



**NOTICE AND AGENDA
JOINT MEETING OF THE CITY COUNCIL AND
THE EMPLOYEE BENEFITS TRUST
TUESDAY, AUGUST 18, 2020 7:00 P.M.
REGULAR CITY COUNCIL MEETING**

Notice is hereby given in accordance with the Order of the Office of the Governor issued March 16, 2020, that the City of Glenn Heights will conduct a Regular Meeting via telephone and video conference in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Novel Coronavirus (COVID-19).

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at <https://www.glennheightstx.gov/AgendaCenter>.

To view this Council Meeting live, please use the following link (you are not required to have a Facebook account to access this meeting):
<https://www.facebook.com/CityofGlennHeights>.

Notice is hereby given that the City of Glenn Heights City Council and the Employee Benefits Trust will hold a joint Regular City Council Meeting on Tuesday, August 18, 2020, beginning at 7:00 P.M. via telephone and video conference as prescribed by Vernon’s Texas Civil Statutes, Government Code Section §551.041, to consider and possibly take action on the following agenda items. Items do not have to be taken in the same order as shown in this meeting Notice and Agenda.

**CITY COUNCIL CALL TO ORDER
EMPLOYEE BENEFITS TRUST CALL TO ORDER, DETERMINATION OF QUORUM,
AND RECESS TEMPORARILY
INVOCATION – Council Member Emma Ipaye
PLEDGE OF ALLEGIANCE
PUBLIC COMMENT**

If you would like to make a Public Comment during the “Public Comment” portion of the meeting, please email Brandi Brown, City Secretary, at brandi.brown@glennheightstx.gov no later than **6:00 P.M. on August 18, 2020**. Please include the following information in your email:

- Name
- Address
- Email Address and Phone Number
- Agenda Item or General Subject of your Comment

Once your request is received, you will be given information to access the meeting via telephone or video conference (which provides two-way communication during the Public Comment portion of the meeting).

INTRODUCTIONS

- Jaynice Porter-Brathwaite, Human Resources Director, will make staff introductions.

PROCLAMATION

- Payroll Week, September 7-11, 2020

CONSENT AGENDA

1. Discuss and take action to approve City Council Meeting Minutes of the August 4, 2020, Regular Called City Council Meeting. (Brandi Brown, City Secretary)
2. Discuss and take action to approve City Council Meeting Minutes of the August 11, 2020, Special Called City Council Meeting. (Brandi Brown, City Secretary)
3. Discuss and take action to approve Resolution R-27-20, a Resolution of the City Council of the City of Glenn Heights, Texas, approving an Interlocal Cooperation Agreement for Food Establishment Inspection and Environmental Health Services with Dallas County; authorizing the City Manager to execute the same; and providing for an effective date. (Marlon Goff, Interim Planning and Development Director)

AGENDA

1. Discuss and take action appointing Planning and Zoning Board Members. (Miamauni Hines, Planner)
2. Announce the dates of the Public Hearings for the 2020 Proposed Property Tax Rate, Proposed Fiscal Year 2020-2021 Budget, Amended Fiscal Year 2019-2020 Budget, and the anticipated dates of adoption. (Phillip Conner, Finance Director)
 - A. Announce the schedule for the Public Hearing date of the 2020 Proposed Property Tax Rate;

September 15, 2020, Public Hearing

The Property Tax Rate adoption is scheduled for September 15, 2020.
 - B. Announce the schedule for the Public Hearing dates of the Proposed Fiscal Year 2020-2021 Budget;

September 1, 2020, 1st Public Hearing, and
September 15, 2020, 2nd Public Hearing

The Budget adoption is scheduled for September 15, 2020.
 - C. Announce the schedule for the Public Hearing date of the Amended Fiscal Year 2019-2020 Budget;

September 1, 2020, Public Hearing

The Amended Budget adoption is scheduled for September 15, 2020.

3. Discuss and take action on Ordinance O-10-20, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending Chapter 14 “Zoning”, Exhibit A “Zoning Ordinance”, Article IX “Zoning Districts”, at Section 3 “Provisional districts” and at Subsection IX.3.3 “MF – Multifamily Residential District” by amending Subpart A thereof; providing a repealing clause, providing a severability clause, and providing an effective date. (Second Reading) (Marlon Goff, Interim Planning and Development Director)
4. Discuss and take action on Ordinance O-15-20, an Ordinance of the City of Glenn Heights, Texas, amending the Personnel Policies, Guidelines & Procedures of the City of Glenn Heights adopted June 7, 2010, by Ordinance O-06-10, and as thereafter amended by Ordinances O-17-10, O-11-12, O-26-12, O-01-15, O-06-19 And O-04-20 by suspending the portion of Section 6.20 Vacation Pay and Balance Management relating to Vacation Balance Accrual; providing a repealing clause; providing a savings clause; providing a severability clause; and providing an effective date. (First Reading) (Jaynice Porter-Brathwaite, Human Resources Director)
5. Discuss and take action on the formation of a Police Department Citizens Advisory Committee. (V.E. Dooley, Chief of Police)
6. Discuss and take action on the establishment of a Neighborhood Traffic Calming Management Program. (V.E. Dooley, Chief of Police)
7. July 2020 Financial Report. (Phillip Conner, Finance Director)
8. Discuss and take action to approve Resolution R-29-20, a Resolution of the City Council of the City of Glenn Heights, Texas, approving the Terms And Conditions of an Agreement, by and between the City of Glenn Heights and Pattillo, Brown & Hill, LLP to provide Auditing Services for the City’s Financial Statements for the Fiscal Year ending September 30, 2020; and providing an effective date. (Phillip Conner, Finance Director)
9. Discuss and take action to approve Resolution R-28-20, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the Mayor to execute a grant agreement and related documents as the City’s certifying official, and authorizing City staff to submit requests for public assistance funded by the Federal Emergency Management Agency through the Texas Division of Emergency Management in relation to FEMA DR-4485 associated with the Presidential Declaration of a major disaster for the State of Texas (Texas COVID-19 Pandemic); and providing for an effective date. (Marlon Goff, Interim Planning and Development Director)

City Council will recess temporarily to convene a meeting of the Glenn Heights Employee Benefits Trust.

The City of Glenn Heights Employee Benefits Trust reserves the right to retire into Executive Session concerning any of the agenda items whenever it is considered necessary and legally justified pursuant to Texas Government Code, Chapter 551.

City of Glenn Heights Employee Benefits Trust reconvenes into its Regular Called Meeting.

1. Discuss and take action regarding insurance renewal recommendations for Employees' Group Medical/Prescription, Life/Disability, Dental, Vision, and Accident/Critical Illness Insurance, and a Flexible Spending Account. (Jaynice Porter-Brathwaite, Human Resources Director)

Adjourn. The City of Glenn Heights Employee Benefits Trust will adjourn its meeting.

The City Council will reconvene into its Regular Called Meeting.

AGENDA

10. Discuss and take action to approve Resolution R-26-20, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing the City of Glenn Heights Employee Benefits Trust to pay the obligations of the Trust as it relates to Insurance contracts that the Trust awards; authorizing any transfers of funds that may be necessary during the 2020-2021 Fiscal Year to fund the Trust's obligations relating to insurance contracts that the Trust awards; and providing for an effective date. (Jaynice Porter-Brathwaite, Human Resources Director)

ADJOURNMENT

In accordance with the Americans with Disabilities Act, If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodations, please contact the City Secretary at least 48 hours in advance of the event at 972-223-1690 ext. 125 or email brandi.brown@glennheightstx.gov. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

I, Brandi Brown, City Secretary, do hereby certify that the above Meeting Notice and Agenda were posted in a place convenient to the Public at Glenn Heights City Hall, 1938 South Hampton Road, Glenn Heights, Texas by 5:00 P.M. on Friday, August 14, 2020. Pursuant to Section 551.071 of the Texas Government Code, the City Council reserves the right to consult in closed session with its attorney at any time during the course of this meeting and to receive legal advice regarding any item listed on this agenda.

Brandi Brown, City Secretary