MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS

AUGUST 13, 2019

STATE OF TEXAS
COUNTIES OF DALLAS AND ELLIS
CITY OF GLENN HEIGHTS

On the 13th day of August 2019, the City Council of the City of Glenn Heights met in a Special Called Joint Meeting of the City Council and the Employees Benefits Trust at the Glenn Heights City Hall, City Council Chambers, in Glenn Heights, Texas located at 1938 South Hampton Road with the following members present:

CITY COUNCIL:
Harry A. Garrett * Mayor
Ron Adams * Mayor Pro Tem
Sonja A. Brown * Council Member
Tony Bradley * Council Member
Jeremy Woods, Sr. * Council Member
Shaunte L. Allen * Council Member
Machanta Newson * Council Member

STAFF:
David Hall * City Manager
Brian Lockley * Deputy City Manager
Brandi Brown * City Secretary
Vernell Dooley * Deputy Chief of Police
Keith Moore * Deputy Fire Chief
Marlon Goff * Economic Development Administrator
Jaynice Porter-Brathwaite * Human Resources Director
Steven Martin, Jr. * Director of Public Works & Infrastructure
Charles Williams * Interim Finance Director

CONSULTANT:
Victoria Thomas * City Attorney's Office
Lance Pendley * McGriff, Seibels, & Williams, Inc.

CALL TO ORDER
Mayor Harry A. Garrett called the Special Called Joint Meeting of the City Council and the Employees Benefits Trust Meeting to order at 6:54 p.m. and determined that a quorum of the City Council was present by roll call.

Mayor Harry A. Garrett announced a temporary recess of the Employees Benefits Trust Meeting at 6:54 p.m.
INVOCATION
Vernell Dooley, Deputy Chief of Police, City of Glenn Heights, delivered the invocation.

PLEDGE OF ALLEGIANCE
Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENT
There were no Public Comments.

AGENDA

1. Discuss and take action to approve Resolution R-19-19, a Resolution authorizing the City Manager to execute a Project Specific Agreement with Dallas County for Uhl Road, in an amount not to exceed TWO HUNDRED FORTY-SEVEN THOUSAND, THREE HUNDRED SIXTY-SEVEN AND 00/100 DOLLARS ($247,367).

David Hall, City Manager, introduced this agenda item to Council. Mr. Hall answered Council’s questions regarding an Escrow Account and Dallas County’s road construction standards.

Councilman Tony Bradley made a motion to approve Resolution R-19-19, a Resolution authorizing the City Manager to execute a Project Specific Agreement with Dallas County for Uhl Road, in an amount not to exceed TWO HUNDRED FORTY-SEVEN THOUSAND, THREE HUNDRED SIXTY-SEVEN AND 00/100 DOLLARS ($247,367). Mayor Pro Tem Ron Adams made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

2. Discuss and take action authorizing the appropriation of funds from the City of Glenn Heights for an expenditure in an amount not to exceed $54,407, for the construction of public drainage system improvements.

David Hall, City Manager, introduced this agenda item to Council. Mr. Hall answered Council’s questions regarding the Capital Projects Fund, drainage issues in the Meadow Springs subdivision, and if citizens impacted by this action were made aware.

Mayor Pro Tem Ron Adams made a motion authorizing the appropriation of funds from the City of Glenn Heights for an expenditure in an amount not to exceed $54,407, for the construction of public drainage system improvements. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson
BUDGET WORKSHOP AGENDA

Councilman Tony Bradley made a motion to convene the Budget Workshop. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

WKS.1. Formal Presentation of the City Manager’s Proposed Fiscal Year 2019-2020 Budget for the City of Glenn Heights in conformance with the City of Glenn Heights Home Rule Charter, Section 7.02, Preparation and Submission of Budget.

David Hall, City Manager, introduced this agenda item and begin a presentation. Mr. Hall, Vernell Dooley, Deputy Chief of Police, and Keith Moore, Deputy Fire Chief, answered Council’s questions regarding proposed revenues; ad valorem taxes; expenditures related to employee positions, employee insurance benefits, the Senior/Community Center, proposed tax rate, and the Uber/DART initiative; the costs related to disconnect fees and the movement of water lines associated with the Water and Sewer Fund; and the cost estimate for a ladder truck, issues the City may face without a ladder truck, the possible creation of a Fire Engine Replacement Fund, the possibility of adding additional funding, and how adding additional funding will impact other items requested, as related to the Debt and Special Funds; proposed personnel changes; and the NEED Program.

Mayor Harry A. Garrett announced a brief break at 9:11 p.m.

Mayor Harry A. Garrett announced a recess from the Budget Workshop and reconvened the special called Employees Benefits Trust Meeting at 9:22 p.m.

1. Discuss and take action awarding a bid for Employees’ Group Medical/Prescription, Life/Disability, Dental, Vision, and Accident/Critical Illness Insurance, and a Flexible Spending Account.

Jaynice Porter-Brathwaite, Human Resources Director, introduced this agenda item. Mrs. Porter-Brathwaite and Lance Pendley of McGriff, Seibels, & Williams, Inc, completed a presentation and answered Council’s questions.

Councilwoman Sonja A. Brown made a motion to award a bid for Employees’ Group Medical/Prescription, Life/Disability, Dental, Vision, and Accident/Critical Illness Insurance, and a Flexible Spending Account. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:
VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

Councilman Tony Bradley made a motion to adjourn the Employees Benefits Trust Meeting. Mayor Pro Tem Ron Adams made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

Mayor Harry A. Garrett reconvened the Special Called Meeting and Budget Workshop at 9:43 p.m.

AGENDA

3. Discuss and take action to approve Resolution R-18-19 authorizing the City of Glenn Heights Employee Benefits Trust to Pay the Obligations of the Trust as it relates to Insurance Contracts that the Trust Awards, and furthermore, that the City Council Authorizes any Transfers of Funds that may be necessary during the Fiscal year 2019-2020 to Fund the Trust’s Obligations.

Councilman Tony Bradley made a motion to approve Resolution R-18-19 authorizing the City of Glenn Heights Employee Benefits Trust to Pay the Obligations of the Trust as it relates to Insurance Contracts that the Trust Awards, and furthermore, that the City Council Authorizes any Transfers of Funds that may be necessary during the Fiscal year 2019-2020 to Fund the Trust’s Obligations. Councilwoman Machanta Newson made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

BUDGET WORKSHOP AGENDA

WKS.2. Announce the dates for the Public Hearings for the 2019 Proposed Property Tax Rate and the Fiscal Year 2019-2020 Budget and the anticipated dates of adoption.

David Hall, City Manager, announced the schedule for the two public hearing dates on the 2019 Proposed Property Tax Rate as August 20, 2019, for the 1st Public Hearing, and September 3, 2019, as the 2nd Public Hearing.

Councilman Tony Bradley made a motion to table the remainder of the Budget Workshop to August 21, 2019 at 7:00 p.m. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson
ADJOURNMENT

Councilwoman Sonja A. Brown made a motion to adjourn. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 9:49 p.m.

Harry A. Garrett, Mayor

Attest:

Brandi Brown, City Secretary
Passed and approved on the 20th day of August 2019