

**MINUTES OF THE SPECIAL CALLED CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS**

AUGUST 11, 2020

STATE OF TEXAS *
COUNTIES OF DALLAS AND ELLIS *
CITY OF GLENN HEIGHTS *

On the 11th day of August 2020, the City Council of the City of Glenn Heights met in a Special Called City Council Meeting via video conference with the following members present:

CITY COUNCIL:

Harry A. Garrett	* Mayor
Sonja A. Brown	* Mayor Pro Tem
Emma Ipaye*	* Council Member
Ron Adams	* Council Member
Shaunte L. Allen	* Council Member
Machanta Newson	* Council Member

*Council Member Emma Ipaye joined the meeting at 7:09 P.M.

STAFF:

David Hall	* City Manager
Brandi Brown	* City Secretary
Phillip Conner	* Finance Director
V.E. Dooley	* Chief of Police
Marlon Goff	* Interim Planning and Development Director
Byron Hardy	* IT Administrator
Lauren Lewis	* Community Engagement Administrator
Keith Moore	* Fire Chief
Jaynice Porter-Brathwaite	* Human Resources Director

CONSULTANT:

Victoria Thomas	* City Attorney's Office
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CALL TO ORDER

Mayor Harry A. Garrett called the City Council Meeting to order at 7:03 P.M., with a quorum of the City Council present.

INVOCATION

Council Member Shaunte L. Allen delivered the Invocation.

PLEDGE OF ALLEGIANCE

Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT

There were no Public Comments

CONSENT AGENDA

1. Discuss and take action on Resolution R-24-20, a Resolution of the City Council of the City of Glenn Heights, Texas, authorizing and calling for the November 3, 2020 Special Election to Fill a Vacancy for the purpose of electing Council Member Place 4; authorizing a joint election with other Dallas County and Ellis County political subdivisions; authorizing a contract for election services with Dallas and Ellis Counties; providing a runoff date; and providing an effective date. (Brandi Brown, City Secretary)

Council Member Shaunte L. Allen made a motion to approve Consent Agenda item 1. Mayor Pro Tem Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 5 Ayes – Garrett, Brown, Adams, Allen, and Newson

AGENDA

1. Update on the Novel Coronavirus (COVID-19) for the City of Glenn Heights.

Keith Moore, Fire Chief/Emergency Management Coordinator, introduced this item to Council and completed a presentation regarding actions taken by the City since March 10, 2020 and provided the number of cases of the virus – in the United States, the state of Texas, Dallas and Ellis Counties, and the City of Glenn Heights. He also provided a comparison of cases of nearby cities. Chief Moore answered Council's questions related to why there may have been an increase and then decrease in Glenn Heights' cases and if there was a record of hospitalizations of Glenn Heights' residents.

2. June 2020 Financial Report.

Phillip Conner, Finance Director, completed a formal presentation regarding the City's revenues, expenditures, and fund balances through June 2020. He also answered Council's questions related to any foreseeable issues that may impact fund balances.

3. Update on the Social Justice Public Art Project.

Lauren Lewis, Community Engagement Administrator, introduced this item to Council and completed a presentation regarding the search for an artist to complete the project, a brief history of Carl Hess' background and accomplishments, and a proposed design. Lauren Lewis and Carl Hess, Artist, answered Council's questions related to the presented design, design options, artwork durability, and project completion timeframe. Council provided feedback related to the project location and design, and expressed their thoughts about a Social Justice Public Art Project being placed in the City. Council provided Staff

direction to bring this item back to Council with 2 additional designs, with the location of the project being placed on a building.

Mayor Harry A. Garrett announced a recess of the Special called City Council Meeting at 8:19 P.M.

Mayor Harry A. Garrett reconvened the Special called City Council Meeting at 8:33 P.M.

4. Formal Presentation of the City Manager's Proposed Fiscal Year 2020-2021 Budget for the City of Glenn Heights, in conformance with the City of Glenn Heights Home Rule Charter, Section 7.02, Preparation and Submission of Budget.

David Hall, City Manager, introduced this item to Council and began a presentation regarding FY21 Budget highlights. He provided a review of FY20, discussed the impact of the Novel Coronavirus (COVID-19) Pandemic, and provided tax rate highlights. Mr. Hall also discussed revenues and expenditures, the Water/Sewer Fund, the Drainage Fund, and Debt and Special Funds. Mr. Hall answered Council's questions related to personnel changes, personnel classifications, personnel responsibilities/job functions, and salary increases.

Council Member Ron Adams made a motion to extend the Council Meeting to 10:30 P.M. Council Member Emma Ipaye made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Ipaye, Adams, Allen, and Newson

Mr. Hall continued his presentation and discussed proposed personnel changes and provided a review of capital and infrastructure improvement projects.

Mayor Pro Tem Sonja A. Brown made a motion to extend the Council Meeting to 11:00 P.M. Council Member Shaunte L. Allen made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Ipaye, Adams, Allen, and Newson

Mr. Hall answered Council's questions related to possible budget adjustments to add a project to prevent median damage, to place West Nile repellants in areas where there is standing water, and for sidewalk construction and repair. He also answered questions related to service credits, cost-of-living adjustments, and financial obligations to retirees and how those issues can financially impact the City.

5. Announce the dates for the Public Hearings for the 2020 Proposed Property Tax Rate, Proposed Fiscal Year 2020-2021 Budget, Amended Fiscal Year 2019-2020 Budget, and the anticipated dates of adoption.

Phillip Conner, Finance Director, announced the following information:

- A. Announce the schedule for the public hearing dates of the 2020 Proposed Property Tax Rate;

August 18, 2020, 1st Public Hearing, and
September 1, 2020, 2nd Public Hearing

The Tax Rate adoption is scheduled for September 15, 2020.

- B. Announce the schedule for the public hearing dates of the Proposed Fiscal Year 2020-2021 Budget;

September 1, 2020, 1st Public Hearing, and
September 15, 2020, 2nd Public Hearing

The Budget adoption is scheduled for September 15, 2020.

- C. Announce the schedule for the public hearing date of the Amended Fiscal Year 2019-2020 Budget;

September 1, 2020, Public Hearing

The Amended Budget adoption is scheduled for September 15, 2020.

ADJOURNMENT

Mayor Pro Tem Sonja A. Brown made a motion to adjourn. Council Member Ron Adams made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Ipaye, Adams, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 10:34 P.M.



Harry A. Garrett, Mayor

Attest:



Brandi Brown, City Secretary
Passed and approved on the 18th day of August 2020