



**NOTICE AND AGENDA
CITY COUNCIL
TUESDAY, SEPTEMBER 15, 2020 7:00 P.M.
REGULAR CITY COUNCIL MEETING**

Notice is hereby given that the City of Glenn Heights City Council will hold a Regular City Council Meeting on Tuesday, September 15, 2020, beginning at 7:00 P.M. at Harvest of Praise Ministry, Sanctuary, 2603 South Hampton Road, Glenn Heights, Texas, as prescribed by Vernon's Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda; and

Also, notice is hereby given in accordance with the Order of the Office of the Governor issued March 16, 2020, that the City of Glenn Heights will also conduct this meeting via telephone and video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Novel Coronavirus (COVID-19) as well.

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <https://www.glennheightstx.gov/AgendaCenter>.

To view this Council Meeting live, please use the following link (you are not required to have a Facebook account to access this meeting):
<https://www.facebook.com/CityofGlennHeights>.

CALL TO ORDER

INVOCATION – Pastor Kevin Taylor, Harvest of Praise Ministry

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

If you would like to make a comment during the **Public Comment** portion of the meeting, you may do so in person at the meeting or via telephone or video conference. If you wish to make a comment via telephone or video conference, you may do so by emailing Brandi Brown, City Secretary, at brandi.brown@glennheightstx.gov, no later than **6:00 P.M. on September 15, 2020**. Please include the following information in your email:

- Name
- Address
- Email Address and Phone Number
- Agenda Item or General Subject of your Comment

Once your request is received, you will be given information to access the meeting via telephone or video conference (which provides two-way communication during the Public Comment portion of the meeting).

PROCLAMATIONS

- National Hispanic Heritage Month, September 15, 2020 – October 15, 2020
- Constitution Week, September 17-23, 2020

CONSENT AGENDA

1. Discuss and take action to approve the City Council Meeting Minutes of the September 1, 2020, Regular called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve the City Council Meeting Minutes of the September 8, 2020, Special Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action authorizing the City Manager to open a checking account at Prosperity Bank for the purpose of segregating funds received for Public, Educational and Governmental (P.E.G) programming. (Phillip Conner, Finance Director)

AGENDA

1. Receive update on City Center Project and discuss and take action to approve a Guaranteed Maximum Price for the project in an amount not to exceed \$13.3 million and to authorize the City Manager to execute all necessary documents. (David Hall, City Manager)
2. Discuss and take action to approve Resolution R-34-20, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the establishment and implementation of the COVID-19 Small Business Assistance Program, to be funded in the total amount of \$200,000.00, for the purpose of providing short-term working capital, commercial rent/mortgage, and/or payroll assistance to small businesses located in the City of Glenn Heights that are adversely affected by the COVID-19 pandemic and under which eligible businesses may receive, dependent on number of full-time or full-time equivalent employees, a one-time grant up to a maximum grant amount of \$7,500, said program to be administered by the Economic Development Administrator, with all grant agreements and awards subject to final City Council approval; and providing for an effective date. (Marlon Goff, Interim Planning & Development Director)
3. Discuss and take action to approve Resolution R-35-20, a Resolution of the City Council of the City of Glenn Heights, Texas, approving the award of four (4) grants under the City's COVID-19 Small Business Assistance Program and authorizing the City Manager to execute grant agreements with the grant recipients; and providing an effective date. (Marlon Goff, Interim Planning & Development Director)

If you would like to provide testimony during the **Public Hearing** portion of the meeting, you may do so in person at the meeting or via telephone or video conference. To

provide public comment via telephone or video conference, you must email Brandi Brown, City Secretary, at brandi.brown@glennheightstx.gov, no later than **6:00 P.M. on September 15, 2020**. Please include the following information in your email:

- Name
- Address
- Email Address and Phone Number
- Agenda Item (Item 4 or Item 6)

Once your request is received, you will be given information to access the meeting via telephone or video conference (which provides two-way communication during the Public Hearing portion of the meeting).

4. Public Hearing to receive testimony regarding the Proposed Fiscal Year 2020-2021 Budget. (David Hall, City Manager)
5. Discuss and take action to approve Ordinance O-12-20, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting the Budget for Fiscal Year beginning October 1, 2020 and ending September 30, 2021; providing that expenditures for said Fiscal Year shall be made in accordance with said Budget; appropriating and setting aside the necessary funds out of the general and other revenues for said Fiscal Year for the maintenance and operation of the various departments and for various activities and improvements of the City; providing a repealing clause; providing a severability clause; and providing an effective date. (Second Reading) (David Hall, City Manager) (Record Vote)
6. Public Hearing to receive testimony regarding the Proposed Property Tax Rate for 2020. (Phillip Conner, Finance Director)
7. Discuss and take action to approve Resolution R-25-20, a Resolution of the City Council of the City of Glenn Heights, Texas, ratifying the Property Tax Increase reflected in the 2020-2021 Fiscal Year Budget; and providing an effective date. (Phillip Conner, Finance Director) (Record Vote)
8. Discuss and take action to approve Ordinance O-13-20, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting and levying ad valorem taxes for the year 2020 (Fiscal Year 2020 - 2021) at a rate of \$0.804430 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Glenn Heights as of January 1, 2020, to provide revenue for the payment of current expenses; providing for an interest and sinking fund for all outstanding debt of the City of Glenn Heights; providing for due and delinquent dates together with penalties and interest; approving the 2020 tax roll certified by the Chief Appraisers for Dallas and Ellis Counties; providing a severability clause; providing a repealing clause; and providing an effective date. (Second Reading) (Phillip Conner, Finance Director) (Record Vote)
9. Discuss and take action to approve Ordinance O-14-20, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Annual Budget for the

City of Glenn Heights, Texas for the Fiscal Year beginning October 1, 2019 and ending September 30, 2020. (Second Reading) (Phillip Conner, Finance Director) (Record Vote)

10. Discuss and take action to approve Ordinance O-18-20, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Personnel Policies, Guidelines & Procedures of the City of Glenn Heights adopted June 7, 2010, by Ordinance O-06-10, and as thereafter amended by Ordinances O-17-10, O-11-12, O-26-12, O-01-15, O-06-19 and O-04-20 by adding a temporary vacation leave buyback program to section 6.20 thereof; providing a repealing clause; providing a savings clause; providing a severability clause; and providing an effective date. (Second Reading) (Jaynice Porter-Brathwaite, Human Resources Director)
11. Discuss and take action to approve Resolution R-31-20, a Resolution of the City Council of the City of Glenn Heights, Texas, amending Resolution R-14-13, as amended, to amend the City's Job Classification Table by adding the Grade 15 position of Administrative Support Technician and two Grade 12 Part-Time Driver positions for Community Engagement; providing a repealing clause; and providing for an effective date. (Jaynice Porter-Brathwaite, Human Resources Director)
12. August 2020 Financial Report. (Phillip Conner, Finance Director)

ADJOURNMENT

In accordance with the Americans with Disabilities Act, If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email brandi.brown@glennheightstx.gov. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda were posted in a place convenient to the Public at Glenn Heights City Hall, 1938 South Hampton Road, Glenn Heights, Texas by 6:00 P.M. on Friday, September 11, 2020. Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

Brandi Brown, City Secretary