



CITY OF GLENN HEIGHTS

PUBLIC NOTICE

Effective December 17, 2021

Public Works Building is **CLOSED** to the Public for In-Person Transactions

In response to the public health directives designed to prevent the community spread of COVID-19 among the general public, the City of Glenn Heights has closed this office for in-person transactions.

Services will continue to be provided by email, phone, 24-hour drop box and video appointments.

External document stations are located at the Public Works Building

- Hard copies of building & trade permit applications and development applications can be accessed by the public from the external the document holder at the building entrance.
- Completed documents and payments can be placed into the secured drop box at the building entrance.
- Forms can also be downloaded, completed and submitted via the department web page: www.glennheightstx.gov/176/Planning-Development-Services

Phone calls with Development & Public Works Staff

- To contact Permit Staff by phone call: (972) 223-1690 ext. 451
- To contact City Planner by phone call: (972) 223-1690 ext. 452
- To contact Code Compliance by phone: (972) 223-1690 ext. 453
- To contact Public Works staff by phone: (972) 223-1690 ext. 422

Email Development & Public Works Staff

- Email the Permit Staff: permits@glennheightstx.gov
- Email the Planning Staff: miamauhi.hines@glennheightstx.gov
- Email Code Compliance: angeleana.comacho@glennheightstx.gov
- Email Public Works: tonya.lonzie@glennheightstx.gov

Video calls with Development & Public Works Staff

- To schedule a video call with City staff, please contact us by phone or email to schedule an appointment.

Please visit our website: glennheightstx.gov for information and updates