MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS

SEPTEMBER 3, 2019

STATE OF TEXAS
COUNTIES OF DALLAS AND ELLIS
CITY OF GLENN HEIGHTS

On the 3rd day of September 2019, the City Council of the City of Glenn Heights met in a regular meeting at the Glenn Heights City Hall, City Council Chambers, in Glenn Heights, Texas located at 1938 South Hampton Road with the following members present:

CITY COUNCIL:
Harry A. Garrett * Mayor
Sonja A. Brown * Council Member
Tony Bradley * Council Member
Jeremy Woods, Sr. * Council Member
Shaunte L. Allen * Council Member
Machanta Newson * Council Member

STAFF:
David Hall * City Manager
Bryan Lockley * Deputy City Manager
Brandi Brown * City Secretary
Charles Williams * Interim Finance Director
Eddie Burns, Sr. * Director of Public Safety
Vernell Dooley * Deputy Chief of Police
Keith Moore * Deputy Fire Chief
Marlon Goff * Economic Development Administrator
Jaynice Porter-Brathwaite * Human Resources Director
Steven Martin, Jr. * Director of Public Works & Infrastructure
Lauren Lewis * Community Engagement Administrator
DeNita Quinn * Community Engagement Coordinator
Mia Hines * Planner

CONSULTANT:
Victoria Thomas * City Attorney’s Office

CALL TO ORDER
Mayor Harry A. Garrett called the City Council Meeting to order at 7:05 p.m. with a quorum of the City Council present.

INVOCATION
Pastor Nick Harris from Bear Creek Baptist Church delivered the Invocation.
PLEDGE OF ALLEGIANCE
Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENTS
- Paul Alley, 499 E. Bear Creek, Glenn Heights, TX 75154: Discussed traffic issues and unsafe conditions at the bus stop located at the Glenn Heights Community Mobile Home Park.
- Jon Lockmanese, 1501 Kodiak Trail, Glenn Heights, TX 75154: Discussed traffic issues and unsafe conditions at the bus stop located at the Glenn Heights Community Mobile Home Park. Mayor Garrett allowed Mr. Lockmanese to speak a second time regarding the same issue.
- Veola Atkins, 409 Bear Trail, Glenn Heights, TX 75154: Discussed traffic issues and unsafe conditions at the bus stop located at the Glenn Heights Community Mobile Home Park.
- Angie Walker, 1525 Polor Trail, Glenn Heights, TX 75154: Discussed traffic issues and unsafe conditions at the bus stop located at the Glenn Heights Community Mobile Home Park.

PROCLAMATIONS
- 50th Anniversary of the Incorporation of the City of Glenn Heights, September 16, 2019
- Patriot Day and National Day of Service and Remembrance, September 11, 2019
- National Hispanic Heritage Month, September 15 – October 15
- National Sickle Cell Awareness Month
- National Preparedness Month

INTRODUCTIONS
Jaynice Porter-Brathwaite, Human Resources Director, stated there were no new staff members to introduce.

CONSENT AGENDA

1. Take action to approve City Council Meeting Minutes of the August 20, 2019 Regular City Council Meeting.

2. Take action to approve City Council Meeting Minutes of the August 21, 2019 Special Called City Council Meeting.

3. Discuss and take action on Ordinance No. O-06-19, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the Personnel Policies, Guidelines and Procedures adopted June 7, 2010 by Ordinance O-06-10, and as Thereafter Amended by Ordinances O-17-10, O-11-12, O-26-12, AND O-01-15 by amending Sections 4.9, 6.1, 6.2, 6.5, AND 6.20; Providing a repealing
clause; providing a savings clause; providing a severability clause; and providing an effective date.

Councilwoman Shaunte L. Allen made a motion to approve Consent Agenda Items 1, 2, and 3. Councilwoman Machanta Newson made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Brown, Bradley, Woods, Allen, and Newson

**AGENDA**

Councilman Tony Bradley made a motion to open the Public Hearing to receive testimony regarding the Proposed Property Tax Rate for 2019. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Brown, Bradley, Woods, Allen, and Newson

1. Second Public Hearing to receive testimony regarding the Proposed Property Tax Rate for 2019.

   Charles Williams, Interim Finance Director, introduced this item.

   There were no speakers present to address Council or provide testimony.

Councilman Tony Bradley made a motion to close the Public Hearing to receive testimony regarding the Proposed Property Tax Rate for 2019. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Brown, Bradley, Woods, Allen, and Newson

2. Discuss and take action to hear, repeal, remand, or affirm the decision of the Development Regulation Variance Board (DRVB) approving DRVB Case# 19-005-DRV and granting a variance request for a Fence Height Variance by Christie Howard, owner of the property located at 2023 Bentwood Drive. The approximately 5,250 square foot property is zoned PD-1 (SF-5) and is situated in Gateway Estates, City of Glenn Heights, Dallas County, Texas. Article 15.02.094 (b) states that a fence installed by a property owner for privacy reasons is not to exceed six feet (6’) in height. The request is to allow for the installation of an eight-foot (8’) high fence.

   Brian Lockley, Deputy City Manager, provided information regarding this item to Council.

3. Presentation on potential Senior Center programming.
David Hall, City Manager, introduced this item, and DeNita Quinn, Community Engagement Coordinator, provided a presentation and answered Council's questions.

BUDGET WORKSHOP AGENDA

Councilman Jeremy Woods, Sr. made a motion to open the Budget Workshop. Councilman Tony Bradley made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

WKS.1. Formal Presentation of the City Manager’s Proposed Fiscal Year 2019-2020 Budget for the City of Glenn Heights in conformance with the City of Glenn Heights Home Rule Charter, Section 7.02, Preparation and Submission of Budget.

David Hall, City Manager, provided information and answered Council’s questions regarding Fiscal Year 2020 Capital Projects, Fund Balances, and items Council requested to be added to the Fiscal Year 2019-2020 Budget.

EXECUTIVE SESSION

During discussion in the Budget Workshop, Councilwoman Sonja A. Brown made a motion to convene into Executive Session pursuant to Texas Government Code Section 551.071, Consultation with its Attorney. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

Council entered into Executive Session at 9:17 p.m.

During this session, Council discussed the following Agenda Item as well:

1.A. The City Council will convene in Executive Session pursuant to Government Code, Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Manager.

Councilman Jeremy Woods, Sr. made a motion to reconvene into Open Session and take any action arising from Executive Session. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

Council entered into Open Session at 9:48 p.m.
No action was taken arising from Executive Session pursuant to Texas Government Code Section 551.071, Consultation with its Attorney.

1.B. Take any action arising from Executive Session 1.A. conducted pursuant to Section 551.074, Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: City Manager.

No action was taken regarding this item.

BUDGET WORKSHOP AGENDA

David Hall, City Manager, continued his presentation, received feedback, and answered Council's questions regarding items Council requested to be added to the Fiscal Year 2019-2020 Budget.

Councilman Jeremy Woods, Sr. made a motion to close the Budget Workshop. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

Councilman Jeremy Woods, Sr. made a motion to extend the City Council Meeting to 10:30 p.m. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

Councilman Jeremy Woods, Sr. made a motion to reopen the Budget Workshop. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

BUDGET WORKSHOP AGENDA

David Hall, City Manager, continued his presentation, received feedback, and answered Council's questions regarding items Council requested to be added to the Fiscal Year 2019-2020 Budget.

Councilman Tony Bradley made a motion to close the Budget Workshop. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Brown, Bradley, Woods, Allen, and Newson

ADJOURNMENT

City Council Minutes – September 3, 2019
Councilman Tony Bradley made a motion to adjourn. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Brown, Bradley, Woods, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 10:29 p.m.

Councilwoman Sonja A. Brown made a motion to reconvene the City Council Meeting for one minute. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Brown, Bradley, Woods, Allen, and Newson

**AGENDA**

4. First Public Hearing to receive testimony regarding the Proposed Fiscal Year 2019-2020 Budget.

Councilwoman Sonja A. Brown made a motion to table Agenda Item 4 indefinitely. Councilman Jeremy Woods, Sr. made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Brown, Bradley, Woods, Allen, and Newson

**ADJOURNMENT**

Councilman Jeremy Woods, Sr. made a motion to adjourn. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Brown, Bradley, Woods, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 10:32 p.m.

Attest:

Brandi Brown, City Secretary
Passed and approved on the 10th day of September 2019

City Council Minutes – September 3, 2019