MINUTES OF THE PARK AND RECREATION
BOARD OF THE CITY OF GLENN HEIGHTS, TEXAS

March 28, 2019

STATE OF TEXAS
COUNTIES OF DALLAS AND ELLIS
CITY OF GLENN HEIGHTS

On the 28th day of March 2019, the Parks and Recreation Board of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

Board Members:

Milton “Charles” Bell * Chairman
Belyne Bland-Xochihua * Vice Chair
Jessica Cash * Board Member
Kerston Crawford-Thorns * Board Member
Michael Leistner * Board Member
Arnold Davis Jr * Board Member

STAFF: Lauren Lewis * Community Engagement Administrator

MEETING CALLED TO ORDER: Chairman Bell called the meeting to order at 7:15 p.m.

INVOCATION: Mr. Arnold Davis

PLEDGE OF ALLEGIANCE

AGENDA

Item 1. Take Action to approve Parks and Recreation Board meeting minutes of the February 28, 2019 regular meeting.

The body approved Minutes from February 28, 2019. Vice Chair Bland-Xochihua made a motion to approve the February 28, 2019 meeting minutes. Arnold Davis provided a second. VOTE: 6-0 Ayes – Bell, Bland-Xochihua, Cash, Crawford-Thorns, Davis & Leistner

Item 2. Discuss the Community Clean-Up on April 13 and take action to confirm Park Board’s participation.

Staff, Lauren Lewis, provided an overview of the flow for the clean-up including stations that will be on-site, breakfast distribution by another committee and volunteer opportunities that the board can participate in. Chairman Bell asked for a commitment from members to
participate as volunteers. Members Bland-Xochihua and Crawford-Thorns confirmed they will be in attendance. Vice Chair Bland-Xochihua made a motion to confirm the park board would have a presence at the event hosting a Park Board table and will participate as volunteers. Kerston Crawford-Thorns provided a second.

**VOTE: 6-0 Ayes – Bell, Bland-Xochihua, Cash, Crawford-Thorns, Davis & Leistner**

**Item 3.** Discuss and take action to confirm Park Board's participation in Spring Connect events.

Staff, Lauren Lewis, shared the Spring Connect Calendar with the board and provided a description of the programming. The Park Board was extended the opportunity to participate and have a presence on-site to share information about the board with the community. The Connect events will be held on Friday, April 5 and Friday, April 26. The board discussed their availability and determined they could not participate on April 5. It was determined that Vice Chair Bland-Xochihua, Chairman Bell, Mr. Davis and Mrs. Crawford-Thorns would make themselves available to participate on April 26. Chairman Bell made a motion to confirm the park board's participation at the April 26 Connect Event. Arnold Davis provided a second.

**VOTE: 6-0 Ayes – Bell, Bland-Xochihua, Cash, Crawford-Thorns, Davis & Leistner**

**Item 4.** Discuss the planning of the first annual Cinco De Mayo Celebration on May 3.

Staff, Lauren Lewis, shared plans for the first annual Cinco De Mayo celebration and asked the Park Board for their ideas and assistance asking community groups to participate in the event. Chairman Bell asked if food and refreshments would be provided to groups and offered to reach out to an award-winning Mariachi band for their participation. Suggestions include the city dressing in colorful colors on that day and hosting a food tuck. Michael Leistner asked where the event will be. At the time, the location was still TBD. Staff also shared an idea of how the board members could support leading up to and day of the event such as assisting with food distribution, managing talent on-site etc.

**Item 5.** Discuss and take action to confirm Park Board's participation in the Cinco De Mayo Celebration.

Arnold Davis made a motion to confirm the park board's participation at the Cinco De Mayo celebration. Jessica Cash provided a second.

**VOTE: 6-0 Ayes – Bell, Bland-Xochihua, Cash, Crawford-Thorns, Davis & Leistner**

**Item 6.** Discuss Family Festival and take action to establish Park Board's activation and participation during the event.

Staff, Lauren Lewis, provided a brief overview of the programming and initial plans for Family Festival 2019. Park Board members shared feedback from their participation experience from years past including but not limited to hosting a table and manning the kids play area and not getting any relief. They would like to have more participation at the festival. Jessica Cash suggested sponsoring prizes for the competitive games hosted in the kid zone. Chairman Bell suggested bringing 2-3 people each so there were enough volunteers to help throughout the evening. Arnold Davis suggested hosting a dunk tank and offered to assist with securing an act for Family Festival by using his connections at a former place of employment (radio station). Lauren Lewis shared activation ideas that could be official Park Board posts to increase their presence and impact at the event as well as plus up the event. Ideas include
hosting the Community Cake Walk Competition, assisting with the planning, development and on-site execution of the kid’s area and assisting with the behind the scenes event execution, as the Family Festival is the largest Parks Board event. Chairman Bell acknowledged a resident in the audience, Abe Williams, who shared ideas with the group. Abe Williams, 720 Meadow Springs Dr., suggested looking into renting a mobile paint ball experience and/or laser tag at the Family Festival. No action was taken was taken on this item.

Item 7. Discuss Park Board event ideas for Summer 2019. Lauren Lewis brought this item before the Board to get their suggestions on activations the Parks Board would like to execute throughout the rest of the fiscal year. Chairman Bell suggested hosting a talent show. Jessica Cash suggested digitizing the activation to expand the reach and digital footprint. Lewis offered actions that could make this idea executional. The Board will bring this back as an actionable item at the next meeting.

Item 8. Discuss and take action to purchase a new speaker system. Lauren Lewis shared that the speaker system used in the previous fiscal year cannot be located and has come before the group to seek approval to purchase a new system for use throughout the summer. Chairman Bell made a motion to approve the purchase of a new speaker system. Kerston Crawford-Thorns provided a second. Arnold Davis asked if the speakers would have stands. Staff shared they would have to get with the technology administrator to research this. Chairman Bell amended the motion to purchase the speaker system and explore the cost with stands and create parameters to check out the system. Crawford-Thorns provided a second. VOTE: 6-0 Ayes – Bell, Bland-Xochiuhua, Cash, Crawford-Thorns, Davis & Leistner

Item 9. Consider and approve any absences per Ordinances No. 770-04.

Mr. Cornish was ill and provided notice. Mr. Slaughter had a conflict and provided adequate notice to staff. Arnold Davis made a motion to approve the excused absences of Bryan Cornish and Cartney Slaughter. Jessica Cash provided a second. VOTE: 6-0 Ayes – Bell, Bland-Xochiuhua, Cash, Crawford-Thorns, Davis & Leistner

Item 10. Adjournment

Jessica Cash made a motion and Arnold Davis provided a second for adjournment. VOTE: 6-0 Ayes – Bell, Bland-Xochiuhua, Cash, Crawford-Thorns, Davis & Leistner

MEETING DISMISSAL: 8:29 PM

Milton “Charles” Bell, Chairman

Attest:

Lauren Lewis, Parks Rec & Community Engagement Administrator

Passed and Approved ______ day of ______, 2019.