

**MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

MARCH 17, 2020

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 17th day of March 2020, the City Council of the City of Glenn Heights met in a Special Called meeting at the Glenn Heights City Hall, City Council Chambers, in Glenn Heights, Texas located at 1938 South Hampton Road with the following members present:

CITY COUNCIL:

Harry A. Garrett	*	Mayor
Emma Ipaye	*	Council Member
Jeremy Woods, Sr.	*	Council Member
Ron Adams	*	Council Member
Shaunte L. Allen	*	Council Member
Machanta Newson	*	Council Member

STAFF:

David Hall	*	City Manager
Brandi Brown	*	City Secretary
Phillip Conner	*	Finance Director
Byron Hardy	*	IT Administrator
Keith Moore	*	Fire Chief

CONSULTANT:

Victoria Thomas	*	City Attorney's Office
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CALL TO ORDER

Mayor Harry A. Garrett called the City Council Meeting to order at 6:37 P.M. with a quorum of the City Council present.

INVOCATION

Keith Moore, Fire Chief, City of Glenn Heights, delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENTS

There were no Public Comments.

AGENDA

Council Member Jeremy Woods, Sr. made a motion to combine Agenda Item 1 and Agenda Item 6. Council Member Machanta Newson made the second. The motion carried with the following vote:

VOTE 5 Ayes – Garrett, Ipaye, Woods, Allen, and Newson (Council Member Ron Adams was not present for this vote.)

1. Update on the Novel Coronavirus (COVID-19).
6. Update on implementation of Alternate Work Schedules.

Keith Moore, Fire Chief and Emergency Management Coordinator, introduced this item. Chief Moore and David Hall, City Manager, completed a formal presentation regarding the Novel Coronavirus history since March 10, 2020, its spread rate in the United States, the number of cases in Texas, known cases in Dallas and Ellis Counties, and what actions the City is taking related to safeguarding the public and City staff to prevent the spread of the Coronavirus. Chief Moore and Mr. Hall answered Council's questions regarding the current policy related to charging a late fee for water utility bills and how that can be suspended, if the fee charged to make a water utility payment online would be waived, financial assistance for residents that cannot pay their water utility bill, the program that provides meals to senior citizens, and press releases made by DeSoto and Red Oak Independent School Districts.

2. Discuss and take action to approve Resolution R-07-20, a Resolution of the City of Glenn Heights, Texas, ratifying a Declaration of Local State of Disaster and an associated Control Order, both issued by Mayor Harry A. Garrett in response to concerns related to the Coronavirus Disease 2019 (COVID-19) and consenting to continuation of the Declaration of Local Disaster and the associated Control Order or entry of an amended control order by the Council, for a period of time greater than seven days; providing for the repeal of any and all Resolutions in conflict; providing for severability clause; and providing an effective date.

David Hall, City Manager, introduced this item. Mr. Hall, Keith Moore, Fire Chief, and Victoria Thomas, City Attorney, answered Council's questions related to what procedures Dallas and Ellis Counties are following, how this action may affect Churches, and gathering limits.

Council Member Emma Ipaye made a motion to approve Resolution R-07-20, a Resolution of the City of Glenn Heights, Texas, ratifying a Declaration of Local State of Disaster and an associated Control Order, both issued by Mayor Harry A. Garrett in response to concerns related to the Coronavirus Disease 2019 (COVID-19) and consenting to continuation of the Declaration of Local Disaster and the associated Control Order or entry of an amended control order by the Council, for a period of time greater than seven days; providing for the repeal of any and all Resolutions in conflict;

providing for severability clause; and providing an effective date. Council Member Ron Adams made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

3. Discuss and take action to determine that circumstances involving public urgency or other important public purpose require that Ordinance O-04-20 be adopted after consideration at only one meeting.

David Hall, City Manager, introduced this item.

Council Member Ron Adams made a motion determining that circumstances involving public urgency or other important public purpose require that Ordinance O-04-20 be adopted after consideration at only one meeting. Council Member Shaunte L. Allen made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

4. Discuss and take action to approve Ordinance O-04-20, an Ordinance of the City of Glenn Heights, Texas, amending the personnel policies, guidelines & procedures of the City of Glenn Heights adopted June 7, 2010, by Ordinance O-06-10, and as thereafter amended by Ordinances O-17-10, O-11-12, O-26-12, O-01-15, and O-06-19 by adding a new Section 6.17 establishing an emergency pandemic leave policy; providing a repealing clause; providing a savings clause; providing a severability clause; and providing an effective date.

David Hall, City Manager, introduced this item.

Council Member Shaunte L. Allen made a motion to approve Ordinance O-04-20, an Ordinance of the City of Glenn Heights, Texas, amending the personnel policies, guidelines & procedures of the City of Glenn Heights adopted June 7, 2010, by Ordinance O-06-10, and as thereafter amended by Ordinances O-17-10, O-11-12, O-26-12, O-01-15, and O-06-19 by adding a new Section 6.17 establishing an emergency pandemic leave policy; providing a repealing clause; providing a savings clause; providing a severability clause; and providing an effective date. Council Member Ron Adams made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

5. Discuss and take action to approve a change to the employee payment method, requiring ACH payment.

David Hall, City Manager, introduced this item and requested that it be tabled indefinitely.

Council Member Ron Adams made a motion to table Agenda Item 5 indefinitely. Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

Council Member Ron Adams made a motion to recess the Special Called City Council Meeting. Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

Mayor Harry A. Garrett announced a recess of the of the Special Called City Council Meeting at 7:21 P.M.

Council Member Jeremy Woods, Sr. made a motion to reconvene the Special Called City Council Meeting. Council Member Ron Adams made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

Mayor Harry A. Garrett reconvened the Special Called City Council Meeting at 9:10 P.M.

EXECUTIVE SESSION

1. The City Council shall convene into Executive Session:
 - A. pursuant to Government Code, Section 551.045, Exception to General Rule: Notice of Emergency Addition to Agenda, the City Council will meet pursuant to Government Code, Section 551.071, Consultation with City Attorney to receive legal advice related to Texas Open Meetings Act compliance during Declared Disasters or States of Emergency.

Council Member Jeremy Woods, Sr. made a motion to convene into Executive Session. Council Member Machanta Newson made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

City Council convened into Executive Session at 9:10 P.M.

2. The City Council shall reconvene into Open Session and take any action arising from Executive Session:
 - A. conducted pursuant to Government Code, Section 551.045, Exception to General Rule: Notice of Emergency Addition to Agenda, the City Council will

meet pursuant to Government Code, Section 551.071, Consultation with City Attorney to receive legal advice related to Texas Open Meetings Act compliance during Declared Disasters or States of Emergency.

Council Member Ron Adams made a motion to reconvene into Open Session. Council Member Emma Ipaye made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

City Council reconvened into Open Session at 9:30 P.M.

Council Member Jeremy Woods, Sr. made a motion authorizing the City Manager to utilize video conferencing for City Council Meetings and any other meetings governed by the Texas Open Meetings Act. Council Member Ron Adams made the second. The motion carried with the following vote:

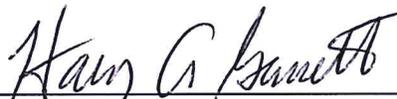
VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

ADJOURNMENT

Council Member Ron Adams made a motion to adjourn. Council Member Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Ipaye, Woods, Adams, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 9:34 P.M.



Harry A. Garrett, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 7th day of April 2020