MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS

AUGUST 20, 2019

STATE OF TEXAS
COUNTIES OF DALLAS AND ELLIS
CITY OF GLENN HEIGHTS

On the 20th day of August 2019, the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall, City Council Chambers, in Glenn Heights, Texas located at 1938 South Hampton Road with the following members present:

CITY COUNCIL:
Harry A. Garrett * Mayor
Ron Adams * Mayor Pro Tem
Sonja A. Brown * Council Member
Tony Bradley * Council Member
Jeremy Woods, Sr. * Council Member
Shaunte L. Allen * Council Member
Machanta Newsom * Council Member

STAFF:
David Hall * City Manager
Bryan Lockley * Deputy City Manager
Brandi Brown * City Secretary
Charles Williams * Interim Finance Director
Vernell Dooley * Deputy Chief of Police
Keith Moore * Deputy Fire Chief
Marlon Goff * Economic Development Administrator
Jaynice Porter-Brathwaite * Human Resources Director
Steven Martin, Jr. * Director of Public Works & Infrastructure
Lauren Lewis * Community Engagement Coordinator
Mia Hines * Planner
John Chapman * Firefighter/Paramedic

CONSULTANT:
Victoria Thomas * City Attorney’s Office

CALL TO ORDER
Mayor Harry A. Garrett called the City Council Meeting to order at 7:01 p.m. with a quorum of the City Council present.

Mayor Pro Tem Ron Adams joined the meeting at 7:24 p.m.
INVOCATION
Imam Mohammad Ramadan, from Dar Al-Arqam Masjid, delivered the invocation.

PLEDGE OF ALLEGIANCE
Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENTS
- David Spannagel, Ovilla Heights Baptist Church, 501 E Ovilla Road, Red Oak, TX 75154. Mr. Spannagel spoke about tabled Zoning Case19-001RZ and the expansion of the Magnolia Farms subdivision. He addressed issues regarding flooding, debris present after it rains, and a dam that no longer exists in the community pond.

PROCLAMATIONS
- Labor Day, September 2, 2019

INTRODUCTIONS
Jaynice Porter-Brathwaite, Human Resources Director, announced the following new staff:
- John Chapman – Firefighter/Paramedic
- Mariza Lopez – Customer Service Representative II
- Byron Hardy – IT Administrator

John Chapman introduced himself to Council.

CONSEN AGENDA

1. Take action to approve City Council Meeting Minutes of the August 6, 2019 Regular City Council Meeting.

2. Take action to approve City Council Meeting Minutes of the August 13, 2019 Special Called City Council Meeting.

Councilwoman Sonja A. Brown made a motion to approve Consent Agenda Items 1 and 2. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

AGENDA

Charles Williams, Interim Finance Director, presented this item to Council. Mr. Williams and David Hall, City Manager, answered Council’s questions.

2. Discuss and take action authorizing the City Manager to enter into a contract not to exceed FORTY-NINE THOUSAND, NINE HUNDRED AND NINETY-NINE DOLLARS AND 00/100 ($49,999) from the General Fund Reserves, for the purchase of a temporary animal shelter and associated infrastructure improvements to be located at 550 E Bear Creek Road, Glenn Heights, TX.

Vernell Dooley, Deputy Chief of Police, introduced this item to Council and answered Council’s questions regarding if the facility would be equipped with animal chip readers, if the facility would be in line with City Ordinances, and requested specifics regarding the shelter capacity, staffing, overflow, and community programming.

Councilwoman Sonja A. Brown made a motion to approve the City Manager to enter into a contract not to exceed FORTY-NINE THOUSAND, NINE HUNDRED AND NINETY-NINE DOLLARS AND 00/100 ($49,999) from the General Fund Reserves, for the purchase of a temporary animal shelter and associated infrastructure improvements to be located at 550 E Bear Creek Road, Glenn Heights, TX.

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

3. Discuss and take action to approve Resolution R-20-19, a resolution authorizing the City Manager to execute a project specific agreement with Dallas County for Bear Creek, in an amount not to exceed TWO HUNDRED THIRTY-ONE THOUSAND, TWO HUNDRED FORTY-FIVE DOLLARS AND 00/100 ($231,245.00) from the Capital Projects Fund.

Steven Martin, Jr., Director of Public Works & Infrastructure, introduced this item to Council and answered Council’s questions regarding material to be used throughout the completion of the project, Bond money, and the Capital Projects Fund.

Councilman Tony Bradley made a motion to approve Resolution R-20-19, a resolution authorizing the City Manager to execute a project specific agreement with Dallas County for Bear Creek, in an amount not to exceed TWO HUNDRED THIRTY-ONE THOUSAND, TWO HUNDRED FORTY-FIVE DOLLARS AND 00/100 ($231,245.00) from the Capital Projects Fund. table this agenda item to August 6, 2019. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

4. Discuss and take action on a Site Plan for Discount Auto Care by Brian Bell and Margaux Bear Creek Partners. The 0.791-acre property is zoned PD-1 BP and is situated in the Bear Creek Plaza Subdivision, Lot 3, Block B. The property
address is 1210 E. Bear Creek Road, Glenn Heights, Dallas County, Texas. The proposed use is minor auto repair.

Brian Lockley, Deputy City Manager, presented this item to Council. Mr. Lockley and LaDena Odum, Discount Auto Care Project Manager, answered Council’s questions regarding fencing and what actions would be taken to maintain a neat appearance of the site.

Councilman Tony Bradley made a motion to approve a Site Plan for Discount Auto Care by Brian Bell and Margaux Bear Creek Partners. The 0.791-acre property is zoned PD-1 BP and is situated in the Bear Creek Plaza Subdivision, Lot 3, Block B. The property address is 1210 E. Bear Creek Road, Glenn Heights, Dallas County, Texas. The proposed use is minor auto repair. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

5. Public Hearing to receive testimony regarding the Proposed Property Tax Rate for 2019.

Charles Williams, Interim Finance Director, introduced this item to Council.

Councilman Tony Bradley made a motion to open the Public Hearing. Mayor Pro Tem Ron Adams made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

There were no speakers present to address Council.

Mayor Pro Tem Ron Adams made a motion to close the Public Hearing. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

ADJOURNMENT

Mayor Pro Tem Ron Adams made a motion to adjourn. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 7 Ayes – Garrett, Adams, Brown, Bradley, Woods, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 8:03 p.m.

[Signature]
Harry A. Garrett, Mayor
Attest:

________________________________________
Brandi Brown, City Secretary
Passed and approved on the 3rd day of September 2019