	0/00/0000
1-00-1099	4/16/2020	CHECK	120367	PAYROLL CHECK	1,438.37CR	OUTSTND	P	0/00/0000
1-00-1099	4/16/2020	CHECK	120368	PAYROLL CHECK	1,417.25CR	OUTSTND	P	0/00/0000
1-00-1099	4/16/2020	CHECK	120369	ICMA	1,307.09CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120370	KEITH'S ACE HARDWARE	9.56CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120371	AIR SUPPLY	42.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120372	GALLS INCORPORATED	234.78CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120373	HILCO ELECTRIC	7,839.27CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120374	MASSEY'S TIRES & WHEELS	15.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120375	OFFICE DEPOT (ONLINE)	516.89CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120376	SIGNS & D'SIGNS	194.85CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120377	TXU ENERGY	8,232.11CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120378	VERIZON WIRELESS	1,024.91CR	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1-00-1099 POOLED CASH  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2020 THRU 4/30/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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1-00-1099	4/16/2020	CHECK	120379	WALMART COMMUNITY	125.52CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120380	BOUND TREE MEDICAL, LLC.	1,673.04CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120381	CREDIT SYSTEMS INTERNATIONAL,	226.74CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120382	FLEET SERVICES	5,740.35CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120383	NICHOLS, JACKSON, DILLARD, HAG	17,315.20CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120384	DATAPROSE	3,361.27CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120385	PCM, INC.	1,728.46CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120386	AT&T	81.33CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120387	JETS FIRE & SAFETY	14,624.10CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120388	TBI SOLUTIONS, LLC	1,630.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120389	INSIGHT DIRECT USA, INC.	323.76CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120390	HVE INC.	12,250.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120391	ADT SECURITY SERVICES	54.11CR	OUTSTND	A	0/00/0000
1-00-1099	4/16/2020	CHECK	120392	CHRIS PATTERSON	52.94CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120393	ATMOS ENERGY	120.78CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120394	BRITTON METER REPAIR	1,369.68CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120395	DALLAS WATER UTILITIES	83,122.50CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120396	Home Depot Credit Services	377.85CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120397	OFFICE DEPOT CREDIT PLAN	45.91CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120398	OFFICE DEPOT (ONLINE)	98.97CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120399	SAM'S CLUB	1,003.43CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120400	WATCHGUARD VIDEO	97.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120401	INTERSTATE BILLING SERVICES	316.54CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120402	AT&T	1,191.74CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120403	TEXAS COMPTROLLER OF PUBLIC AC	20,804.78CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120404	CARLISLE CHEVROLET CADILLAC	990.29CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120405	PRIMARY HEALTH, INC d/b/a CARE	144.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120406	DALLAS CO. DEPT OF HEALTH & HU	47.83CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120407	AT&T TOLL FREE	109.16CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120408	STONEHENGE PROPERTIES	807.66CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120409	TEXAS FIRST RENTALS, LLC	1,266.98CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120410	KIMARK SYSTEMS, INC	20.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120411	J.T. HORN OIL CO., INC.	75.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120412	LINEBARGER GOGGAN BLAIR & SAMP	177.90CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120413	PHONETICS, INC.	240.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120414	GROD CONSTRUCTION, LLC	21,007.48CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120415	T-MOBILE USA INC.	2,086.51CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120416	CITI BANK	9,691.40CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120417	AMAZON CAPITAL SERVICES	503.72CR	OUTSTND	A	0/00/0000
1-00-1099	4/24/2020	CHECK	120418	HOLDING PARTNERS LLC	88.14CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120419	PAYROLL CHECK	3,627.00CR	OUTSTND	P	0/00/0000
1-00-1099	4/30/2020	CHECK	120420	PAYROLL CHECK	1,562.28CR	OUTSTND	P	0/00/0000
1-00-1099	4/30/2020	CHECK	120421	PAYROLL CHECK	1,992.79CR	OUTSTND	P	0/00/0000
1-00-1099	4/30/2020	CHECK	120422	ICMA	1,466.12CR	OUTSTND	A	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1-00-1099 POOLED CASH  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2020 THRU 4/30/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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1-00-1099	4/30/2020	CHECK	120424	BRITTON METER REPAIR	718.75CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120425	HILCO ELECTRIC	6,907.28CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120426	IMPERATIVE INFORMATION GROUP,	252.50CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120427	Home Depot Credit Services	154.70CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120428	TYLER TECHNOLOGIES	433.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120429	BLUETARP FINANCIAL, INC.	474.95CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120430	RED OAK AUTO PARTS	303.45CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120431	TEXAS WORKFORCE COMMISSION	1,609.07CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120432	TRINITY RIVER AUTHORITY	290,933.80CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120433	WALMART COMMUNITY	139.72CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120434	BOUND TREE MEDICAL, LLC.	300.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120435	LUCAS BENSON	69.17CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120436	CARLISLE CHEVROLET CADILLAC	340.91CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120437	DALLAS CO. DEPT OF HEALTH & HU	47.83CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120438	TPX COMMUNICATIONS	5,894.44CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120439	CHRIS WOMACK	111.15CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120440	DFW COMMUNICATIONS, INC.	125.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120441	PRICE, PROCTOR & ASSOCIATES LL	750.00CR	OUTSTND	A	0/00/0000
1-00-1099	4/30/2020	CHECK	120442	DELILAH MENDOZA	24.88CR	OUTSTND	A	0/00/0000
DEPOSIT:								
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1-00-1099	4/01/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/01/2020	360.00	OUTSTND	C	0/00/0000
1-00-1099	4/01/2020	DEPOSIT	000002	CASH RECEIPTS	539.00	OUTSTND	M	0/00/0000
1-00-1099	4/01/2020	DEPOSIT	000003	ONLINE PAYMNT 4/01/2020	2,747.22	OUTSTND	C	0/00/0000
1-00-1099	4/01/2020	DEPOSIT	000004	CREDIT CARDS 4/01/2020	3,157.85	OUTSTND	C	0/00/0000
1-00-1099	4/01/2020	DEPOSIT	000005	REGULAR DAILY DEP 4/01/2020	1,847.90	OUTSTND	C	0/00/0000
1-00-1099	4/02/2020	DEPOSIT		ONLINE PAYMNT 4/02/2020	7,137.50	OUTSTND	C	0/00/0000
1-00-1099	4/02/2020	DEPOSIT	000001	CREDIT CARDS 4/02/2020	1,871.92	OUTSTND	C	0/00/0000
1-00-1099	4/03/2020	DEPOSIT		ONLINE PAYMNT 4/03/2020	10.50	OUTSTND	C	0/00/0000
1-00-1099	4/03/2020	DEPOSIT	000001	ONLINE PAYMNT 4/03/2020	10,311.58	OUTSTND	C	0/00/0000
1-00-1099	4/03/2020	DEPOSIT	000002	CASH RECEIPTS	1,386.00	OUTSTND	M	0/00/0000
1-00-1099	4/03/2020	DEPOSIT	000003	CREDIT CARDS 4/03/2020	5,471.63	OUTSTND	C	0/00/0000
1-00-1099	4/03/2020	DEPOSIT	000004	REGULAR DAILY DEP 4/03/2020	6,139.85	OUTSTND	C	0/00/0000
1-00-1099	4/06/2020	DEPOSIT		CREDIT CARDS 4/06/2020	1,194.74	OUTSTND	C	0/00/0000
1-00-1099	4/06/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/06/2020	3,589.69	OUTSTND	C	0/00/0000
1-00-1099	4/06/2020	DEPOSIT	000002	ONLINE PAYMNT 4/06/2020	14.00	OUTSTND	C	0/00/0000
1-00-1099	4/06/2020	DEPOSIT	000003	CASH RECEIPTS	512.00	OUTSTND	M	0/00/0000
1-00-1099	4/06/2020	DEPOSIT	000004	ONLINE PAYMNT 4/06/2020	13,708.71	OUTSTND	C	0/00/0000
1-00-1099	4/06/2020	DEPOSIT	000005	CASH RECEIPTS	788.00	OUTSTND	M	0/00/0000
1-00-1099	4/06/2020	DEPOSIT	000006	CREDIT CARDS 4/06/2020	2,531.82	OUTSTND	C	0/00/0000
1-00-1099	4/07/2020	DEPOSIT		CREDIT CARDS 4/07/2020	614.62	OUTSTND	C	0/00/0000
1-00-1099	4/07/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/07/2020	5,769.51	OUTSTND	C	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1-00-1099 POOLED CASH  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2020 THRU 4/30/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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1-00-1099	4/07/2020	DEPOSIT	000004	BENEFITS FOR MAR.-APR.	57,969.63CR	OUTSTND	G	0/00/0000
1-00-1099	4/08/2020	DEPOSIT		DAILY PAYMENT POSTING	254.08	OUTSTND	U	0/00/0000
1-00-1099	4/08/2020	DEPOSIT	000001	DAILY PAYMENT POSTING	185.48	OUTSTND	U	0/00/0000
1-00-1099	4/08/2020	DEPOSIT	000002	CREDIT CARDS 4/08/2020	3,537.51	OUTSTND	C	0/00/0000
1-00-1099	4/08/2020	DEPOSIT	000003	REGULAR DAILY DEP 4/08/2020	11,212.95	OUTSTND	C	0/00/0000
1-00-1099	4/08/2020	DEPOSIT	000004	ONLINE PAYMNT 4/08/2020	6,758.30	OUTSTND	C	0/00/0000
1-00-1099	4/08/2020	DEPOSIT	000005	CASH RECEIPTS	229.00	OUTSTND	M	0/00/0000
1-00-1099	4/09/2020	DEPOSIT		CREDIT CARDS 4/09/2020	2,582.83	OUTSTND	C	0/00/0000
1-00-1099	4/09/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/09/2020	7,202.35	OUTSTND	C	0/00/0000
1-00-1099	4/09/2020	DEPOSIT	000002	ONLINE PAYMNT 4/09/2020	3.50	OUTSTND	C	0/00/0000
1-00-1099	4/09/2020	DEPOSIT	000003	CASH RECEIPTS	1,079.00	OUTSTND	M	0/00/0000
1-00-1099	4/09/2020	DEPOSIT	000004	ONLINE PAYMNT 4/09/2020	5,186.07	OUTSTND	C	0/00/0000
1-00-1099	4/09/2020	DEPOSIT	000005	CREDIT CARDS 4/09/2020	1,656.10	OUTSTND	C	0/00/0000
1-00-1099	4/10/2020	DEPOSIT		CREDIT CARDS 4/10/2020	1,449.36	OUTSTND	C	0/00/0000
1-00-1099	4/10/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/10/2020	3,995.94	OUTSTND	C	0/00/0000
1-00-1099	4/10/2020	DEPOSIT	000002	REGULAR DAILY DEP 4/10/2020	2,950.12	OUTSTND	C	0/00/0000
1-00-1099	4/10/2020	DEPOSIT	000003	ONLINE PAYMNT 4/10/2020	12,087.79	OUTSTND	C	0/00/0000
1-00-1099	4/10/2020	DEPOSIT	000004	CREDIT CARDS 4/10/2020	2,212.04	OUTSTND	C	0/00/0000
1-00-1099	4/13/2020	DEPOSIT		CREDIT CARDS 4/13/2020	65,477.49	OUTSTND	C	0/00/0000
1-00-1099	4/13/2020	DEPOSIT	000001	ONLINE PAYMNT 4/13/2020	7.00	OUTSTND	C	0/00/0000
1-00-1099	4/13/2020	DEPOSIT	000002	CASH RECEIPTS	941.00	OUTSTND	M	0/00/0000
1-00-1099	4/13/2020	DEPOSIT	000003	CREDIT CARDS 4/13/2020	5,014.39	OUTSTND	C	0/00/0000
1-00-1099	4/13/2020	DEPOSIT	000004	REGULAR DAILY DEP 4/13/2020	12,544.39	OUTSTND	C	0/00/0000
1-00-1099	4/13/2020	DEPOSIT	000005	DAILY PAYMENT POSTING - ADJ	102.59CR	OUTSTND	U	0/00/0000
1-00-1099	4/14/2020	DEPOSIT		CREDIT CARDS 4/14/2020	1,460.00	OUTSTND	C	0/00/0000
1-00-1099	4/14/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/14/2020	100.00	OUTSTND	C	0/00/0000
1-00-1099	4/14/2020	DEPOSIT	000002	CASH RECEIPTS	224.00	OUTSTND	M	0/00/0000
1-00-1099	4/14/2020	DEPOSIT	000003	CREDIT CARDS 4/14/2020	8,116.91	OUTSTND	C	0/00/0000
1-00-1099	4/14/2020	DEPOSIT	000004	REGULAR DAILY DEP 4/14/2020	2,458.49	OUTSTND	C	0/00/0000
1-00-1099	4/14/2020	DEPOSIT	000005	ONLINE PAYMNT 4/14/2020	34,530.44	OUTSTND	C	0/00/0000
1-00-1099	4/14/2020	DEPOSIT	000006	CREDIT CARDS 4/14/2020	3,725.01	OUTSTND	C	0/00/0000
1-00-1099	4/15/2020	DEPOSIT		ONLINE PAYMNT 4/15/2020	34,743.84	OUTSTND	C	0/00/0000
1-00-1099	4/15/2020	DEPOSIT	000001	ONLINE PAYMNT 4/15/2020	7.00	OUTSTND	C	0/00/0000
1-00-1099	4/15/2020	DEPOSIT	000002	CREDIT CARDS 4/15/2020	10,165.16	OUTSTND	C	0/00/0000
1-00-1099	4/15/2020	DEPOSIT	000003	CREDIT CARDS 4/15/2020	5,081.04	OUTSTND	C	0/00/0000
1-00-1099	4/15/2020	DEPOSIT	000004	REGULAR DAILY DEP 4/15/2020	3,221.26	OUTSTND	C	0/00/0000
1-00-1099	4/15/2020	DEPOSIT	000005	CASH RECEIPTS	1,246.50	OUTSTND	M	0/00/0000
1-00-1099	4/16/2020	DEPOSIT		REGULAR DAILY DEP 4/16/2020	111.00	OUTSTND	C	0/00/0000
1-00-1099	4/16/2020	DEPOSIT	000001	CC DRAFT POSTING	20,062.55	OUTSTND	U	0/00/0000
1-00-1099	4/16/2020	DEPOSIT	000002	DISCOVERY & OPTUM PPE 041220	1,611.34CR	OUTSTND	G	0/00/0000
1-00-1099	4/16/2020	DEPOSIT	000003	CREDIT CARDS 4/16/2020	18,003.28	OUTSTND	C	0/00/0000
1-00-1099	4/16/2020	DEPOSIT	000004	ONLINE PAYMNT 4/16/2020	14.00	OUTSTND	C	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1-00-1099 POOLED CASH  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2020 THRU 4/30/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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1-00-1099	4/16/2020	DEPOSIT	000007	CREDIT CARDS 4/16/2020	5,397.27	OUTSTND	C	0/00/0000
1-00-1099	4/16/2020	DEPOSIT	000008	REGULAR DAILY DEP 4/16/2020	14,975.80	OUTSTND	C	0/00/0000
1-00-1099	4/17/2020	DEPOSIT		DRAFT POSTING	20,267.78	OUTSTND	U	0/00/0000
1-00-1099	4/17/2020	DEPOSIT	000001	CREDIT CARDS 4/17/2020	305.00	OUTSTND	C	0/00/0000
1-00-1099	4/17/2020	DEPOSIT	000002	CASH RECEIPTS	633.00	OUTSTND	M	0/00/0000
1-00-1099	4/17/2020	DEPOSIT	000003	CREDIT CARDS 4/17/2020	2,939.13	OUTSTND	C	0/00/0000
1-00-1099	4/17/2020	DEPOSIT	000004	REGULAR DAILY DEP 4/17/2020	32,263.87	OUTSTND	C	0/00/0000
1-00-1099	4/17/2020	DEPOSIT	000005	ONLINE PAYMNT 4/17/2020	6,689.28	OUTSTND	C	0/00/0000
1-00-1099	4/17/2020	DEPOSIT	000006	CREDIT CARDS 4/17/2020	2,325.17	OUTSTND	C	0/00/0000
1-00-1099	4/17/2020	DEPOSIT	000007	REGULAR DAILY DEP 4/17/2020	30,510.97	OUTSTND	C	0/00/0000
1-00-1099	4/20/2020	DEPOSIT		CREDIT CARDS 4/20/2020	1,050.73	OUTSTND	C	0/00/0000
1-00-1099	4/20/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/20/2020	12,889.40	OUTSTND	C	0/00/0000
1-00-1099	4/20/2020	DEPOSIT	000002	ONLINE PAYMNT 4/20/2020	14.00	OUTSTND	C	0/00/0000
1-00-1099	4/20/2020	DEPOSIT	000003	CASH RECEIPTS	536.00	OUTSTND	M	0/00/0000
1-00-1099	4/20/2020	DEPOSIT	000004	ONLINE PAYMNT 4/20/2020	8,942.55	OUTSTND	C	0/00/0000
1-00-1099	4/20/2020	DEPOSIT	000005	CREDIT CARDS 4/20/2020	3,511.77	OUTSTND	C	0/00/0000
1-00-1099	4/20/2020	DEPOSIT	000006	REGULAR DAILY DEP 4/20/2020	38,813.40	OUTSTND	C	0/00/0000
1-00-1099	4/21/2020	DEPOSIT		ONLINE PAYMNT 4/21/2020	3.50	OUTSTND	C	0/00/0000
1-00-1099	4/21/2020	DEPOSIT	000001	CASH RECEIPTS	1,991.00	OUTSTND	M	0/00/0000
1-00-1099	4/21/2020	DEPOSIT	000002	CREDIT CARDS 4/21/2020	39,889.56	OUTSTND	C	0/00/0000
1-00-1099	4/21/2020	DEPOSIT	000003	REGULAR DAILY DEP 4/21/2020	19,833.05	OUTSTND	C	0/00/0000
1-00-1099	4/21/2020	DEPOSIT	000004	ONLINE PAYMNT 4/21/2020	1,613.43	OUTSTND	C	0/00/0000
1-00-1099	4/21/2020	DEPOSIT	000005	CREDIT CARDS 4/21/2020	1,050.07	OUTSTND	C	0/00/0000
1-00-1099	4/21/2020	DEPOSIT	000006	REGULAR DAILY DEP 4/21/2020	29,671.26	OUTSTND	C	0/00/0000
1-00-1099	4/21/2020	DEPOSIT	000007	CREDIT CARDS 4/21/2020	756.08	OUTSTND	C	0/00/0000
1-00-1099	4/22/2020	DEPOSIT		CREDIT CARDS 4/22/2020	1,505.00	OUTSTND	C	0/00/0000
1-00-1099	4/22/2020	DEPOSIT	000001	CREDIT CARDS 4/22/2020	489.69	OUTSTND	C	0/00/0000
1-00-1099	4/22/2020	DEPOSIT	000002	ONLINE PAYMNT 4/22/2020	10.50	OUTSTND	C	0/00/0000
1-00-1099	4/22/2020	DEPOSIT	000003	CASH RECEIPTS	1,774.00	OUTSTND	M	0/00/0000
1-00-1099	4/22/2020	DEPOSIT	000004	CREDIT CARDS 4/22/2020	947.50	OUTSTND	C	0/00/0000
1-00-1099	4/22/2020	DEPOSIT	000005	REGULAR DAILY DEP 4/22/2020	7,675.44	OUTSTND	C	0/00/0000
1-00-1099	4/22/2020	DEPOSIT	000006	ONLINE PAYMNT 4/22/2020	2,371.70	OUTSTND	C	0/00/0000
1-00-1099	4/22/2020	DEPOSIT	000007	CREDIT CARDS 4/22/2020	84.54	OUTSTND	C	0/00/0000
1-00-1099	4/22/2020	DEPOSIT	000008	DAILY PAYMENT POSTING - ADJ	81.90CR	OUTSTND	U	0/00/0000
1-00-1099	4/23/2020	DEPOSIT		CREDIT CARDS 4/23/2020	340.00	OUTSTND	C	0/00/0000
1-00-1099	4/23/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/23/2020	100.00	OUTSTND	C	0/00/0000
1-00-1099	4/23/2020	DEPOSIT	000002	ONLINE PAYMNT 4/23/2020	3.50	OUTSTND	C	0/00/0000
1-00-1099	4/23/2020	DEPOSIT	000003	CASH RECEIPTS	1,114.00	OUTSTND	M	0/00/0000
1-00-1099	4/23/2020	DEPOSIT	000004	ONLINE PAYMNT 4/23/2020	1,612.72	OUTSTND	C	0/00/0000
1-00-1099	4/23/2020	DEPOSIT	000005	CREDIT CARDS 4/23/2020	795.38	OUTSTND	C	0/00/0000
1-00-1099	4/23/2020	DEPOSIT	000006	REGULAR DAILY DEP 4/23/2020	2,789.97	OUTSTND	C	0/00/0000
1-00-1099	4/23/2020	DEPOSIT	000007	CREDIT CARDS 4/23/2020	579.49	OUTSTND	C	0/00/0000

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1-00-1099 POOLED CASH  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2020 THRU 4/30/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
<b>DEPOSIT:</b>								
1-00-1099	4/23/2020	DEPOSIT	000008	REGULAR DAILY DEP 4/23/2020	11,272.08	OUTSTND	C	0/00/0000
1-00-1099	4/24/2020	DEPOSIT		CREDIT CARDS 4/24/2020	885.00	OUTSTND	C	0/00/0000
1-00-1099	4/24/2020	DEPOSIT	000001	CASH RECEIPTS	272.90	OUTSTND	M	0/00/0000
1-00-1099	4/24/2020	DEPOSIT	000002	ONLINE PAYMNT 4/24/2020	2,846.28	OUTSTND	C	0/00/0000
1-00-1099	4/24/2020	DEPOSIT	000003	CREDIT CARDS 4/24/2020	1,251.21	OUTSTND	C	0/00/0000
1-00-1099	4/24/2020	DEPOSIT	000004	REGULAR DAILY DEP 4/24/2020	901.80	OUTSTND	C	0/00/0000
1-00-1099	4/27/2020	DEPOSIT		CREDIT CARDS 4/27/2020	1,614.09	OUTSTND	C	0/00/0000
1-00-1099	4/27/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/27/2020	6,201.07	OUTSTND	C	0/00/0000
1-00-1099	4/27/2020	DEPOSIT	000002	ONLINE PAYMNT 4/27/2020	14.00	OUTSTND	C	0/00/0000
1-00-1099	4/27/2020	DEPOSIT	000003	CASH RECEIPTS	1,695.80	OUTSTND	M	0/00/0000
1-00-1099	4/27/2020	DEPOSIT	000004	ONLINE PAYMNT 4/27/2020	2,882.62	OUTSTND	C	0/00/0000
1-00-1099	4/27/2020	DEPOSIT	000005	CREDIT CARDS 4/27/2020	117.25	OUTSTND	C	0/00/0000
1-00-1099	4/28/2020	DEPOSIT		CREDIT CARDS 4/28/2020	568.54	OUTSTND	C	0/00/0000
1-00-1099	4/28/2020	DEPOSIT	000001	REGULAR DAILY DEP 4/28/2020	880.19	OUTSTND	C	0/00/0000
1-00-1099	4/28/2020	DEPOSIT	000002	ONLINE PAYMNT 4/28/2020	14.00	OUTSTND	C	0/00/0000
1-00-1099	4/28/2020	DEPOSIT	000003	CASH RECEIPTS	230.00	OUTSTND	M	0/00/0000
1-00-1099	4/28/2020	DEPOSIT	000004	ONLINE PAYMNT 4/28/2020	361.41	OUTSTND	C	0/00/0000
1-00-1099	4/28/2020	DEPOSIT	000005	CREDIT CARDS 4/28/2020	480.35	OUTSTND	C	0/00/0000
1-00-1099	4/28/2020	DEPOSIT	000006	REGULAR DAILY DEP 4/28/2020	21,820.77	OUTSTND	C	0/00/0000
1-00-1099	4/28/2020	DEPOSIT	000007	CASH RECEIPTS	1,201.00	OUTSTND	M	0/00/0000
1-00-1099	4/29/2020	DEPOSIT		REGULAR DAILY DEP 4/29/2020	322.00	OUTSTND	C	0/00/0000
1-00-1099	4/29/2020	DEPOSIT	000001	ONLINE PAYMNT 4/29/2020	2,617.61	OUTSTND	C	0/00/0000
1-00-1099	4/29/2020	DEPOSIT	000002	CASH RECEIPTS	935.60	OUTSTND	M	0/00/0000
1-00-1099	4/29/2020	DEPOSIT	000003	CREDIT CARDS 4/29/2020	2,034.41	OUTSTND	C	0/00/0000
1-00-1099	4/29/2020	DEPOSIT	000004	REGULAR DAILY DEP 4/29/2020	1,446.08	OUTSTND	C	0/00/0000
1-00-1099	4/29/2020	DEPOSIT	000005	CREDIT CARDS 4/29/2020	507.00	OUTSTND	C	0/00/0000
1-00-1099	4/30/2020	DEPOSIT		ONLINE PAYMNT 4/30/2020	6,148.67	OUTSTND	C	0/00/0000
1-00-1099	4/30/2020	DEPOSIT	000001	ONLINE PAYMNT 4/30/2020	10.50	OUTSTND	C	0/00/0000
1-00-1099	4/30/2020	DEPOSIT	000002	CREDIT CARDS 4/30/2020	933.81	OUTSTND	C	0/00/0000
1-00-1099	4/30/2020	DEPOSIT	000003	CASH RECEIPTS	1,151.70	OUTSTND	M	0/00/0000
1-00-1099	4/30/2020	DEPOSIT	000004	CREDIT CARDS 4/30/2020	1,497.65	OUTSTND	C	0/00/0000
1-00-1099	4/30/2020	DEPOSIT	000005	REGULAR DAILY DEP 4/30/2020	5,851.93	OUTSTND	C	0/00/0000
<b>MISCELLANEOUS:</b>								
1-00-1099	4/02/2020	MISC.		PAYROLL DIRECT DEPOSIT	114,258.24CR	OUTSTND	P	0/00/0000
1-00-1099	4/16/2020	MISC.		PAYROLL DIRECT DEPOSIT	112,267.92CR	OUTSTND	P	0/00/0000
1-00-1099	4/30/2020	MISC.		PAYROLL DIRECT DEPOSIT	136,615.58CR	OUTSTND	P	0/00/0000
<b>TOTALS FOR ACCOUNT 1-00-109</b>				CHECK	TOTAL:	1,017,345.65CR		
				DEPOSIT	TOTAL:	726,162.01		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	363,141.74CR		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	133,545.05CR		

COMPANY: 999 - POOLED CASH FUND  
 ACCOUNT: 1-00-1099 POOLED CASH  
 TYPE: All  
 STATUS: All  
 FOLIO: All

CHECK DATE: 4/01/2020 THRU 4/30/2020  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT            --DATE--    --TYPE--    NUMBER    -----DESCRIPTION-----    ----AMOUNT---    STATUS    FOLIO    CLEAR DATE

TOTALS FOR POOLED CASH FUND	CHECK	TOTAL:	1,017,345.65CR
	DEPOSIT	TOTAL:	726,162.01
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	363,141.74CR
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	133,545.05CR

# CITY OF GLENN HEIGHTS

## APRIL 2020 OVERTIME REPORT

### FIRE

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	FIRE CAPTAIN	32	1,077.37
01-XXXX	FIREFIGHTER/PARAMEDIC	10.5	275.31
01-XXXX	DRIVER/EMT	28	853.86
01-XXXX	FIREFIGHTER/PARAMEDIC	80	2,238.60
01-XXXX	DRIVER/PARAMDEDIC	2	60.45
01-XXXX	FIRE FIGHTER/ EMT	41	1,010.69
01-XXXX	FIRE CAPTAIN	28	962.64
01-XXXX	FIREFIGHTER/PARAMEDIC	40	1,122.56
01-XXXX	FIRE CAPTAIN	4	137.12
01-XXXX	FIREFIGHTER/PARAMEDIC	56	1,468.32
01-XXXX	FIREFIGHTER	16	463.33
01-XXXX	FIRE FIGHTER/ EMT	28	781.34
	*** DEPARTMENT TOTALS ***	365.5	10,451.59

\*\*SHIFT COVERAGE, BUILT IN OVERTIME, AND QUARANTINE.

### POLICE

EMP NO#	----- NAME -----	HOURS	AMOUNT
01-XXXX	POLICE OFFICER	3	124.94
01-XXXX	POLICE SERGEANT	12.75	609.14
01-XXXX	ANIMAL CONTROL OFFICER	20	547.2
01-XXXX	POLICE OFFICER II	3	111.5
01-XXXX	POLICE OFFICER	8	291.23
01-XXXX	COMMUNICATIONS OFFICER	8	214.6
01-XXXX	POLICE SERGEANT	11.25	526.82
01-XXXX	POLICE SERGEANT	4	188.22
01-XXXX	DETECTIVE	6	247.97
	*** DEPARTMENT TOTALS ***	76	2,861.62

\*\*COVERAGE FOR PATROL BECAUSE OF VACATION, PERSONAL, AND SICK HOURS DURING PERIOD.

\*\*COVERAGE FOR ANINAL SHELTER DUTY ON WEEKENDS

\*\* LATE CALLS/REPORTS

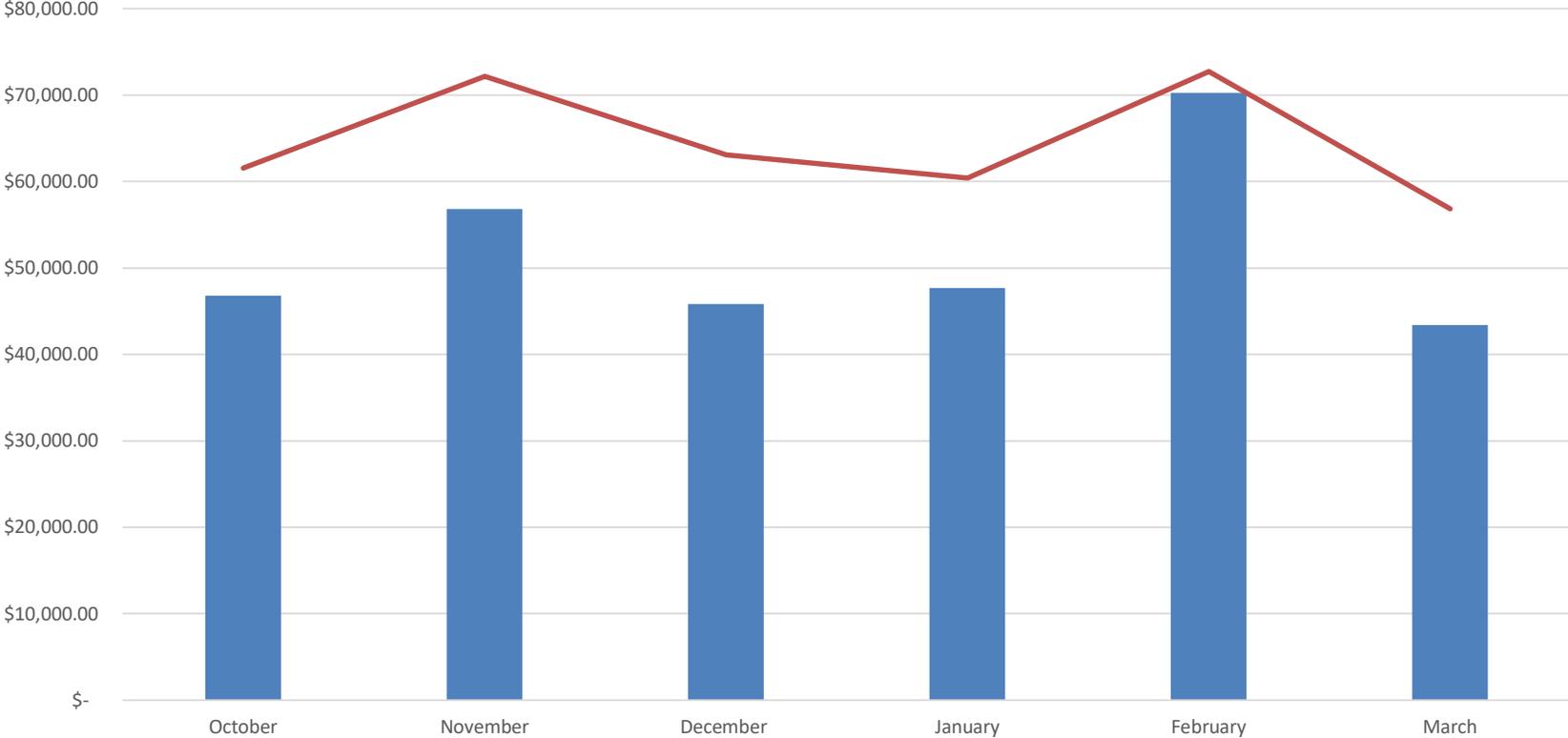
\*\*\* REPORT TOTALS \*\*\*

441.5

13,313.21

# City Glenn Heights Comparison of Budgeted Sales Tax to Actual

Chart Title



BUDGET ACTUAL

**CITY OF GLENN HEIGHTS  
SALES TAX COMPARISON**

**COMPARISON BY FISCAL YEAR**

	<b>FY 2015 ACTUAL</b>	<b>FY 2016 ACTUAL</b>	<b>FY 2017 ACTUAL</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>VARIANCE OVER PRIOR YEAR</b>
October	\$ 37,028	\$ 39,446	\$ 39,644	\$ 43,975	\$ 52,935	\$ 61,578	\$ 8,643
November	45,456	49,026	47,765	\$ 50,405	\$ 60,796	\$ 72,164	\$ 11,368
December	36,135	45,898	39,854	\$ 40,448	\$ 52,236	\$ 63,081	\$ 10,845
January	51,711	42,222	41,161	\$ 42,038	\$ 52,635	\$ 60,379	\$ 7,744
February	57,902	58,973	60,600	\$ 62,223	\$ 71,245	\$ 72,723	\$ 1,478
March	36,403	39,440	38,032	\$ 42,244	\$ 49,150	\$ 56,841	\$ 7,691
April	33,153	37,811	37,039	\$ 38,911	\$ 55,816	\$ 50,968	\$ (4,848)
May	50,661	53,802	49,487	\$ 58,889	\$ 68,698	\$	\$ -
June	36,412	40,130	39,458	\$ 44,033	\$ 52,828	\$	\$ -
July	37,885	39,712	41,256	\$ 48,253	\$ 53,224	\$	\$ -
August	46,959	36,756	46,502	\$ 58,556	\$ 62,521	\$	\$ -
September	40,227	42,273	45,483	\$ 48,396	\$ 60,332	\$	\$ -
	<u>\$ 509,931</u>	<u>\$ 525,490</u>	<u>\$ 526,281</u>	<u>\$ 578,371</u>	<u>\$ 692,416</u>	<u>\$ 437,734</u>	<u>\$ 42,921</u>

**COMPARISON TO CURRENT YEAR BUDGET**

	<b>*FY 2020 BUDGET</b>	<b>FY 2020 ACTUAL</b>	<b>VARIANCE</b>
October	\$ 46,802.60	\$ 61,578.24	\$ 14,776
November	\$ 56,823.00	\$ 72,163.53	\$ 15,341
December	\$ 45,825.00	\$ 63,080.81	\$ 17,256
January	\$ 47,658.00	\$ 60,379.42	\$ 12,721
February	\$ 70,265.00	\$ 72,722.84	\$ 2,458
March	\$ 43,381.00	\$ 56,841.13	\$ 13,460
April	\$ 42,770.00	\$ 50,968.00	\$ 8,198
May	\$ 57,434.00		\$ -
June	\$ 45,825.00		\$ -
July	\$ 47,658.00		\$ -
August	\$ 53,768.00		\$ -
September	\$ 52,790.40		\$ -
	<u>\$611,000.00</u>	<u>\$437,733.97</u>	<u>\$ 84,209.37</u>

\* FY 2020 Budget column based on last year's percentage collection by month. Sales tax collection has historically been based on seasonal trends





# CITY OF GLENN HEIGHTS CITY COUNCIL REPORT

**Date: May 19, 2020**

## **SUBJECT**

Consider approving Resolution R-12-20, authorizing the Mayor to execute Agreement of Cooperation with Dallas County for the City's participation in the Community Development Block Grant (CDBG), HOME Investment Partnership and Emergency Solutions Grant (ESG) programs for Federal Fiscal Years 2021, 2022, and 2023.

## **BACKGROUND/DISCUSSION**

Every three (3) years, Dallas County is required to ask cities that participate in its Community Development Block Grant (CDGB) program whether the cities desire to continue in this program. For cities to participate in the CDBG, HOME Investment Partnership and Emergency Solutions Grant (ESG) programs for Federal Fiscal Years 2021, 2022, and 2023, the participating cities are required to enter into a new three (3) year cooperative agreement with Dallas County. Staff has prepared a Resolution for City Council's consideration with this agenda item.

The City has participated in this program since 2014. The last three (3) year Agreement of Cooperation for CDBG/HOME Program between the City of Glenn Heights and Dallas County was executed on June 6, 2017 (as authorized by the City Council's approval of Resolution R-12-17). This agreement established the City of Glenn Heights' support of Dallas County's efforts to qualify for the Urban County CDBG program for Federal Years 2018, 2019, and 2020.

The City has been awarded CDBG funding which it successfully utilized to provide major water distribution system capital improvements (which included the upsizing of waterlines and adding fire hydrants) within the Russell Heights Addition (along Barton Avenue, Lillian Ave and Godwin Avenue). The City has also been awarded funding for road improvements in the Morgan Heights Subdivision.

To continue receiving CDBG funding for Federal Fiscal Years 2021, 2022, and 2023 the City and Dallas County must enter into a new three (3) year cooperative agreement. The new agreement covers the CDBG entitlement program and when applicable, the HOME Investment Partnership and Emergency Shelter Grant (ESG) programs. The agreement remains in effect until the CDBG (HOME AND ESG, when applicable) funds and program income received are expended and the funded activities are completed.

The City and Dallas County may not terminate or withdraw from the agreement while the agreement remains in effect.

By executing the agreement, the City understands that:

1. It may not apply for grants from under the Small Cities or State CDBG Program from appropriations for fiscal years during the period in which it is participating in the Urban County CDBG program;
2. It may receive a formula allocation under the HOME program only through the Urban County.
3. It may not participate in a HOME consortium except through the Urban County.
4. It may not form a HOME consortium with other local governments regardless of whether the Urban County received a HOME formula allocation
5. It may receive a formula allocation under the ESG Program only through the Urban County.
6. Dallas County will have final responsibility for administering the CD BG/HOME and ESG programs, selecting CDBG/HOME and ESG projects, and filing annual grant requests.

**FISCAL IMPACT**

N/A

**PUBLIC CONTACT**

N/A

**RECOMMENDATION**

Staff recommends City Council, by Resolution, authorize the Mayor to execute an Agreement of Cooperation with Dallas County for CDBG/HOME/ESG Programs for Federal Fiscal Years 2021, 2022, and 2023.

**PREPARED BY**

Brian Lockley, Deputy City Manager

**ATTACHMENTS**

- A. Resolution R-12-20
- B. Cooperative Agreement

## RESOLUTION R-12-20

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENN HEIGHTS, TEXAS, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT OF COOPERATION WITH DALLAS COUNTY FOR CDBG/HOME/ESG PROGRAMS FOR FEDERAL FISCAL YEARS 2021, 2022, AND 2023; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the 93rd Session of the Congress passed, and the President of the United States signed into law, the Housing and Community Development Act of 1974 (PL93-383) which created the Urban County Community Development Block Grant (CDBG) program; and

**WHEREAS**, the City of Glenn Heights, Texas, desires to provide for the health, safety and general welfare of its citizens; and

**WHEREAS**, Dallas County, Texas is applying to the U.S. Department of Housing and Urban Development (HUD) for Urban County Community Development Block Grant (CDBG) entitlement status; and

**WHEREAS**, in order to qualify for this status, Dallas County must enter into cooperation agreements with local governments and have the collective population of the County's unincorporated area and the participating local governments total at least 100,000 people; and

**WHEREAS**, Texas cities and counties are authorized under Chapter 373, Local Government Code, and Section 381.003, Local Government Code, to conduct essential Housing and Community Development activities; and

**WHEREAS**, Texas cities and counties are authorized under Chapter 791 of the Texas Local Government Code to enter into cooperative agreements; and

**WHEREAS**, the City Council desires to execute an Agreement of Cooperation with Dallas County for the CDBG/HOME/ESG Programs for Federal Fiscal Years 2021, 2022, and 2023.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF GLENN HEIGHTS, THAT:**

**SECTION 1.** The City, acting through its governing body, hereby confirms that it supports the efforts of Dallas County, Texas to qualify as an Urban County for the Urban County CDBG entitlement, the HOME Investment Partnership and Emergency Solutions Grant (ESG) programs and asks that its population be included in such programs for Federal Fiscal Years 2021, 2022, and 2023.

**SECTION 2.** For and on behalf of the Governing Body, the Mayor is hereby authorized to execute an Agreement of Cooperation for CDBG/HOME/ESG Programs

with Dallas County, a copy of which is attached hereto and incorporated herein for all purposes as Exhibit "A".

**SECTION 3.** This Resolution shall become effective immediately from and after its passage.

**READ, CONSIDERED, PASSED AND ADOPTED** by the City Council for the City of Glenn Heights at a meeting on the 19th day of May 2020.

**APPROVED:**

\_\_\_\_\_  
Harry A. Garrett, Mayor

**ATTEST:**

\_\_\_\_\_  
Brandi Brown, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Victoria Thomas, City Attorney

**EXHIBIT "A"**

**AGREEMENT OF COOPERATION FOR CDBG/HOME/ESG PROGRAMS CITY OF  
GLENN HEIGHTS AND DALLAS**

## **AGREEMENT of COOPERATION for CDBG/HOME/ESG PROGRAMS**

**WHEREAS**, the 93rd Session of Congress passed, and the President of the United States signed into law, the Housing and Community Development Act of 1974 (PL93-383) which created the Community Development Block Grant (CDBG) program; and

**WHEREAS**, Dallas County, Texas, is applying to the U.S. Department of Housing and Urban Development (HUD) for Urban County CDBG entitlement status; and

**WHEREAS**, in order to qualify for this status, Dallas County must enter into cooperation agreements with local governments and have the collective population of the County's unincorporated area and the participating local governments total at least 100,000 people; and

**WHEREAS**, Texas cities and counties are authorized under Chapter 373, Local Government Code, and Section 381.003, Local Government Code, to conduct essential housing and community development activities; and

**WHEREAS**, Texas cities and counties are authorized under Chapter 791, Government Code, to enter into cooperation agreements with one another.

### **NOW, THEREFORE, BE IT RESOLVED THAT:**

The City of Glenn Heights, Texas (hereafter, "City") supports the efforts of Dallas County, Texas to qualify as an Urban County for the CDBG program and asks that its population be included in such a program beginning for Federal Fiscal Years 2021, 2022, and 2023.

This Cooperation Agreement covers the CDBG entitlement program and when applicable, the HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs.

This Agreement remains in effect until the CDBG (and where applicable, HOME and ESG) funds and program income received with respect to the three-year qualification period are expended and the funded activities completed, and that the County and City may not terminate or withdraw from the Agreement while the Agreement remains in effect.

The City understands that by executing this CDBG Cooperation Agreement it:

1. May not apply for grants from appropriations under the State CDBG Program for fiscal years during the period in which it participates in the County's CDBG program; and
2. May receive a formula allocation under the HOME Program only through the County. Thus, even if the urban county does not receive a HOME formula

allocation, the participating unit of local government cannot form a HOME consortium with other local governments; and

3. May receive a formula allocation under the ESG program only through the County.

County and City agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities.

County and City shall take all actions necessary to ensure compliance with the Urban County certification by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding Title VI of the Civil Rights Act of 1968 and other applicable laws.

County and City shall take all actions necessary to ensure compliance with Section 109 of Title I of the Housing and Community Development Act of 1974, Section 504 of the Rehabilitation Act of 1973, and Age Discrimination Act of 1975.

County and City understand and agree that Urban County funding will not be provided for activities, within or in support of any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's actions to comply with County fair housing certifications.

City understands and agrees, that in accordance with 24 CFR 570.501(b) and 570.503 (which requires a written agreement), it shall be subject to the same administrative requirements as a grant fund any subrecipient should it receive funding under this program.

City agrees to report to the County of any income generated by the expenditure of CDBG, HOME, and/or ESG funds received; and that any such program income must be paid to the County to be used for eligible activities in accordance with the original grant requirements.

County is responsible for monitoring and reporting to HUD on the use of any program income, and that in the event of close-out or change in status of the City, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County.

City agrees to notify the County of any modification or change in the use of the real property from that planned at the time of acquisition or improvement, including disposition, and further agrees to reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditure of non-CDBG/HOME/ESG funds) for property acquired or improved with CDBG/HOME/ESG funds that is sold or transferred for a use which does not qualify under the CDBG/HOME/ESG regulations.

Any money generated from the disposition or transfer of property will be treated as program income and returned to the County prior to, or subsequent to, the close-out, change of status, or termination of this Agreement between the County and City.

City understands that it may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974.

County shall notify City in writing, by the date specified in the HUD urban qualification notice for the next qualification period, of its right not to participate.

City has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable state and local laws against physical barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

City understands that the County will have final responsibility for administering the CDBG/HOME/ESG programs, selecting CDBG/HOME/ESG projects and activities, and making annual grant requests.

City's Mayor, or their legal designee, is authorized to sign any additional forms, on behalf of the City, that HUD may require.

APPROVED AND ACCEPTED THIS THE 19th day of May 2020.

\_\_\_\_\_  
Harry A. Garrett, Mayor  
Glenn Heights, Texas

\_\_\_\_\_  
Clay Lewis Jenkins, County Judge  
Dallas County, Texas

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved as to Form:\*

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John Creuzot  
District Attorney

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Randall Miller  
Assistant District Attorney

\*By law, the Dallas County District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Other parties should not rely on this approval and should seek review and approval by their own respective attorney(s).

