MINUTES OF THE CITY COUNCIL MEETING
OF THE CITY OF GLENN HEIGHTS, TEXAS

SEPTEMBER 17, 2019

STATE OF TEXAS
COUNTIES OF DALLAS AND ELLIS
CITY OF GLENN HEIGHTS

On the 17th day of September 2019, the City Council of the City of Glenn Heights met in a joint meeting of the City of Glenn Heights City Council and the Glenn Heights Housing Finance Corporation at the Glenn Heights City Hall, City Council Chambers, in Glenn Heights, Texas located at 1938 South Hampton Road with the following members present:

CITY COUNCIL:
Harry A. Garrett * Mayor
Ron Adams * Mayor Pro Tem
Sonja A. Brown * Council Member
Tony Bradley * Council Member
Shaunte L. Allen * Council Member
Machanta Newson * Council Member

STAFF:
David Hall * City Manager
Brian Lockley * Deputy City Manager
Brandi Brown * City Secretary
Charles Williams * Interim Finance Director
Vernell Dooley * Deputy Chief of Police
Keith Moore * Deputy Fire Chief
Marlon Goff * Economic Development Administrator
Jaynice Porter-Brathwaite * Human Resources Director
Steven Martin, Jr. * Director of Public Works & Infrastructure
Lauren Lewis * Community Engagement Administrator
Mia Hines * Planner
Byron Hardy * IT Administrator

CONSULTANT:
Victoria Thomas * City Attorney's Office

CALL TO ORDER
Mayor Harry A. Garrett called the City Council Meeting to order at 7:02 p.m. with a quorum of the City Council present.

INVOCATION
Keith Moore, Deputy Fire Chief, delivered the Invocation.
PLEDGE OF ALLEGIANCE
Mayor Harry A. Garrett led the assembly in the Pledge of Allegiance.

PUBLIC COMMENTS
- Robert Lee Rodriguez, 137 Milas Court, Glenn Heights, TX 75154: Congratulated the City on its 50th Anniversary and stated that after a review of the Proposed Budget, he did not agree with the amount allotted to build an electronic monument at the City’s gateway. He stated he felt the amount could be used elsewhere in the City. Mr. Rodriguez also thank Council for the installation of LED lights.
- Leon Tate, 1122 Bradford Drive, Glenn Heights, TX 75154: Provided information regarding his views on the hiring process of the City Manager/Budget Officer. Due to Public Comment time limitations, Mr. Tate stated he would be sending the remainder of the information to Council in writing.
- Tiina Arjanen, 527 Green Mound, Glenn Heights, TX 75154: Stated that through her research and recent communication with the Attorney General’s Office that a decision made to not take action on an Agenda Item during a previous Council Meeting was incorrect. She also commended Steven Martin, Jr., Director of Public Works & Infrastructure, for his efforts in correcting issues in her neighborhood.

PROCLAMATIONS
- Constitution Week, September 17-23, 2019
- Councilwoman Shaunte L. Allen – Birthday

INTRODUCTIONS
Vernell Dooley, Deputy Chief of Police, introduced two Police Officers – Cristin Swank and Clayton Shields.

Council took a brief break, from 7:23 p.m. to 7:31 p.m., for a reception to Celebrate Councilwoman Allen’s Birthday.

CONSENT AGENDA

1. Take action to approve City Council Meeting Minutes of the September 10, 2019 Special Called City Council Meeting.

2. Take action on Resolution R-23-19, a Resolution of the City Council of the City of Glenn Heights, Texas, renumbering, readopting, and ratifying a Resolution previously adopted as Resolution No. R-09-19 on May 7,2019, to readopt and ratify the Council’s amendment therein of the job classification table to provide for certain new positions, to delete a position, and to reclassify certain existing positions within the job classification table; providing a repealing clause; and
providing for an effective date. (Jaynice Porter-Brathwaite, Human Resources Director)

3. Take action authorizing the City Manager to execute an Interlocal Agreement with Dallas County, Texas on behalf of Dallas County Health and Human Services for Coordinated Health Services, and the City of Glenn Heights for a one-year period beginning October 1, 2019 through September 30, 2020. (Deputy City Manager, Brian Lockley)

Mayor Pro Tem Ron Adams made a motion to approve Consent Agenda Items 1, 2, and 3. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Adams, Brown, Bradley, Allen, and Newson

**AGENDA**


   Charles Williams, Interim Finance Director, presented this item to Council and answered Council’s questions.

2. Discuss and take action to approve Ordinance O-05-19, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the City of Glenn Heights Code of Ordinances, Appendix A, "Fee Schedule" to affirm Fee Schedule modifications and to affirm the City Manager's authority to amend existing fees; adopting by reference a New Fee Schedule. (First Reading)

   Brian Lockley, Deputy City Manager, presented this item to Council, and answered Council’s questions and received their feedback.

   Councilwoman Sonja A. Brown made a motion to approve Ordinance O-05-19, an Ordinance of the City Council of the City of Glenn Heights, Texas, amending the City of Glenn Heights Code of Ordinances, Appendix A, "Fee Schedule" to affirm Fee Schedule modifications and to affirm the City Manager’s authority to amend existing fees; adopting by reference a New Fee Schedule. (First Reading) Mayor Pro Tem Ron Adams made the second. The following no action vote was recorded:

   **VOTE 6 Ayes** – Garrett, Adams, Brown, Bradley, Allen, and Newson

3. Discuss and take action on appointments to the Parks and Recreation Board.

   Lauren Lewis, Community Engagement Administrator, introduced this item to Council and answered Council’s questions.
Mayor Pro Tem Ron Adams made a motion to appoint two alternate members to full-term member status on the Parks and Recreation Board, Mr. Cartney Slaughter and Mr. Abe Williams, whose appointments will expire June 30, 2020. Councilwoman Shaunte L. Allen made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Adams, Brown, Bradley, Allen, and Newson

4. Discuss and take action on Resolution R-26-19, a Resolution of the City Council of the City of Glenn Heights, Texas, appointing a Director to the Board of Directors of the City of Glenn Heights Housing Finance Corporation.

Marlon Goff, Economic Development Administrator, introduced this item to Council.

Mayor Pro Tem Ron Adams made a motion to approve Resolution R-26-19, a Resolution of the City Council of the City of Glenn Heights, Texas, appointing Mayor Harry A. Garrett to the Board of Directors of the City of Glenn Heights Housing Finance Corporation. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Adams, Brown, Bradley, Allen, and Newson

Mayor Harry A. Garrett temporarily recessed the City Council Meeting of the City of Glenn Heights to convene a meeting of the Glenn Heights Housing Finance Corporation at 7:59 p.m.

Mayor Pro Tem Ron Adams made a motion to reconvene into open session. Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

**VOTE 6 Ayes** – Garrett, Adams, Brown, Bradley, Allen, and Newson

City Council reconvened into open session at 8:06 p.m.

**AGENDA**

5. Discuss and take action on Ordinance O-08-19, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting the budget for Fiscal Year beginning October 1, 2019 and ending September 30, 2020; providing that expenditures for said fiscal year shall be made in accordance with said budget; appropriating and setting aside the necessary funds out of the general and other revenues for said fiscal year for the maintenance and operation of the various departments and for various activities and improvements of the city; providing a repealing clause; providing a severability clause; and providing an effective date. (Second Reading)
David Hall, City Manager, introduced this item to Council.

Councilman Tony Bradley made a motion to approve Ordinance O-08-19, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting the budget for Fiscal Year beginning October 1, 2019 and ending September 30, 2020; providing that expenditures for said fiscal year shall be made in accordance with said budget; appropriating and setting aside the necessary funds out of the general and other revenues for said fiscal year for the maintenance and operation of the various departments and for various activities and improvements of the city; providing a repealing clause; providing a severability clause; and providing an effective date. (Second Reading) Mayor Pro Tem Ron Adams made the second. The motion carried with the following vote:

VOTE 6 Ayes — Garrett, Adams, Brown, Bradley, Allen, and Newson

6. Discuss and take action on Resolution R-25-19, a Resolution of the City Council of the City of Glenn Heights, Texas Ratifying the Property Tax Increase Reflected in the Fiscal Year 2019 - 2020 Budget; and Providing an Effective Date.

Charles Williams, Interim Finance Director, introduced this item to Council.

Councilwoman Shaunte L. Allen made a motion to approve Resolution R-25-19, a Resolution of the City Council of the City of Glenn Heights, Texas Ratifying the Property Tax Increase Reflected in the Fiscal Year 2019 - 2020 Budget; and Providing an Effective Date. Councilwoman Machanta Newson made the second. The motion carried with the following vote:

VOTE 6 Ayes — Garrett, Adams, Brown, Bradley, Allen, and Newson

7. Discuss and take action on Ordinance O-07-19, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting and levying ad valorem taxes for the year 2019 (Fiscal Year 2019 - 2020) at a rate of $0.833523 per one hundred dollars ($100) assessed valuation on all taxable property within the corporate limits of the City of Glenn Heights as of January 1, 2019, to provide revenue for the payment of current expenses; providing for an interest and sinking fund for all outstanding debt of the City of Glenn Heights; providing for due and delinquent dates together with penalties and interest; approving the 2019 tax roll certified by the Chief Appraisers for Dallas and Ellis Counties; providing a severability clause; providing a repealing clause; and providing an effective date. (Second Reading)

Charles Williams, Interim Finance Director, introduced this item. Charles Williams and David Hall, City Manager, received feedback regarding posting the Fiscal Year 2019 – 2020 Tax Rate on the City’s website and social media accounts.
Mayor Pro Tem Ron Adams made a motion to approve Ordinance O-07-19, an Ordinance of the City Council of the City of Glenn Heights, Texas, adopting and levying ad valorem taxes for the year 2019 (Fiscal Year 2019 - 2020) at a rate of $0.833523 per one hundred dollars ($100) assessed valuation on all taxable property within the corporate limits of the City of Glenn Heights as of January 1, 2019, to provide revenue for the payment of current expenses; providing for an interest and sinking fund for all outstanding debt of the City of Glenn Heights; providing for due and delinquent dates together with penalties and interest; approving the 2019 tax roll certified by the Chief Appraisers for Dallas and Ellis Counties; providing a severability clause; providing a repealing clause; and providing an effective date. (Second Reading) Councilman Tony Bradley made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Adams, Brown, Bradley, Allen, and Newson

8. Discuss and take action on Ordinance O-09-19, an Ordinance of the City of Glenn Heights, Texas, Amending the Annual Budget for the City of Glenn Heights, Texas for the Fiscal Year beginning October 1, 2018 and ending September 30, 2019. (Second Reading)

David Hall, City Manager, introduced this item to Council.

Mayor Pro Tem Ron Adams made a motion to approve Ordinance O-09-19, an Ordinance of the City of Glenn Heights, Texas, Amending the Annual Budget for the City of Glenn Heights, Texas for the Fiscal Year beginning October 1, 2018 and ending September 30, 2019. (Second Reading) Councilwoman Sonja A. Brown made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Adams, Brown, Bradley, Allen, and Newson

PUBLIC COMMENT
- Tiina Arjanen, 527 Green Mound, Glenn Heights, TX 75154: Communicated her support of candidate forums for the upcoming General Election.

9. Discuss and consider conducting two candidate forums for the upcoming municipal elections, with location, dates, and times to be determined.

Councilman Tony Bradley introduced this item to Council, received feedback, and answered Council’s questions.

Councilwoman Shaunte L. Allen made a motion to conduct two candidate forums for the upcoming municipal elections, with location, dates, and times to be determined. Councilman Tony Bradley made the second. The motion failed with the following vote:

VOTE 2 Ayes – Bradley and Allen
4 Nays – Garrett, Adams, Brown, and Newson
ADJOURNMENT
Councilman Tony Bradley made a motion to adjourn. Maycr Pro Tem Ron Adams made the second. The motion carried with the following vote:

VOTE 6 Ayes – Garrett, Adams, Brown, Bradley, Allen, and Newson

Mayor Harry A. Garrett adjourned the meeting at 8:37 p.m.

Harry A. Garrett, Mayor

Attest:

Brandi Brown, City Secretary
Passed and approved on the 1st day of October 2019