MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS

APRIL 2, 2019

STATE OF TEXAS
COUNTIES OF DALLAS AND ELLIS
CITY OF GLENN HEIGHTS

On the 2nd day of April, 2019, the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall, City Council Chambers, in Glenn Heights, Texas located at 1938 S. Hampton Road with the following members present:

CITY COUNCIL:

Harry A. Garrett * Mayor-Elect
Ron Adams * Mayor Pro Tem
Sonja A. Brown * Council Member
Tony Bradley * Council Member
Jeremy Woods, Sr. * Council Member
Shaunte L. Allen * Council Member
Machanta Newson * Council Member

STAFF:

David Hall * City Manager
Brian Lockley * Deputy City Manager
Janie Willman * City Secretary
Lakeita Sutton * Finance Director
Lauren Lewis * Community Engagement Administrator
Keith Moore * Deputy Fire Chief
Vernell Dooley * Deputy Police Chief
Eddie Burns * Director of Public Safety
Marlon Goff * Economic Development Administrator
Matt Hargrove * Information Technology Administrator
Jaynice Porter-Brathwaite * Organizational Development Director
Jesus Haro * Public Works Director

CONSULTANT:

Victoria Thomas * City Attorney’s Office

CALL TO ORDER Mayor Harry A. Garrett called the City Council Meeting to order at 7:03 p.m. with a quorum of the City Council present.

INVOCATION Mr. Shahid Azzam, Director of the Mesquite Islamic Center

PLEDGE OF ALLEGIANCE Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.
PUBLIC COMMENTS

PROCLAMATION
- Child Abuse Prevention Month, April 2019
- National Crime Victims' Rights Week, April 7-13, 2019

STAFF INTRODUCTIONS

City Manager David Hall introduced two staff members; of whom were not in attendance at the meeting; Mr. Jeff Mendez, hired to work as Information Technology Specialist, and Mr. Joel Leach II, the Part-Time Community Engagement Coordinator.

CONSENT AGENDA

Councilman Tony Bradley made a motion to move Consent Agenda Item 2 to Agenda Item 1. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

Councilman Tony Bradley made a motion to approve Consent Agenda Items 1, 3, and 4. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

C.A.1. Take action to approve City Council Meeting Minutes of the March 19, 2019 Regular City Council Meeting.


C.A.4. Take action on Resolution R-06-19, A Resolution Of the City Council Of the City Of Glenn Heights, Texas, Authorizing the City Manager to Execute A Continuing Disclosure Agreement With The Trinity River Authority of Texas.

AGENDA

C.A.2. City Manager David Hall advised that the Easter Egg Scramble would have to be canceled due to potential bad weather and would be rescheduled to a date TBD.

Councilman Tony Bradley made a motion to approve Consent Agenda Item 2. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:
A.1. Discuss and take action to authorize the City Manager to execute a Letter of Determination of De Minimis Impact for the IH35 and Bear Creek Road Expansion Project. (City Manager David Hall)

City Manager David Hall explained that the use of the land would not have a negative impact on the park. The land that will be utilized has no bearing on any of the activities that will occur in the park.

Councilwoman Sonja A. Brown made a motion to authorize the City Manager to execute a Letter of Determination of De Minimis Impact for the IH35 and Bear Creek Road Expansion Project. Councilman Tony Bradley made the second. The motion carried with the following vote:

A.2. Discuss and take action on Ordinance O-01-19, An Ordinance Of The City Council Of The City Of Glenn Heights, Texas, Amending The Zoning Ordinance And Map Of The City Of Glenn Heights, As Heretofore Amended, By Granting A Change In Zoning For A Parcel Of Approximately 71.031 Acres Of Property Designated As All Of Maplewood Phase II, Located At 1945 Hampton Road In The City Of Glenn Heights, Texas, And More Particularly Described As The Williams Rawlins Survey, Abstract No. 1205, Page 215, Glenn Heights, Dallas County, Texas (The "Property"), From Single Family 1 (SF-1) As Follows: (1) To Planned Development-22 Single Family-3 ("PD-22/SF-3") For Tract A Thereof, Being 62.534 Acres Of Property, More Particularly Described And Depicted In Exhibit "A" Hereto, To Allow For The Development Of Not More Than 245 Residential Lots Thereon And (2) To Planned Development-22 Neighborhood Services ("PD-22/NS") For Tract B Thereof, Being 8.497 Acres Of Property More Particularly Described And Depicted In Exhibit "B" Hereto, To Allow For The Development Of Neighborhood Services Uses Thereon; Providing For The Approval Of And Requiring Development In Accordance With The Development Regulations Attached Hereto As Exhibit "C"; Providing For Approval Of The Concept Plan Attached Hereto As Exhibit "D" And Providing For Approval Of The Park Plan Attached Hereto As Exhibit "E"; Providing A Repealing Clause; Providing A Severability Clause; Providing A Savings Clause; Providing For A Penalty Of Fine Not To Exceed The Sum Of Two Thousand Dollars ($2,000.00) For Each Offense; And Providing For An Effective Date. Zoning Docket 06-18. (Third Reading) (Deputy City Manager Brian Lockley)

Deputy City Manager Brian Lockley introduced this agenda matter to the City Council with a formal presentation.
Councilman Tony Bradley made a motion to approve Agenda Item 2, with the following changes, 1) That there be 1-4” caliper tree in the front yard and 1-4” caliper tree in the backyard, 2) That there be 3 bus stops to be positioned after consultation with DeSoto ISD, 3) That the drainage issue be addressed and 4) Adhere to the proposed verbiage for the playground equipment. Councilman Jeremy Woods, Sr. made the second and the motion carried with the following vote:

**VOTE**

5 Ayes – Garrett, Brown, Bradley, Woods, and Newson
1 Nay – Allen

A.3. Discuss and take action authorizing the City Manager to demolish the City facility located at 1932 South Hampton Road and construct a new Senior Citizen Center rather than rehabilitate it, as previously authorized on March 19, 2019. (City Manager David Hall)

Mayor Pro Tem Ron Adams made a motion to authorize the City Manager to demolish the City facility located at 1932 South Hampton Road and construct a new Senior Recreation Center. Councilwoman Shaunte Allen made the second and the motion carried with the following vote:

**VOTE**


A.4. Discuss and take action to prioritize anticipated road projects funded in the FY18/19. (Deputy City Manager Brian Lockley)

Deputy City Manager Brian Lockley introduced this agenda matter to the City Council with a formal presentation.

Councilwoman Sonja Brown made a motion to authorize the City to prioritize anticipated road projects funded in the FY18/19. Councilwoman Shaunte Allen made the second and the motion carried with the following vote:

**VOTE**


A.5. Community Emergency Response Team (CERT) Recruitment Briefing. (Deputy Fire Chief Keith Moore)

Deputy Fire Chief Keith Moore introduced this agenda matter to the City Council with a formal presentation.

No action was taken by the City Council on this matter.

A.6. Discuss and take action authorizing additional funding for the City of Glenn Heights 50th Anniversary Jubilee. (Community Engagement Administrator Lauren Lewis)
Community Engagement Coordinator Lauren Lewis briefed the City Council on the breakdown of the report.

Councilman Tony Bradley made a motion that the Council authorizes additional funding for the City of Glenn Heights 50th Anniversary Jubilee in the amount of $20,000 to be taken from the General Fund Reserves. Mayor Pro Tem Ron Adams made the second and the motion carried with the following vote:

**VOTE**


A.7. Discuss and take action on policy direction relating to right-of-way maintenance and drainage facilities maintenance. (Deputy City Manager Brian Lockley)

Deputy City Manager Brian Lockley introduced this agenda matter to the City Council with a formal presentation.

Following deliberation, the City Council took action.

Councilwoman Sonja Brown made a motion to authorize the City to scale back the current level of service to maintaining only City owned property and legitimate entryways, and enforce the requirements currently adopted that require the property owner maintain their property, up to the edged of the street pavement, allowing for a 45 day notice to the property owner. Councilman Bradley made the second and the motion carried with the following vote:

**VOTE**


A.8. Discuss and take action on market rate adjustments to certain Public Works positions and amend the Pay and Classification Tables. (City Manager David Hall)

Councilman Tony Bradley made the motion to approve Agenda Item 8 as written. Councilwoman Sonja Brown made the second and the motion carried with the following vote:

**VOTE**


A.9. Discuss and take action adjusting the City Council Meeting starting time. (Requested by Council Member Jeremy Woods, Sr.)

Councilman Jeremy Woods, Sr. made a motion to kill Agenda Item 9. Mayor Pro Tem made the second and the motion carried with the following vote:

ADJOURNMENT
Councilman Jeremy Woods, Sr. made a motion at 9:14 p.m. to adjourn. Mayor Pro Tem Ron Adams made the second. The motion carried with the following vote:


Mayor Harry A. Garrett adjourned the meeting at 9:14 p.m.

Harry A. Garrett, Mayor

Attest:

Delilah Mendoza, Interim City Secretary

Passed and approved on the 7th of May, 2019.