

CITY OF GLENN HEIGHTS
ADOPTED BUDGET
FY 2012-2013

Fund	Total Beginning Fund Balance	Revenues	Expenditures	Transfers In (Out)	Net Change in Fund Balance	Ending Fund Balance		Days Reserve
						Committed/ Restricted	Unassigned/ Unrestricted	
General	\$ 1,287,490	\$ 4,129,200	\$ (4,571,138)	\$ 679,783	\$ 237,845	\$ 166,000	\$ 1,359,335	116
Debt Service	295,920	460,100	(454,577)	(277,100)	(271,577)	24,343	-	
Special Revenue Funds:								
Municipal Court Technology	10,882	9,000	(18,142)	-	(9,142)	1,740	-	
Municipal Court Security	23,494	6,000	(6,000)	-	-	23,494	-	
911 Fees	196,170	75,000	-	(29,000)	46,000	242,170	-	
Grants	-	361,931	(371,748)	9,817	-	-	-	
Capital Project Funds:								
Park Fees	139,815	12,000	(329,000)	200,000	(117,000)	22,815	-	
Street Impact Fees	167,511	25,000	(192,511)	-	(167,511)	-	-	
Water/Sewer Impact Fees	607,038	52,000	(168,706)	-	(116,706)	490,332	-	
2006 CO Bonds	676,461	-	(600,000)	-	(600,000)	76,461	-	
2008 CO Bonds	517,151	-	-	(200,000)	(200,000)	317,151	-	
Proprietary Funds:								
Water and Sewer	1,747,487	4,624,500	(3,919,750)	(371,000)	333,750	750,000	1,331,237	116
Drainage	31,126	250,000	(224,850)	(12,500)	12,650	-	43,776	71
Total Funds	\$ 5,700,545	\$ 10,004,731	\$ (10,856,422)	\$ -	\$ (851,691)	\$ 2,114,506	\$ 2,734,348	

ADOPTED BUDGET INCLUDES:

Property tax rate of \$0.795000 (no change from previous year)
No increase in water or sewer rates
Reduction in staff equivalent to two full-time employees
Equipment replacement policy partially funded
TMRS 1:1 matching - City contribution of \$107,056
Increase in employee benefits - City-portion at 16% or \$64,859; employee portion ranging from 7% to 27% or \$748 annually to \$2,533 annually
Employee stipends of \$41,550
Elimination of utility franchise fees - \$100,000 to be recorded as operating transfers
\$271,000 transfer from Water and Sewer Fund to General Fund for reimbursement of costs.

GENERAL FUND

The General Fund is the City's primary operating fund. This fund accounts for all financial resources of the general government, except those required to be accounted for in another fund.

CITY OF GLENN HEIGHTS
GENERAL FUND SUMMARY
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance
Y-T-D ACTUAL = AUGUST 31, 2012

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
Total Ad Valorem Tax Rate	0.738705	0.795000	0.795000			0.795000		0.795000
Less: I&S Tax Rate	0.141970	0.143600	0.163600			0.115935		0.115935
M&O Tax Rate/\$100 Valuation	0.596735	0.651400	0.631400			0.679065		0.679065
Taxable Valuation	\$ 409,108,730	\$ 398,993,693	\$ 396,680,143			\$ 389,507,832		\$ 389,507,832
	-3.58%	-2.54%	-0.58%			-1.84%		-1.84%
REVENUES								
Ad Valorem Taxes	\$ 2,485,481	\$ 2,659,972	\$ 2,584,582	\$ 2,531,941	\$ 2,574,561	\$ 2,670,000	\$ -	\$ 2,670,000
Sales Taxes	245,448	353,784	346,000	338,253	366,694	400,000	-	400,000
Franchise Fees	341,930	417,009	366,000	342,606	391,287	387,500	-	387,500
Permits & Fees	183,724	140,104	139,800	95,600	105,300	106,200	-	106,200
Charge for Services	189,877	196,572	145,800	140,984	164,075	192,000	-	192,000
Recreation	10,544	10,465	6,800	6,020	6,150	5,600	-	5,600
Contributions	40,176	450	6,000	1,930	1,053	-	-	-
Court Fines	395,507	448,366	455,000	330,577	365,000	359,000	-	359,000
Interest	3,949	3,785	3,000	6,569	7,200	4,500	-	4,500
Miscellaneous	74,183	32,905	35,000	14,788	15,743	4,400	-	4,400
TOTAL REVENUES	3,970,819	4,263,412	4,087,982	3,809,268	3,997,063	4,129,200	-	4,129,200
EXPENDITURES								
09-City Council	23,982	13,516	22,985	13,455	14,058	21,090	(5,000)	16,090
10-Administration	299,429	314,305	315,674	273,635	367,906	318,991	(5,000)	313,991
11-City Manager's Office	365,166	244,630	252,760	187,078	209,381	220,525	-	220,525
12-City Secretary	128,151	122,725	134,531	151,589	157,908	148,691	-	148,691
13-Human Resources	-	186,449	137,472	84,371	96,565	123,750	-	123,750
20-Finance	190,196	235,378	209,659	207,664	224,063	179,604	(1,300)	178,304
21-Municipal Court	173,630	178,519	187,682	162,134	174,613	150,205	(2,700)	147,505
30-Fire	846,046	851,171	799,478	678,132	741,245	812,942	52,000	864,942
32-Police	1,792,981	1,822,031	1,958,238	1,635,270	1,826,357	1,846,425	10,000	1,856,425
40-Streets	176,375	196,632	233,169	192,787	211,706	205,950	-	205,950
52-Economic Development	120,937	34,968	133,518	92,906	103,224	121,750	-	121,750
53-Planning	296,206	260,278	303,983	256,726	281,664	181,283	-	181,283
60-Parks & Recreation	142,872	188,756	192,986	156,323	183,144	202,732	(10,800)	191,932
TOTAL EXPENDITURES	4,555,971	4,649,358	4,882,135	4,092,070	4,591,834	4,533,938	37,200	4,571,138
REVENUES OVER (UNDER) EXPENDITURES	\$ (585,152)	\$ (385,946)	\$ (794,153)	\$ (282,802)	\$ (594,771)	\$ (404,738)	\$ (37,200)	\$ (441,938)
(Carried Forward)								

	-----2011 - 2012-----					-----2012 - 2013-----		
	2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
						BUDGET		
REVENUES OVER (UNDER) EXPENDITURES (Brought Forward)	\$ (585,152)	\$ (385,946)	\$ (794,153)	\$ (282,802)	\$ (594,771)	\$ (404,738)	\$ (37,200)	\$ (441,938)
OTHER FINANCING SOURCES (USES)								
00-Lease Purchase Proceeds	166,658	28,395	221,167	175,167	175,167	-	-	-
00-Lease Expenditures	(201,658)	(28,395)	(221,167)	(175,167)	(175,167)	-	-	-
00-Transfers In (Out):								
G&A Reimbursement from Utility Funds	400,532	400,532	400,532	291,871	350,000	271,000	-	271,000
Repayment for W/S Debt from Property Taxes	-	-	-	195,950	195,950	277,100	-	277,100
Operating (includes in lieu of franchise fees)	231,292	12,500	122,682	122,290	133,229	131,683	-	131,683
TOTAL OTHER FINANCING SOURCES (USES)	596,824	413,032	523,214	610,111	679,179	679,783	-	679,783
NET CHANGE IN FUND BALANCE	11,672	27,086	(270,939)	327,309	84,408	275,045	(37,200)	237,845
BEGINNING FUND BALANCE - OCTOBER 1	1,164,324	1,175,996	1,203,082	1,203,082	1,203,082	1,204,490	-	1,204,490
City commitment for SAFER firefighter positions	-	-	(83,000)	(83,000)	(83,000)	(83,000)	-	(83,000)
ENDING FUND BALANCE - SEPTEMBER 30	\$ 1,175,996	\$ 1,203,082	\$ 849,143	\$ 1,447,391	\$ 1,204,490	\$ 1,396,535	\$ (37,200)	\$ 1,359,335
AVERAGE DAILY EXPENDITURES	11,387	11,641	12,217		11,533	11,627	102	11,729
NUMBER OF DAYS RESERVE	103	103	70		104	120	-4	116

CITY OF GLENN HEIGHTS
GENERAL FUND REVENUES
REVENUE DETAIL

REVENUES	2009-2010 ACTUAL	2010-2011 ACTUAL	2011 - 2012			2012 - 2013			
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED	
AD VALOREM TAXES									
100-4-00-4000	CURRENT AD VALOREM TAX	\$ 2,383,076	\$ 2,558,481	\$ 2,506,582	\$ 2,439,215	\$ 2,480,561	\$ 2,592,000	\$ -	\$ 2,592,000
100-4-00-4001	DELINQUENT AD VALOREM TAX	62,668	67,171	48,000	52,285	53,000	48,000	-	48,000
100-4-00-4002	PENALTY & INTEREST (TAX)	39,737	34,320	30,000	40,441	41,000	30,000	-	30,000
TOTAL AD VALOREM TAXES		2,485,481	2,659,972	2,584,582	2,531,941	2,574,561	2,670,000	-	2,670,000
SALES TAXES									
100-4-00-4200	SALES TAX	241,531	353,784	346,000	334,959	363,400	400,000	-	400,000
100-4-00-4202	FEDERAL EXCISE TAX	3,917	-	-	3,294	3,294	-	-	-
TOTAL SALES TAXES		245,448	353,784	346,000	338,253	366,694	400,000	-	400,000
FRANCHISE FEES									
100-4-00-4100	ELECTRIC FRANCHISE	169,141	240,071	185,000	183,324	208,000	207,000	-	207,000
100-4-00-4101	TELEPHONE FRANCHISE	45,073	104,302	60,000	84,937	108,000	107,000	-	107,000
100-4-00-4102	GAS FRANCHISE	43,238	49,138	48,000	44,876	44,876	45,000	-	45,000
100-4-00-4103	CABLE FRANCHISE	7,798	9,177	8,000	7,101	8,000	8,000	-	8,000
100-4-00-4104	GARBAGE FRANCHISE	42,547	-	50,000	1,757	1,800	500	-	500
100-4-00-4105	VIDEO FRANCHISE FEE	34,133	14,321	15,000	20,611	20,611	20,000	-	20,000
TOTAL FRANCHISE FEES		341,930	417,009	366,000	342,606	391,287	387,500	-	387,500
PERMITS & FEES									
100-4-53-4300	PERMIT FEES	80,763	47,991	47,600	29,876	29,899	71,200	-	71,200
100-4-53-4301	OTHER PERMITS	45,644	16,171	24,300	19,617	22,671	-	-	-
100-4-53-4302	SPECIAL PERMITS	360	2,795	3,750	-	-	-	-	-
100-4-53-4305	PLAN REVIEW	50,312	35,732	38,000	18,257	22,080	22,000	-	22,000
100-4-53-4306	ZONING FEES	1,400	4,900	3,000	4,350	5,000	5,000	-	5,000
100-4-53-4308	INSPECTION FEE - ALCOHOL	3,530	1,190	1,500	2,750	1,500	2,000	-	2,000
100-4-53-4320	PLATS	1,715	370	1,750	-	1,750	1,000	-	1,000
100-4-53-4325	TRADE PERMITS	-	17,947	12,000	11,166	12,000	-	-	-
100-4-53-4330	LICENSE REGISTRATION	-	4,900	3,500	4,654	5,000	5,000	-	5,000
100-4-53-4335	FOOD SERVICE PERMITS	-	8,108	4,400	3,600	4,400	-	-	-
100-4-53-4345	GARAGE SALE PERMITS	-	-	-	1,330	1,000	-	-	-
TOTAL PERMITS & FEES		183,724	140,104	139,800	95,600	105,300	106,200	-	106,200

		(------2011 - 2012-----)				-----2012 - 2013-----			
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
REVENUES		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
CHARGE FOR SERVICES									
100-4-00-4502	TOWER RENTAL	31,883	28,631	26,900	30,795	33,731	33,800	-	33,800
100-4-30-4501	AMBULANCE	39,943	28,807	30,000	2,144	2,144	30,000	-	30,000
100-4-32-4511	FINGER PRINTS	-	-	-	150	-	-	-	-
100-4-32-4520	POLICE REPORTS	-	-	-	524	-	-	-	-
100-4-32-4525	STATE REIMBURSEMENTS	-	-	-	497	-	-	-	-
100-4-32-4530	911 WIRELESS	3,257	2,014	-	-	-	-	-	-
100-4-32-4535	E-911 SERVICE FEES	22,400	22,729	18,000	-	-	-	-	-
100-4-32-4570	RESOURCE OFFICER	13,000	13,000	13,000	13,000	13,000	13,000	-	13,000
100-4-32-4581	ANIMAL POUND	8,037	7,369	7,400	6,938	7,400	7,400	-	7,400
100-4-32-4582	WRECKER	800	800	-	800	800	800	-	800
100-4-32-4587	PAY PHONE	1,935	2,067	2,000	1,434	2,000	2,000	-	2,000
100-4-40-4500	SANITATION	68,622	91,155	45,000	84,702	105,000	105,000	-	105,000
100-4-53-4546	CONVENIENCE FEES	-	-	3,500	-	-	-	-	-
TOTAL CHARGE FOR SERVICES		189,877	196,572	145,800	140,984	164,075	192,000	-	192,000
RECREATION									
100-4-60-4510	PARK RESERVATIONS	-	205	-	620	750	200	-	200
100-4-60-4530	SOCCER ASSOCIATION FEES	10,544	10,260	6,800	5,400	5,400	5,400	-	5,400
TOTAL RECREATION		10,544	10,465	6,800	6,020	6,150	5,600	-	5,600
GRANTS & CONTRIBUTIONS									
100-4-32-4805	DONATIONS-CRIME PREVENTION	319	450	-	-	-	-	-	-
100-4-60-4805	DONATIONS-MOVIES IN THE PARK	-	-	-	1,930	1,053	-	-	-
100-4-60-4806	COMMUNITY DAY	250	-	-	-	-	-	-	-
100-4-00-4712	GRANT REVENUE	4,607	-	-	-	-	-	-	-
100-4-00-4840	CAPITAL GRANT FIRE	35,000	-	-	-	-	-	-	-
100-4-32-4724	GRANT REVENUE-BVP	-	-	6,000	-	-	-	-	-
TOTAL GRANTS & CONTRIBUTIONS		40,176	450	6,000	1,930	1,053	-	-	-
COURT FINES									
100-4-21-4401	MUNICIPAL COURT FINES	389,731	448,366	446,000	324,988	359,000	350,000	-	350,000
100-4-21-4405	OMNIBASE FEES	5,776	-	9,000	5,589	6,000	9,000	-	9,000
TOTAL COURT FINES		395,507	448,366	455,000	330,577	365,000	359,000	-	359,000
INTEREST									
100-4-00-4700	INTEREST EARNED	3,949	3,785	3,000	6,569	7,200	4,500	-	4,500
TOTAL INTEREST		3,949	3,785	3,000	6,569	7,200	4,500	-	4,500

REVENUES	2009-2010 ACTUAL	2010-2011 ACTUAL	(------2011 - 2012-----)			-----2012 - 2013-----		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
MISCELLANEOUS								
100-4-00-4807 OTHER (MISC)	42,678	32,905	35,000	2,545	3,500	4,400	-	4,400
100-4-00-4816 SETTLEMENT	2,591	-	-	-	-	-	-	-
100-4-30-4840 TML INSURANCE PROCEEDS	28,914	-	-	12,243	12,243	-	-	-
TOTAL MISCELLANEOUS	74,183	32,905	35,000	14,788	15,743	4,400	-	4,400
TOTAL REVENUES	\$ 3,970,819	\$ 4,263,412	\$ 4,087,982	\$ 3,809,268	\$ 3,997,063	\$ 4,129,200	\$ -	\$ 4,129,200

**CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
09-CITY COUNCIL								
PERSONNEL	\$ 5,707	\$ 4,402	\$ 80	\$ 71	\$ 71	\$ 100	\$ -	\$ 100
SUPPLIES	404	175	1,500	1,609	1,872	1,500	(700)	800
CONTRACTED SERVICES	-	-	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	7,623	8,939	19,308	11,256	11,596	17,800	(4,300)	13,500
DEPARTMENTAL	-	-	2,097	519	519	1,690	-	1,690
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	10,248	-	-	-	-	-	-	-
TOTAL CITY COUNCIL	\$ 23,982	\$ 13,516	\$ 22,985	\$ 13,455	\$ 14,058	\$ 21,090	\$ (5,000)	\$ 16,090

PERSONNEL SUMMARY

Full-time Positions	0	0	0	0	0	0	0	0
Part-time Positions	0	0	0	0	0	0	0	0
Total Positions	0	0	0	0	0	0	0	0

DEPARTMENT DESCRIPTION:

The City Council is the elected policy-making body of the City and represents the citizens by planning the strategic future direction of the City, enacting legislation, establishing policies, and adopting the Annual Program of Services. The City Council's budget provides City resources for mandatory conference, training, and travel, Mayor initiatives, and other Council-related expenditures.

SIGNIFICANT BUDGET CHANGES:

No significant changes in FY 2012-2013 proposed budget.

CAPITAL EXPENDITURES:

No capital expenditures budgeted for FY 2012-2013.

CITY OF GLENN HEIGHTS
DEPARTMENT DETAIL
DEPARTMENT DETAIL

		(------2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
09-CITY COUNCIL									
PERSONNEL									
100-5-09-1205	COUNCIL WORKERS COMP	\$ 5,707	\$ 4,402	\$ 80	\$ 71	\$ 71	\$ 100	\$ -	\$ 100
TOTAL PERSONNEL		5,707	4,402	80	71	71	100	-	100
SUPPLIES									
100-5-09-2000	OFFICE SUPPLIES	404	175	500	237	500	500	-	500
100-5-09-2155	SMALL EQUIPMENT	-	-	1,000	1,372	1,372	1,000	(700)	300
TOTAL SUPPLIES		404	175	1,500	1,609	1,872	1,500	(700)	800
OPERATING									
100-5-09-3300	CELL PHONES & WIRELESS CARDS	-	-	897	843	918	1,000		1,000
100-5-09-3400	CONF, TRAIN, & TRVL - MAYOR	5,122	4,058	4,500	4,625	4,625	4,200	(800)	3,400
100-5-09-3401	CONF, TRAIN, & TRVL - PLACE 1	-	-	1,500	-	-	1,500	(500)	1,000
100-5-09-3402	CONF, TRAIN, & TRVL - PLACE 2	-	-	2,500	-	-	1,500	(500)	1,000
100-5-09-3403	CONF, TRAIN, & TRVL - PLACE 3	-	-	2,500	-	-	1,500	(500)	1,000
100-5-09-3404	CONF, TRAIN, & TRVL - PLACE 4	-	-	-	-	-	1,500	(500)	1,000
100-5-09-3405	CONF, TRAIN, & TRVL - PLACE 5	-	-	2,500	742	742	1,500	(500)	1,000
100-5-09-3406	CONF, TRAIN, & TRVL - PLACE 6	-	-	-	-	-	1,500	(500)	1,000
100-5-09-3501	OTHER COUNCIL EXPENSES	2,501	4,881	4,311	4,236	4,311	3,000	(500)	2,500
100-5-09-3503	PRINTING, COPY & PHOTO	-	-	600	810	1,000	600	-	600
TOTAL OPERATING		7,623	8,939	19,308	11,256	11,596	17,800	(4,300)	13,500
DEPARTMENTAL									
100-5-09-3521	MAYOR INITIATIVES	-	-	2,097	519	519	1,690	-	1,690
TOTAL DEPARTMENTAL		-	-	2,097	519	519	1,690	-	1,690
CAPITAL OUTLAY									
100-5-99-7045	COUNCIL CHAMBERS RENOVATIONS	10,248	-	-	-	-	-		-
TOTAL CAPITAL OUTLAY		10,248	-	-	-	-	-	-	-
TOTAL CITY COUNCIL		\$ 23,982	\$ 13,516	\$ 22,985	\$ 13,455	\$ 14,058	\$ 21,090	\$ (5,000)	\$ 16,090

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
10-ADMINISTRATION								
PERSONNEL	\$ 15	\$ 37,129	\$ 5,700	\$ -	\$ 49,500	\$ -	\$ -	\$ -
SUPPLIES	5,847	5,590	6,500	6,470	5,700	7,200	-	7,200
CONTRACTED SERVICES	117,494	90,130	154,716	146,717	163,897	181,200	(5,000)	176,200
REPAIRS & MAINTENANCE	7,168	9,381	7,000	4,900	7,000	4,500	-	4,500
OPERATING	86,774	112,291	107,714	106,405	109,971	96,291	-	96,291
DEPARTMENTAL	82,131	59,784	34,044	9,143	11,838	29,800	-	29,800
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	20,000	-	-	-
TOTAL ADMINISTRATION	\$ 299,429	\$ 314,305	\$ 315,674	\$ 273,635	\$ 367,906	\$ 318,991	\$ (5,000)	\$ 313,991

PERSONNEL SUMMARY

Full-time Positions	0	0	0	0	0	0	0	0
Part-time Positions	0	0	0	0	0	0	0	0
Total Positions	0	0	0	0	0	0	0	0

DEPARTMENT DESCRIPTION:

General Administration programs and activities provide effective and efficient support services which enables City Council and City Departments to achieve their goals and objectives. It provides the management of funds for miscellaneous items not falling within a single department activity or which can be handled most efficiently in aggregate such as legal services, professional services, city-wide memberships, city newsletters, and general liability insurance.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget includes increased legal costs due to impending litigation, increased technology for antivirus and anti-spam ware for all city computers at a total cost of \$2,300, and \$5,000 for consultant fees. **Code Red subscription removed during 7.5% budget reduction.**

CAPITAL EXPENDITURES:

None for FY 2012-2013.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
10-ADMINISTRATION									
PERSONNEL									
100-5-10-1210	INSURANCE STIPENDS	\$ 15	\$ 37,129	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ -
100-5-10-1215	UNEMPLOYMENT CLAIMS	-	-	5,000	-	-	-	-	-
	LEGAL SETTLEMENT	-	-	-	-	49,500	-	-	-
TOTAL PERSONNEL		15	37,129	5,700	-	49,500	-	-	-
SUPPLIES									
100-5-10-2000	OFFICE SUPPLIES	-	-	-	1,662	-	700	-	700
100-5-10-2010	PRISONER EXPENSES	231	-	-	-	-	-	-	-
100-5-10-2012	JANITORIAL SUPPLIES	1,253	1,433	1,500	1,106	1,500	1,500	-	1,500
100-5-10-2125	POSTAGE	4,363	4,157	5,000	3,702	4,200	5,000	-	5,000
TOTAL SUPPLIES		5,847	5,590	6,500	6,470	5,700	7,200	-	7,200
CONTRACTED SERVICES									
100-5-10-3002	LEGAL SERVICES	46,081	74,230	85,034	85,663	100,000	110,000	-	110,000
100-5-10-3004	HEALTH DEPT. FEES	2,299	-	-	-	-	-	-	-
100-5-10-3005	JANITORIAL SERVICE	13,450	8,400	7,800	4,200	4,200	4,200	-	4,200
100-5-10-3006	CONSULTANT FEES	1,700	-	-	-	-	5,000	(5,000)	-
100-5-10-3010	IT SUPPORT	53,814	7,500	36,480	33,815	36,815	39,000	-	39,000
100-5-10-3013	OTHER PROFESSIONAL SERV	150	-	-	-	-	-	-	-
100-5-10-3020	INTERNET SERVICE	-	-	2,520	-	-	-	-	-
100-5-10-3024	WEBSITE HOSTING FEES	-	-	2,500	1,870	2,500	2,600	-	2,600
100-5-10-3050	OPERATING LEASES-COPIERS	-	-	20,382	21,169	20,382	20,400	-	20,400
TOTAL CONTRACTED SERVICES		117,494	90,130	154,716	146,717	163,897	181,200	(5,000)	176,200
REPAIRS & MAINTENANCE									
100-5-10-3200	R & M STRUCTURES	7,168	9,381	7,000	4,900	7,000	4,500	-	4,500
TOTAL REPAIRS & MAINTENANCE		7,168	9,381	7,000	4,900	7,000	4,500	-	4,500
OPERATING									
100-5-10-3301	TELECOMMUNICATIONS	1,156	26,532	28,650	27,857	30,000	26,150	-	26,150
100-5-10-3302	ELECTRICITY	8,408	11,024	10,050	10,637	11,500	10,500	-	10,500
100-5-10-3303	NATURAL GAS	7	239	-	-	-	-	-	-
100-5-10-3400	GEN.LIABILITY INS.	22,540	19,252	9,107	9,553	9,553	4,121	-	4,121

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)				-----2012 - 2013-----			
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
10-ADMINISTRATION (Continued)									
100-5-10-3401	AUTO LIABILITY INS.	10,507	14,799	14,844	14,844	14,844	15,106	-	15,106
100-5-10-3402	FIRE & PROPERTY INS	19,672	20,470	21,519	21,519	21,519	19,090	-	19,090
100-5-10-3403	ERRORS & OMISSIONS INS.	10,708	9,278	9,164	9,164	9,164	7,274	-	7,274
100-5-10-3500	STORAGE RENTAL	964	-	-	-	-	-	-	-
100-5-10-3502	COMMUNITY DAY	1,057	-	-	-	-	-	-	-
100-5-10-3503	PRINTING, COPY & PHOTO	353	992	-	190	250	500	-	500
100-5-10-3505	OTHER OPERATING EXPENSES	1,575	35	700	-	-	700	-	700
100-5-10-3506	DUES,SUBSCRIPTIONS & PUB	9,827	7,933	13,180	12,641	12,641	12,000	-	12,000
100-5-10-3509	ADVERTISING	-	1,737	500	-	500	850	-	850
TOTAL OPERATING		86,774	112,291	107,714	106,405	109,971	96,291	-	96,291
DEPARTMENTAL									
100-5-10-3600	COMMUNITY BEAUTIFICATION	4,944	4,595	5,000	3,291	4,000	3,500	-	3,500
100-5-10-3606	EMERGENCY MANAGEMENT	-	1,215	-	238	238	-	-	-
100-5-10-3610	CITIZEN LIBRARY PILOT PROGRA	-	2,000	3,000	3,000	3,000	3,000	-	3,000
100-5-10-3615	STRATEGIC PLANNING	8,703	9,000	4,750	-	-	5,000	-	5,000
100-5-10-3620	NEWSLETTER	10,526	2,604	5,750	2,614	4,600	5,800	-	5,800
100-5-10-3625	CONTINGENCY RESERVE	20,459	8,368	15,544	-	-	12,500	-	12,500
100-5-10-7040	COMP PLAN UPDATE	37,499	32,002	-	-	-	-	-	-
TOTAL DEPARTMENTAL		82,131	59,784	34,044	9,143	11,838	29,800	-	29,800
CAPITAL OUTLAY									
100-5-10-5000	CAPITAL EXPENDITURES ¹	-	-	-	-	20,000	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	20,000	-	-	-
TOTAL ADMINISTRATION		\$ 299,429	\$ 314,305	\$ 315,674	\$ 273,635	\$ 367,906	\$ 318,991	\$ (5,000)	\$ 313,991

**CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
11-CITY MANAGER'S OFFICE								
PERSONNEL	\$ 322,185	\$ 225,902	\$ 222,920	\$ 162,827	\$ 180,906	\$ 198,275	\$ -	\$ 198,275
SUPPLIES	3,428	966	4,424	840	1,573	3,500	-	3,500
CONTRACTED SERVICES	11,483	219	1,500	571	571	1,000	-	1,000
REPAIRS & MAINTENANCE	140	-	500	-	-	500	-	500
OPERATING	18,880	11,551	10,768	12,244	15,183	5,450	-	5,450
DEPARTMENTAL	9,050	5,992	3,500	1,448	2,000	2,650	-	2,650
DEBT PAYMENTS	-	-	9,148	9,148	9,148	9,150	-	9,150
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL CITY MANAGER'S OFFICE	\$ 365,166	\$ 244,630	\$ 252,760	\$ 187,078	\$ 209,381	\$ 220,525	\$ -	\$ 220,525

PERSONNEL SUMMARY

FULL-TIME POSITIONS

City Manager	1	1	1	1	1	1	0	1
Management Analyst	1	1	1	1	1	1	0	1
PART-TIME POSITIONS	0	0	0	0	0	0	0	0
Total Positions	2	2	2	2	2	2	0	2

DEPARTMENT DESCRIPTION:

The City Manager's Office administers and oversees the daily operations and fiscal health of the municipal organization and is responsible for providing effective service delivery to the citizens of Glenn Heights. The City Manager serves as the chief liaison between the policy making and administrative branches of municipal government. The department provides support to the City Council, Boards and Commissions. Also, responsible for preparing the annual budget for Council adoption, administration of the budget, keeping Council apprised of City's financial condition, maintaining effective intergovernmental relations, ensuring compliance with all local ordinances, State and Federal regulations and development and implementation of strategic plans and other approved plans to maintain continuity in operations and delivery of services.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget represents a 10.73% decrease when compared to FY 2011-2012 current budget. This is due to a decrease in personnel costs related to changes in management. The increase in FY 2012-2013 budget when compared to FY 2011-2012 projected budget is due to the vacancy in the CM position for part of the current fiscal year.

CAPITAL EXPENDITURES:

No capital expenditures requested in FY 2012-2013.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
11-CITY MANAGER'S OFFICE									
PERSONNEL									
100-5-11-1000	EXEMPT SALARY	\$ 256,377	\$ 181,910	\$ 181,910	\$ 134,414	\$ 146,431	\$ 159,800	\$ -	\$ 159,800
100-5-11-1030	CAR ALLOWANCE	4,908	4,800	1,108	1,108	1,108	-	-	-
100-5-11-1200	PAYROLL TAXES FICA	19,363	12,921	14,283	8,030	11,287	12,225	-	12,225
100-5-11-1205	WORKERS COMP	1,461	1,097	3,516	3,115	3,115	3,100	-	3,100
100-5-11-1210	INSURANCE	18,105	15,586	15,430	11,114	13,692	17,900	-	17,900
100-5-11-1215	UNEMPLOYMENT CLAIMS	3,106	-	-	-	-	-	-	-
100-5-11-1220	T.M.R.S.	18,865	9,588	6,673	5,046	5,273	5,250	-	5,250
TOTAL PERSONNEL		322,185	225,902	222,920	162,827	180,906	198,275	-	198,275
SUPPLIES									
100-5-11-2000	OFFICE SUPPLIES	1,837	920	1,180	427	823	1,200	-	1,200
100-5-11-2100	GASOLINE & FUELS	-	-	2,044	353	500	1,500	-	1,500
100-5-11-2155	OTHER SMALL EQUIPMENT	-	46	1,200	60	250	800	-	800
100-5-11-2300	EMPLOYEE IMMUNIZATIONS	1,591	-	-	-	-	-	-	-
TOTAL SUPPLIES		3,428	966	4,424	840	1,573	3,500	-	3,500
CONTRACTED SERVICES									
100-5-11-3010	TECHNOLOGY	107	200	500	571	571	500	-	500
100-5-11-3013	OTHER PROFESSIONAL SERV	1,000	-	1,000	-	-	500	-	500
100-5-11-3015	MEDICAL EXAMS	2,485	-	-	-	-	-	-	-
100-5-11-3016	EMPLOYEE BACKGROUND CHECK	2,048	19	-	-	-	-	-	-
100-5-11-3102	PERSONNEL TRAINING	5,843	-	-	-	-	-	-	-
TOTAL CONTRACTED SERVICES		11,483	219	1,500	571	571	1,000	-	1,000
REPAIRS & MAINTENANCE									
100-5-11-3201	R & M SMALL EQUIPMENT	140	-	-	-	-	-	-	-
100-5-11-3202	R & M AUTO/TRUCK	-	-	500	-	-	500	-	500
TOTAL REPAIRS & MAINTENANCE		140	-	500	-	-	500	-	500
OPERATING									
100-5-11-3300	CELL PHONES & WIRELESS CARDS	-	-	1,230	1,251	1,350	900	-	900
100-5-11-3301	TELECOMMUNICATIONS	7,970	1,255	-	-	-	-	-	-
100-5-11-3500	CONFERENCE, TRAINING & TRA	8,266	7,852	7,650	525	3,000	3,000	-	3,000

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
11-CITY MANAGER'S OFFICE (Continued)									
100-5-11-3503	PRINTING, COPY & PHOTO	420	194	300	250	300	300		300
100-5-11-3505	OTHER OPERATING EXPENSES	-	-	-	10,033	10,033	-		-
100-5-11-3506	DUES,SUBSCRIPTIONS & PUB	2,224	2,184	1,333	185	500	1,000		1,000
100-5-11-3509	ADVERTISING	-	66	255	-	-	250		250
TOTAL OPERATING		18,880	11,551	10,768	12,244	15,183	5,450	-	5,450
DEPARTMENTAL									
100-5-11-3510	COMMUNITY DAY	-	1,134	2,000	500	500	1,000		1,000
100-5-11-3513	EMPLOYEE RELATIONS	7,676	-	-	-	-	-		-
100-5-11-3521	ACTIVITIES & EVENTS	1,282	1,071	1,500	948	1,500	1,000		1,000
100-5-11-3529	TEMP CONTRACT LABOR	92	-	-	-	-	-		-
100-5-11-3525	CMAC EXPENDITURE	-	3,787	-	-	-	650		650
TOTAL DEPARTMENTAL		9,050	5,992	3,500	1,448	2,000	2,650	-	2,650
DEBT PAYMENTS									
100-5-11-4012	LEASE PAYMENT-CM VEHICLE	-	-	9,148	9,148	9,148	9,150		9,150
TOTAL DEBT PAYMENTS		-	-	9,148	9,148	9,148	9,150	-	9,150
TOTAL CITY MANAGER'S OFFICE		\$ 365,166	\$ 244,630	\$ 252,760	\$ 187,078	\$ 209,381	\$ 220,525	\$ -	\$ 220,525

**CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
12-CITY SECRETARY								
PERSONNEL	\$ 75,671	\$ 76,093	\$ 76,266	\$ 69,606	\$ 75,392	\$ 76,491	\$ -	\$ 76,491
SUPPLIES	855	955	765	841	841	800	-	800
CONTRACTED SERVICES	40,284	41,586	52,500	79,375	79,375	67,000	-	67,000
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	11,341	4,091	5,000	1,767	2,300	4,400	-	4,400
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL CITY SECRETARY	\$ 128,151	\$ 122,725	\$ 134,531	\$ 151,589	\$ 157,908	\$ 148,691	\$ -	\$ 148,691
					→	10.53%		
					→	-6.20%		
PERSONNEL SUMMARY								
FULL-TIME POSITIONS								
City Secretary	1	1	1	1	1	1	0	1
PART-TIME POSITIONS	0	0	0	0	0	0	0	0
Total Positions	1	1	1	1	1	1	0	1

DEPARTMENT DESCRIPTION:

The City Secretary is responsible for municipal elections, records management (ordinances, resolutions, contracts, etc.), responding to open records requests, and publishing all legal notices. The City Secretary is also responsible for posting City Council meeting agendas, attending all City Council meetings and drafting minutes of those meetings. Other duties include providing support for Planning and Zoning Board and Zoning Board of Adjustments by attending meetings and drafting minutes. The City Secretary also supervises Municipal Court personnel.

SIGNIFICANT BUDGET CHANGES:

No significant budget changes.

CAPITAL EXPENDITURES:

None requested for FY 2012-2013.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
12-CITY SECRETARY									
PERSONNEL									
100-5-12-1000	EXEMPT SALARY	\$ 60,280	\$ 60,608	\$ 60,608	\$ 55,946	\$ 60,608	\$ 60,609	\$ -	\$ 60,609
100-5-12-1010	REG. SALARIES FULL TIME	-	-	-	-	-	-	-	-
100-5-12-1200	PAYROLL TAXES FICA	4,645	4,834	4,637	4,274	4,637	4,640	-	4,640
100-5-12-1205	WORKERS COMP	369	294	1,140	1,010	1,010	1,200	-	1,200
100-5-12-1210	INSURANCE	6,022	7,245	7,715	6,390	6,971	8,050	-	8,050
100-5-12-1220	T.M.R.S.	4,355	3,112	2,166	1,986	2,166	1,992	-	1,992
TOTAL PERSONNEL		75,671	76,093	76,266	69,606	75,392	76,491	-	76,491
SUPPLIES									
100-5-12-1300	UNIFORMS AND CLOTHING	-	31	-	-	-	-	-	-
100-5-12-2000	OFFICE SUPPLIES	855	924	765	841	841	800	-	800
TOTAL SUPPLIES		855	955	765	841	841	800	-	800
CONTRACTED SERVICES									
100-5-12-3007	SURVEYING/APPRaisal	18,979	19,441	21,000	17,561	17,561	21,500	-	21,500
100-5-12-3008	CODIFICATION	-	350	3,000	350	350	5,000	-	5,000
100-5-12-3009	CONTRACT FOR TAXES	15,012	15,060	9,500	9,232	9,232	9,500	-	9,500
100-5-12-3010	ELECTION EXPENSES	5,094	-	19,000	52,232	52,232	30,000	-	30,000
100-5-12-3011	RECORDS MANAGEMENT	1,199	6,735	-	-	-	1,000	-	1,000
TOTAL CONTRACTED SERVICES		40,284	41,586	52,500	79,375	79,375	67,000	-	67,000
OPERATING									
100-5-12-3301	TELECOMMUNICATIONS	5,728	-	-	-	-	-	-	-
100-5-12-3410	BLANKET BOND EXPENSES	89	-	-	-	-	-	-	-
100-5-12-3500	CONFERENCE, TRAINING & TRA	3,082	2,208	2,000	35	-	1,600	-	1,600
100-5-12-3506	DUES, SUBSCRIPTIONS & PUB	368	320	500	246	300	300	-	300
100-5-12-3509	ADVERTISING & LEGAL PUBLI	2,074	1,563	2,500	1,486	2,000	2,500	-	2,500
TOTAL OPERATING		11,341	4,091	5,000	1,767	2,300	4,400	-	4,400
CAPITAL OUTLAY									
100-5-12-5000	CAPITAL EXPENDITURE	-	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-	-	-	-
TOTAL CITY SECRETARY		\$ 128,151	\$ 122,725	\$ 134,531	\$ 151,589	\$ 157,908	\$ 148,691	\$ -	\$ 148,691

**CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
13-HUMAN RESOURCES								
PERSONNEL	\$ -	\$ 99,546	\$ 97,095	\$ 71,196	\$ 79,090	\$ 101,500	\$ -	\$ 101,500
SUPPLIES	-	649	900	384	500	900	-	900
CONTRACTED SERVICES	-	63,631	1,360	484	567	1,300	-	1,300
REPAIRS & MAINTENANCE	-	(66)	150	198	198	200	-	200
OPERATING	-	4,183	9,767	6,108	8,885	6,850	-	6,850
DEPARTMENTAL	-	18,506	28,200	6,001	7,325	13,000	-	13,000
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL HUMAN RESOURCES	\$ -	\$ 186,449	\$ 137,472	\$ 84,371	\$ 96,565	\$ 123,750	\$ -	\$ 123,750

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Director of Human Resources	1	1	1	1	1	1	0	1
PART-TIME POSITIONS	0	0	0	0	0	0	0	0
Total Positions	1	1	1	1	1	1	0	1

DEPARTMENT DESCRIPTION:

Human Resources serves as an advocate for employees and partners with management to ensure compliance with legal, regulatory and City guidelines, policies and procedures. It is responsible for policy development, workforce planning, employee training and organizational development, managing the City's compensation and benefit plans, performance management, employee safety and health, special programs, employee and labor relations. The department is a strategic partner through risk management and loss prevention and strives to protect and

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget includes a \$9,672 decrease in departmental expenditures, and an increase of \$3,405 in personnel costs related to changes in management in the current year. When compared to FY 2011-2012 projected budget, the increase is due to the vacancy in the HR Director position for a part of the current fiscal year.

SIGNIFICANT BUDGET CHANGES:

No capital expenditures requested for FY 2012-2013.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
13-HUMAN RESOURCES									
PERSONNEL									
100-5-13-1000	EXEMPT SALARY	\$ -	\$ 77,453	\$ 77,430	\$ 58,756	\$ 64,562	\$ 81,400		\$ 81,400
100-5-13-1020	REG. SALARIES PART TIME	-	4,568	-	-	-	-		-
100-5-13-1200	PAYROLL TAXES FICA	-	6,104	5,923	4,326	4,939	6,300		6,300
100-5-13-1205	WORKERS COMP	-	89	1,460	1,293	1,293	1,300		1,300
100-5-13-1210	INSURANCE	-	7,228	9,515	4,890	5,847	9,800		9,800
100-5-13-1220	T.M.R.S.	-	4,104	2,767	1,931	2,449	2,700		2,700
TOTAL PERSONNEL		-	99,546	97,095	71,196	79,090	101,500	-	101,500
SUPPLIES									
100-5-13-1300	UNIFORMS AND CLOTHING	-	31	-	-	-	-		-
100-5-13-2000	OFFICE SUPPLIES	-	618	900	384	500	900		900
TOTAL SUPPLIES		-	649	900	384	500	900	-	900
CONTRACTED SERVICES									
100-5-13-3010	TECHNOLOGY	-	63,201	360	67	67	300		300
100-5-13-3013	OTHER PROFESSIONAL SERVICES	-	430	1,000	417	500	1,000		1,000
100-5-13-3014	TEMP CONTRACT LABOR	-	-	-	-	-	-		-
TOTAL CONTRACTED SERVICES		-	63,631	1,360	484	567	1,300	-	1,300
REPAIRS & MAINTENANCE									
100-5-13-3201	R & M SMALL EQUIPMENT	-	(66)	150	198	198	200		200
TOTAL REPAIRS & MAINTENANCE		-	(66)	150	198	198	200	-	200
OPERATING									
100-5-13-3300	CELL PHONES & WIRELESS CARDS	-	-	750	576	750	-		-
100-5-13-3301	TELECOMMUNICATIONS	-	660	-	-	-	-		-
100-5-13-3500	CONFERENCE, TRAINING & TRA	-	2,136	1,500	-	1,000	1,500		1,500
100-5-13-3503	PRINTING, COPY & PHOTO	-	32	350	223	350	350		350
100-5-13-3506	DUES, SUBSCRIPTIONS & PUB	-	916	6,167	4,691	6,167	4,000		4,000
100-5-13-3509	ADVERTISING	-	439	1,000	618	618	1,000		1,000
TOTAL OPERATING		-	4,183	9,767	6,108	8,885	6,850	-	6,850

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

	2009-2010 ACTUAL	2010-2011 ACTUAL	(------2011 - 2012-----)			-----2012 - 2013-----		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
13-HUMAN RESOURCES (Continued)								
DEPARTMENTAL								
100-5-13-3510 EMPLOYEE IMMUNIZATIONS	-	2,301	3,500	80	80	1,000		1,000
100-5-13-3513 EMPLOYEE RELATIONS	-	2,511	3,000	28	300	2,000		2,000
100-5-13-3515 MEDICAL/PHYSICAL EXAMS	-	1,804	7,000	974	2,000	2,000		2,000
100-5-13-3516 EMPLOYEE BACKGROUND CHECK	-	3,658	3,000	1,945	1,945	2,000		2,000
100-5-13-3521 ACTIVITIES AND EVENTS	-	2,592	2,500	974	1,000	1,500		1,500
100-5-13-3522 PERSONNEL TRAINING	-	2,795	4,200	-	-	1,500		1,500
100-5-13-3525 CITY RISK MANAGEMENT PROGRAM	-	2,845	5,000	-	-	3,000		3,000
100-5-13-3530 RELOCATION EXPENDITURES	-	-	-	2,000	2,000	-		-
TOTAL DEPARTMENTAL	-	18,506	28,200	6,001	7,325	13,000	-	13,000
TOTAL HUMAN RESOURCES	\$ -	\$ 186,449	\$ 137,472	\$ 84,371	\$ 96,565	\$ 123,750	\$ -	\$ 123,750

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
20-FINANCE OFFICE								
PERSONNEL	\$ 141,600	\$ 118,848	\$ 153,674	\$ 146,110	\$ 162,145	\$ 127,195	\$ -	\$ 127,195
SUPPLIES	5,429	2,293	1,764	1,532	1,661	1,950	-	1,950
CONTRACTED SERVICES	15,018	91,652	25,532	26,674	26,674	24,534	-	24,534
REPAIRS & MAINTENANCE	-	235	-	-	-	-	-	-
OPERATING	10,515	5,750	5,305	4,364	4,599	5,575	(1,300)	4,275
DEPARTMENTAL	-	96	-	5,600	5,600	-	-	-
DEBT PAYMENTS	17,634	16,504	15,349	15,349	15,349	15,350	-	15,350
CAPITAL OUTLAY	-	-	8,035	8,035	8,035	5,000	-	5,000
TOTAL FINANCE OFFICE	\$ 190,196	\$ 235,378	\$ 209,659	\$ 207,664	\$ 224,063	\$ 179,604	\$ (1,300)	\$ 178,304

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Chief Financial Officer	1	1	1	1	1	1	0	1
Accounts Payable/Payroll Clerk	1	1	1	1	1	0	0	0

PART-TIME POSITIONS

Accounts Payable/Payroll Clerk	0	1	0	0	0	1	0	1
Total Positions	2	2.5	2	2	2	1.5	0	1.5

DEPARTMENT DESCRIPTION:

The Finance Department manages and accounts for the City's financial resources. This Department is also responsible for the development and implementation of internal controls, preparation of the City's annual financial reports, the preparation and monitoring of annual budgets and monthly financial reports for the governing body, investment of City funds, and managing City finances in compliance with all governing financial and accounting guidelines. Additionally, the Finance Department oversees daily financial operations related to payroll, accounts payable, cash collections, and debt management.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget includes a decrease in personnel costs due to Accounting Clerk's position changing to P-T. Printing, copying, and photo includes increased costs due to monthly financial reports produced in color, and binding and printing of budget books and financial statements. Dues and subscriptions include annual dues for both CPA and GFO certifications.

CAPITAL EXPENDITURES:

FY 2012-2013 capital expenditures include TimeClockPlus, an automated timekeeping software that integrates with Incode's payroll module for a one-time fee of \$15,150. See Section 8-3 for details. **Removed to meet 7.5% reduction request.**

DEPARTMENT CHANGES:

Accounting Clerk position was changed to part-time. Removed TimeClockPlus from capital expenditures. Replaced with electronic timesheets.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
20-FINANCE OFFICE									
PERSONNEL									
100-5-20-1000	EXEMPT SALARY	\$ 80,656	\$ 43,775	\$ 85,299	\$ 78,525	\$ 85,457	\$ 87,450	\$ -	\$ 87,450
100-5-20-1010	REG. SALARIES FULL TIME	32,272	47,530	32,427	30,136	32,427	-	-	-
100-5-20-1020	REG. SALARIES PART TIME	-	3,213	4,068	6,836	6,836	16,200	-	16,200
100-5-20-1200	PAYROLL TAXES FICA	7,794	6,836	9,317	7,346	9,541	8,000	-	8,000
100-5-20-1205	WORKERS COMP	692	551	2,296	2,034	2,034	2,000	-	2,000
100-5-20-1210	INSURANCE	12,028	11,392	16,060	14,731	16,070	10,145	-	10,145
100-5-20-1215	UNEMPLOYMENT COMPENSATION	-	-	-	2,650	5,300	-	-	-
100-5-20-1220	T.M.R.S.	8,158	5,551	4,207	3,852	4,480	3,400	-	3,400
TOTAL PERSONNEL		141,600	118,848	153,674	146,110	162,145	127,195	-	127,195
SUPPLIES									
100-5-20-1300	UNIFORMS AND CLOTHING	-	31	-	-	-	-	-	-
100-5-20-2000	OFFICE SUPPLIES	1,678	1,932	1,339	1,210	1,339	1,500	-	1,500
100-5-20-2001	FORMS	-	280	300	271	271	300	-	300
100-5-20-2125	POSTAGE	-	-	25	25	25	-	-	-
100-5-20-2155	SMALL OFFICE EQUIPMENT	271	50	100	26	26	150	-	150
100-5-20-2300	BUDGET BOOK EXPENDITURES	3,480	-	-	-	-	-	-	-
TOTAL SUPPLIES		5,429	2,293	1,764	1,532	1,661	1,950	-	1,950
CONTRACTED SERVICES									
100-5-20-3001	AUDITING	9,000	11,175	15,000	16,150	16,150	15,000	-	15,000
100-5-20-3006	CONSULTANT FEES	90	80,156	289	289	289	-	-	-
100-5-20-3010	TECHNOLOGY	-	261	1,249	1,249	1,249	-	-	-
100-5-20-3011	RECORDS MANAGEMENT	-	60	3	2	2	-	-	-
100-5-20-3022	ANNUAL SOFTWARE MAINTENANCE	-	-	8,991	8,984	8,984	9,534	-	9,534
100-5-99-7044	BANK DEPOSITORY SVCS.	5,750	-	-	-	-	-	-	-
100-5-20-3110	BLANKET BOND EXPENSES	178	-	-	-	-	-	-	-
TOTAL CONTRACTED SERVICES		15,018	91,652	25,532	26,674	26,674	24,534	-	24,534
REPAIRS & MAINTENANCE									
100-5-20-3201	R & M SMALL EQUIPMENT	-	235	-	-	-	-	-	-
TOTAL REPAIRS & MAINTENANCE		-	235	-	-	-	-	-	-

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
20-FINANCE OFFICE (Continued)									
OPERATING									
100-5-20-3300	CELL PHONES & WIRELESS CARDS	-	-	183	183	183	-	-	-
100-5-20-3301	TELECOMMUNICATIONS	6,408	324	-	-	-	-	-	-
100-5-20-3500	CONFERENCE, TRAINING & TRA	3,774	3,543	3,357	2,756	2,756	4,000	(1,300)	2,700
100-5-20-3503	PRINTING, COPY & PHOTO	-	-	650	310	545	550	-	550
100-5-20-3506	DUES, SUBSCRIPTIONS & PUB	333	1,858	1,115	1,115	1,115	1,025	-	1,025
100-5-20-3509	ADVERTISING & LEGAL PUBLICATIC	-	25	-	-	-	-	-	-
TOTAL OPERATING		10,515	5,750	5,305	4,364	4,599	5,575	(1,300)	4,275
DEPARTMENTAL									
100-5-20-3520	BANK NSF CHARGES	-	96	-	-	-	-	-	-
100-5-20-3528	LATE PAYMENT PENALTIES	-	-	-	5,600	5,600	-	-	-
TOTAL DEPARTMENTAL		-	96	-	5,600	5,600	-	-	-
DEBT PAYMENTS									
100-5-20-4145	INCODE LEASE PAYMENTS	17,634	16,504	15,349	15,349	15,349	15,350	-	15,350
TOTAL DEBT PAYMENTS		17,634	16,504	15,349	15,349	15,349	15,350	-	15,350
CAPITAL OUTLAY									
100-5-20-5001	CAPITAL EXPENDITURES ¹	-	-	8,035	8,035	8,035	5,000	-	5,000
TOTAL CAPITAL OUTLAY		-	-	8,035	8,035	8,035	5,000	-	5,000
TOTAL FINANCE		\$ 190,196	\$ 235,378	\$ 209,659	\$ 207,664	\$ 224,063	\$ 179,604	\$ (1,300)	\$ 178,304

¹ FY 2012-2013 capital expenditure includes Incode's Time Entry module for payroll for a one-time fee of \$5,000 which includes set up and training. This module allows authorized individuals within each department to enter employee's time directly into the accounting software and allows department heads to approve and submit electronically into the payroll software, eliminating the need for manual re-entry. Time and leave history summaries are available at the detail level for individual employees or a group of individuals.

**CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
21-MUNICIPAL COURT								
PERSONNEL	\$ 99,995	\$ 107,986	\$ 115,310	\$ 100,928	\$ 111,731	\$ 84,355	\$ -	\$ 84,355
SUPPLIES	7,508	7,456	9,131	5,045	5,282	7,900	(2,700)	5,200
CONTRACTED SERVICES	64,048	60,795	60,200	54,631	56,000	56,350	-	56,350
REPAIRS & MAINTENANCE	10	-	200	7	7	-	-	-
OPERATING	2,069	2,282	2,841	1,523	1,593	1,600	-	1,600
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL MUNICIPAL COURT	\$ 173,630	\$ 178,519	\$ 187,682	\$ 162,134	\$ 174,613	\$ 150,205	\$ (2,700)	\$ 147,505

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Court Administrator	1	1	1	1	1	1	0	1
Deputy Court Clerk	1	1	1	1	1	0	0	0
PART-TIME POSITIONS	0	0	0	0	0	1	0	1
Total Positions	2	2	2	2	2	1.5	0	1.5

DEPARTMENT DESCRIPTION:

The Municipal Court is the first level of the judicial branch of government. The jurisdiction of the Municipal Court includes class C misdemeanors occurring within the territorial limits of the City. The Court provides equal and impartial justice under the law and processes each case efficiently, without delay or unnecessary expense. Court personnel is responsible for the collection and recording of all fines and forfeitures, processing warrants for nonpayment, and provides support to the City's Municipal Judge.

SIGNIFICANT BUDGET CHANGES:

No significant budget changes when compared to FY 2011-2012 current budget. FY 2012-2013 proposed budget represents a 3.75% decrease which is related to debt collection and omnibase fees. These line items represent fees collected on behalf of other agencies and are paid out accordingly. These line items are projected to be zero at the end of the current year.

CAPITAL EXPENDITURES:

None budgeted in FY 2012-2013. Any capital expenditures related to court technology and/or court security will be included in the special revenue funds that account for revenues collected for these specific purposes.

DEPARTMENT CHANGES:

Deputy Court Clerk position changed to part-time.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
21-MUNICIPAL COURT									
PERSONNEL									
100-5-21-1010	REG. SALARIES FULL TIME	\$ 75,014	\$ 83,431	\$ 83,273	\$ 75,962	\$ 83,273	\$ 67,527	\$ -	\$ 67,527
100-5-21-1025	OVERTIME	1,126	2,069	3,500	975	1,755	-	-	-
100-5-21-1200	PAYROLL TAXES FICA	5,835	6,216	6,638	5,409	6,505	5,166	-	5,166
100-5-21-1205	WORKERS COMP	459	374	1,568	1,389	1,389	1,400	-	1,400
100-5-21-1210	INSURANCE	12,071	11,496	17,230	14,456	15,770	8,045	-	8,045
100-5-21-1220	T.M.R.S.	5,490	4,400	3,101	2,737	3,039	2,217	-	2,217
TOTAL PERSONNEL		99,995	107,986	115,310	100,928	111,731	84,355	-	84,355
SUPPLIES									
100-5-21-2000	OFFICE SUPPLIES	1,175	1,064	1,125	897	1,000	1,200	-	1,200
100-5-21-2001	FORMS	3,828	3,892	5,506	1,782	1,782	4,200	(2,700)	1,500
100-5-21-2125	POSTAGE	2,505	2,500	2,500	2,366	2,500	2,500	-	2,500
TOTAL SUPPLIES		7,508	7,456	9,131	5,045	5,282	7,900	(2,700)	5,200
CONTRACTED SERVICES									
100-5-21-3010	TECHNOLOGY	-	2,400	-	-	-	-	-	-
100-5-21-3013	OTHER PROFESSIONAL SERV	470	-	700	-	-	350	-	350
100-5-21-3014	MERCHANT (CC) FEES	2,793	3,225	-	-	-	-	-	-
100-5-21-3017	MUNICIPAL JUDGE	17,375	18,000	18,000	18,000	18,000	18,000	-	18,000
100-5-21-3018	DEBT COLLECTION SERVICE	1,899	-	3,000	-	-	-	-	-
100-5-21-3019	COURT PROSECUTOR	18,000	18,000	18,000	18,000	18,000	18,000	-	18,000
100-5-21-3020	OMNIBASE	4,158	-	3,000	-	-	-	-	-
100-5-21-3021	ARRAIGNMENTS	19,175	19,170	17,500	18,631	20,000	20,000	-	20,000
100-5-21-3110	BLANKET BOND EXPENSE	178	-	-	-	-	-	-	-
TOTAL CONTRACTED SERVICES		64,048	60,795	60,200	54,631	56,000	56,350	-	56,350
REPAIRS & MAINTENANCE									
100-5-21-3201	R & M SMALL EQUIPMENT	10	-	200	7	7	-	-	-
TOTAL REPAIRS & MAINTENANCE		10	-	200	7	7	-	-	-

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

	2009-2010 ACTUAL	2010-2011 ACTUAL	(------2011 - 2012-----)			-----2012 - 2013-----		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
21-MUNICIPAL COURT (Continued)								
OPERATING								
100-5-21-3300 CELL PHONES & WIRELESS CARDS	-	-	-	140	140	-	-	-
100-5-21-3301 TELECOMMUNICATIONS	504	305	-	-	-	-	-	-
100-5-21-3500 CONFERENCE, TRAINING & TRA	1,343	1,827	2,691	1,303	1,303	1,500	-	1,500
100-5-21-3506 DUES, SUBSCRIPTIONS & PUB	222	150	150	80	150	100	-	100
TOTAL OPERATING	2,069	2,282	2,841	1,523	1,593	1,600	-	1,600
TOTAL MUNICIPAL COURT	\$ 173,630	\$ 178,519	\$ 187,682	\$ 162,134	\$ 174,613	\$ 150,205	\$ (2,700)	\$ 147,505

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
30-FIRE DEPARTMENT								
PERSONNEL	\$ 675,507	\$ 685,926	\$ 660,063	\$ 571,478	\$ 621,242	\$ 626,672	\$ 62,000	\$ 688,672
SUPPLIES	38,946	48,209	55,375	52,843	58,812	56,250	(10,000)	46,250
CONTRACTED SERVICES	4,061	2,874	5,400	2,070	2,172	6,700	-	6,700
REPAIRS & MAINTENANCE	18,221	12,629	20,000	8,194	13,800	22,000	-	22,000
OPERATING	23,463	14,314	21,370	9,822	11,200	17,500	-	17,500
DEPARTMENTAL	5,707	3,861	7,250	3,706	4,000	4,200	-	4,200
DEBT PAYMENTS	56,772	51,490	30,020	30,019	30,019	30,020	-	30,020
CAPITAL OUTLAY	23,369	31,868	-	-	-	49,600	-	49,600
TOTAL FIRE DEPARTMENT	\$ 846,046	\$ 851,171	\$ 799,478	\$ 678,132	\$ 741,245	\$ 812,942	\$ 52,000	\$ 864,942

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Fire Chief	1	1	1	0	0	0	1	1
Captain	0	0	0	0	0	0	0	0
Lieutenant	1	1	1	1	1	1	0	1
Firefighter/Paramedic	4	8	8	9	9	9	0	9
Firefighter/EMT	3	3	3	3	3	3	0	3
PART-TIME POSITIONS								
Firefighter/Paramedic	6	5	5	6	6	6	0	6
Firefighter/EMT	3	3	3	4	4	6	0	6
Total Positions	18	21	21	23	23	25	1	26

DEPARTMENT DESCRIPTION:

The Fire Department provides fire protection and emergency medical care for the City and surrounding area. This Department also promotes youth programs and fire prevention to students and citizens.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget includes the Fire Chief's position. This budgeted decrease is offset by capital expenditures in the amount of \$70,600 resulting in a <1% increase when compared to FY 2011-2012 current budget. **\$21,000 of capital expenditures eliminated to meet 7.5% reduction request.**

CAPITAL EXPENDITURES:

Capital expenditures of \$49,600 include the mandatory acquisitions to become compliant with state regulations. See Section 10-2 for details.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
30-FIRE DEPARTMENT									
PERSONNEL									
100-5-30-1000	EXEMPT SALARY	\$ 72,620	\$ 29,663	\$ 43,310	\$ -	\$ -	\$ -	\$ 52,260	\$ 52,260
100-5-30-1010	REG. SALARIES FULL TIME	352,073	355,343	360,285	328,220	360,285	360,000	-	360,000
100-5-30-1020	REG. SALARIES PART TIME	40,907	73,242	59,980	56,725	59,980	60,000	-	60,000
100-5-30-1025	OVERTIME	50,392	59,398	57,392	54,374	57,392	57,500	-	57,500
100-5-30-1030	LONGEVITY PAY	-	834	3,002	2,762	3,002	3,000	-	3,000
100-5-30-1035	CERTIFATION PAY	-	-	4,477	4,454	4,477	4,500	-	4,500
100-5-30-1040	ASSIGNMENT PAY	-	-	4,234	4,234	4,234	6,000	-	6,000
100-5-30-1200	PAYROLL TAXES FICA	37,331	37,117	35,674	32,323	35,674	37,562	4,000	41,562
100-5-30-1205	WORKERS COMP	22,325	17,185	10,539	10,539	10,539	10,600	-	10,600
100-5-30-1210	INSURANCE	53,153	62,004	64,769	59,418	64,769	73,250	4,015	77,265
100-5-30-1215	UNEMPLOYMENT CLAIMS	-	16,098	-	4,489	4,489	-	-	-
100-5-30-1220	T.M.R.S.	34,238	22,742	16,401	13,940	16,401	14,260	1,725	15,985
100-5-30-1225	LIFE,DISAB.ACCL.INSURANCE	12,468	12,300	-	-	-	-	-	-
TOTAL PERSONNEL		675,507	685,926	660,063	571,478	621,242	626,672	62,000	688,672
SUPPLIES									
100-5-30-1300	UNIFORMS & CLOTHING	5,275	9,698	8,500	8,461	8,461	9,000	-	9,000
100-5-30-2000	OFFICE SUPPLIES	261	425	675	139	400	400	-	400
100-5-30-2001	FORMS	86	-	350	195	350	400	-	400
100-5-30-2006	CHEMICALS	-	-	350	351	351	350	-	350
100-5-30-2007	AMBULANCE SUPPLIES	18,419	17,790	19,000	16,543	20,000	19,000	(1,000)	18,000
100-5-30-2012	JANITORIAL SUPPLIES	1,071	1,497	1,500	1,286	1,500	2,000	(100)	1,900
100-5-30-2100	GAS & FUEL	11,319	14,414	12,000	13,582	15,000	12,000	(1,600)	10,400
100-5-30-2101	FORMS	-	346	-	-	-	-	-	-
100-5-30-2125	POSTAGE	-	31	-	-	-	-	-	-
100-5-30-2155	SMALL OFFICE EQUIPMENT	2,515	-	500	525	750	600	(100)	500
100-5-30-2156	OTHER SMALL EQUIPMENT	-	1,175	-	-	-	-	-	-
100-5-30-2159	FIRE EQUIPMENT & TOOLS	-	2,833	12,500	11,761	12,000	12,500	(7,200)	5,300
TOTAL SUPPLIES		38,946	48,209	55,375	52,843	58,812	56,250	(10,000)	46,250

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

	2009-2010 ACTUAL	2010-2011 ACTUAL	(-----2011 - 2012-----)			-----2012 - 2013-----		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
30-FIRE DEPARTMENT (Continued)								
CONTRACTED SERVICES								
100-5-30-3010 TECHNOLOGY	-	-	1,200	698	800	1,200	-	1,200
100-5-30-3018 DEBT COLLECTION SERVICE	3,061	1,874	3,200	122	122	4,000	-	4,000
100-5-30-3022 MEDICAL CONTROL	1,000	1,000	1,000	1,250	1,250	1,500	-	1,500
TOTAL CONTRACTED SERVICES	4,061	2,874	5,400	2,070	2,172	6,700	-	6,700
REPAIRS & MAINTENANCE								
100-5-30-3200 R & M STRUCTURES	-	1,417	3,500	1,659	1,800	4,500	-	4,500
100-5-30-3201 R & M SMALL EQUIPMENT	4,758	3,745	6,500	3,927	5,000	7,500	-	7,500
100-5-30-3202 R & M AUTO/TRUCK	13,463	7,467	10,000	2,608	7,000	10,000	-	10,000
TOTAL REPAIRS & MAINTENANCE	18,221	12,629	20,000	8,194	13,800	22,000	-	22,000
OPERATING								
100-5-30-3300 CELL PHONES & WIRELESS CAF	-	-	4,220	3,400	3,700	3,300	-	3,300
100-5-30-3301 TELECOMMUNICATIONS	9,508	4,109	-	-	-	-	-	-
100-5-30-3500 CONFERENCE, TRAINING & TRA	10,502	4,408	6,550	2,316	2,500	4,000	-	4,000
100-5-30-3503 PRINTING, COPY & PHOTO	-	15	1,000	-	-	1,000	-	1,000
100-5-30-3505 OTHER OPERATING EXPENSES	-	-	2,750	602	1,000	3,200	-	3,200
100-5-30-3506 DUES, SUBSCRIPTIONS & PUB	3,453	5,572	6,850	3,504	4,000	6,000	-	6,000
100-5-30-3509 ADVERTISING & LEGAL PUBLICA	-	210	-	-	-	-	-	-
TOTAL OPERATING	23,463	14,314	21,370	9,822	11,200	17,500	-	17,500
DEPARTMENTAL								
100-5-30-3516 YOUTH PROGRAM	1,243	1,039	1,250	-	-	1,200	-	1,200
100-5-30-3517 FIRE PREVENTION	4,464	1,722	4,000	3,706	4,000	2,000	-	2,000
100-5-30-3585 CERT INITIATIVE	-	1,100	2,000	-	-	1,000	-	1,000
TOTAL DEPARTMENTAL	5,707	3,861	7,250	3,706	4,000	4,200	-	4,200
DEBT PAYMENTS								
100-5-30-4150 2008 VEHICLE LEASE PRINCIPAL	35,274	-	-	-	-	-	-	-
100-5-30-4155 FIRE TRUCK LEASE PRINCIPAL	19,425	20,435	-	-	-	-	-	-
100-5-30-4156 FIRE TRUCK LEASE INTEREST	-	1,035	-	-	-	-	-	-
100-5-30-4157 LEASE PRINCIPAL	2,073	24,032	25,125	25,134	25,134	26,268	-	26,268
100-5-30-4158 LEASE INTEREST	-	5,988	4,895	4,885	4,885	3,752	-	3,752
TOTAL DEBT PAYMENTS	56,772	51,490	30,020	30,019	30,019	30,020	-	30,020

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
30-FIRE DEPARTMENT (Continued)								
CAPITAL OUTLAY								
100-5-30-5000 CAPITAL EXPENDITURES ¹	23,369	31,868	-	-	-	49,600	-	49,600
TOTAL CAPITAL OUTLAY	23,369	31,868	-	-	-	49,600	-	49,600
TOTAL FIRE DEPARTMENT	\$ 846,046	\$ 851,171	\$ 799,478	\$ 678,132	\$ 741,245	\$ 812,942	\$ 52,000	\$ 864,942

¹ Capital expenditures include:

P25-compliant radios
Thermal imaging camera
Bunker Gear

\$ 37,600
-
12,000
<u>\$ 49,600</u>

Note: If FEMA grant awarded in Spring 2013, these capital expenditures will be paid from grant proceeds. Grant match required is 5% of total grant, or \$3,530. If grant is not awarded,

**CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY COUNCIL PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
32-POLICE DEPARTMENT								
PERSONNEL	\$ 1,520,973	\$ 1,562,738	\$ 1,580,236	\$ 1,356,200	\$ 1,492,717	\$ 1,533,725	\$ -	\$ 1,533,725
SUPPLIES	85,764	98,121	92,750	83,757	89,600	93,950	(10,000)	83,950
CONTRACTED SERVICES	6,637	9,229	30,365	17,698	21,365	30,700	-	30,700
REPAIRS & MAINTENANCE	47,190	46,535	40,526	31,285	42,310	40,500	-	40,500
OPERATING	69,447	59,132	81,234	64,659	75,300	72,650	-	72,650
DEPARTMENTAL	22,192	19,271	50,500	14,045	19,439	22,000	20,000	42,000
DEBT PAYMENTS	22,950	27,005	82,627	67,626	67,626	52,900	-	52,900
CAPITAL OUTLAY	17,828	-	-	-	18,000	-	-	-
TOTAL POLICE DEPARTMENT	\$ 1,792,981	\$ 1,822,031	\$ 1,958,238	\$ 1,635,270	\$ 1,826,357	\$ 1,846,425	\$ 10,000	\$ 1,856,425

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Chief of Police	1	1	1	1	1	1	0	1
Police Officers	16	16	16	16	16	15	0	15
Code Enforcement	1	1	1	1	1	1	0	1
Animal Control	1	1	1	1	1	1	0	1
Secretary	1	1	1	1	1	1	0	1
Emergency Dispatchers	5	5	5	5	5	5	0	5
Records Manager	1	1	1	1	1	1	0	1
PART-TIME POSITIONS								
Dispatch/Records/Property	0	1	1	1	1	1	0	1
Total Positions	26	26.5	26.5	26.5	26.5	25.5	0	25.5

DEPARTMENT DESCRIPTION:

Police Department provides safety to the citizens of the City. This Department provides emergency communications, patrol, criminal investigations, records, crisis services, code enforcement, animal control, administration, and performs a number of functions including special

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget represents a >1%% increase when compared to FY 2011-2012 current budget. When compared to FY 2011-2012 projected budget, this increase is related to the hiring of a bailiff/warrant officer in April 2013, demolitions of \$19,000, and capital lease payments of \$54,600 for three (3) new vehicles to be purchased with capital leases (see Section 11-2).

CAPITAL EXPENDITURES:

FY 2012-2013 proposed budget includes three (3) police vehicles of the five (5) per City's Vehicle Replacement Policy to be purchased with capital

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY COUNCIL	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
32-POLICE DEPARTMENT									
PERSONNEL									
100-5-32-1000	EXEMPT SALARY	\$ 77,500	\$ 79,966	\$ 82,264	\$ 75,936	\$ 82,264	\$ 82,300	\$ -	\$ 82,300
100-5-32-1010	REG. SALARIES FULL TIME	943,914	950,269	968,901	840,209	905,755	916,225	-	916,225
100-5-32-1020	REG. SALARIES PART TIME	15,489	19,468	29,536	19,114	21,114	26,600	-	26,600
100-5-32-1025	OVERTIME	111,067	134,331	100,000	82,267	95,367	105,000	-	105,000
100-5-32-1030	LONGEVITY PAY	-	1,752	5,952	5,638	6,144	5,500	-	5,500
100-5-32-1035	CERTIFICATION PAY	-	-	8,700	7,350	7,396	10,600	-	10,600
100-5-32-1040	ASSIGNMENT PAY	-	-	6,600	23,143	23,143	22,000	-	22,000
100-5-32-1200	PAYROLL TAXES FICA	82,857	86,369	91,949	76,157	82,487	89,600	-	89,600
100-5-32-1205	WORKERS COMP	53,373	42,277	21,112	18,703	18,703	18,700	-	18,700
100-5-32-1210	INSURANCE	155,249	188,726	222,563	170,341	208,963	218,750	-	218,750
100-5-32-1220	T.M.R.S.	81,524	59,580	42,659	37,342	41,381	38,450	-	38,450
TOTAL PERSONNEL		1,520,973	1,562,738	1,580,236	1,356,200	1,492,717	1,533,725	-	1,533,725
SUPPLIES									
100-5-32-1300	UNIFORMS & CLOTHING	4,970	4,077	5,500	2,690	4,500	5,500	-	5,500
100-5-32-2000	OFFICE SUPPLIES	3,697	3,133	3,650	3,143	3,650	3,150	-	3,150
100-5-32-2001	FORMS	2,938	2,631	1,500	380	1,500	2,000	-	2,000
100-5-32-2003	OTHER OPERATING SUPPLIES	2,780	1,824	3,000	691	750	3,000	(700)	2,300
100-5-32-2004	PATROL SUPPLIES	5,019	5,148	5,400	3,724	5,400	5,500	(500)	5,000
100-5-32-2010	PRISONER EXPENSES	4,552	5,921	6,550	5,371	6,550	5,800	-	5,800
100-5-32-2011	CRIME SCENE SEARCH	6,697	2,521	5,000	4,898	5,000	5,000	-	5,000
100-5-32-2012	JANITORIAL SUPPLIES	1,782	1,503	2,000	1,875	2,000	2,000	-	2,000
100-5-32-2100	GASOLINE & FUELS	48,707	69,597	56,100	57,047	56,100	57,500	(7,500)	50,000
100-5-32-2125	POSTAGE	2,810	853	1,250	1,337	1,250	1,500	(100)	1,400
100-5-32-2155	MINOR OFFICE EQUIPMENT	1,812	654	1,800	2,164	2,164	2,000	(900)	1,100
100-5-32-2156	OTHER SMALL EQUIPMENT	-	259	1,000	437	736	1,000	(300)	700
TOTAL SUPPLIES		85,764	98,121	92,750	83,757	89,600	93,950	(10,000)	83,950
CONTRACTED SERVICES									
100-5-32-3005	JANITORIAL SERVICES	-	-	4,200	4,200	4,200	4,200	-	4,200
100-5-32-3010	TECHNOLOGY	824	1,645	1,800	1,668	1,800	2,000	-	2,000
100-5-32-3013	OTHER PROFESSIONAL SERV	3,180	3,936	2,000	1,465	2,000	5,000	-	5,000

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY COUNCIL	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
32-POLICE DEPARTMENT (Continued)									
100-5-32-3022	ANNUAL SOFTWARE MAINTENANCE	-	-	10,365	10,365	10,365	15,000	-	15,000
100-5-32-3060	CRIME VICTIMS ASSISTANCE	-	1,962	-	-	-	-	-	-
100-5-32-3102	BALLISTIC VESTS	2,633	1,686	12,000	-	3,000	4,500	-	4,500
TOTAL CONTRACTED SERVICES		<u>6,637</u>	<u>9,229</u>	<u>30,365</u>	<u>17,698</u>	<u>21,365</u>	<u>30,700</u>	<u>-</u>	<u>30,700</u>
REPAIRS & MAINTENANCE									
100-5-32-3200	R & M STRUCTURES	7,876	8,372	10,391	6,575	10,000	9,500	-	9,500
100-5-32-3201	R & M SMALL EQUIPMENT	12,067	13,255	6,135	5,543	8,310	6,000	-	6,000
100-5-32-3202	R & M AUTO/TRUCK	27,247	24,908	24,000	19,167	24,000	25,000	-	25,000
TOTAL REPAIRS & MAINTENANCE		<u>47,190</u>	<u>46,535</u>	<u>40,526</u>	<u>31,285</u>	<u>42,310</u>	<u>40,500</u>	<u>-</u>	<u>40,500</u>
OPERATING									
100-5-32-3300	CELL PHONES & WIRELESS CARDS	-	-	12,000	10,613	12,000	12,000	-	12,000
100-5-32-3301	TELECOMMUNICATIONS	21,090	10,845	-	1,500	1,650	1,700	-	1,700
100-5-32-3302	ELECTRICITY	14,381	14,195	12,500	10,403	12,500	12,500	-	12,500
100-5-32-3303	NATURAL GAS	731	553	1,000	568	800	1,000	-	1,000
100-5-32-3400	LIABILITY INSURANCE	-	-	10,984	8,600	8,600	9,700	-	9,700
100-5-32-3410	E-911 SERVICES	24,061	21,979	28,000	22,707	24,750	26,000	-	26,000
100-5-32-3500	CONFERENCE, TRAINING & TRA	5,571	6,303	12,000	7,551	10,500	5,000	-	5,000
100-5-32-3503	PRINTING, COPY & PHOTO	522	683	750	595	750	750	-	750
100-5-32-3505	OPERATING EXPENSES	485	592	500	466	500	500	-	500
100-5-32-3506	DUES, SUBSCRIPTIONS & PUB	2,606	3,982	3,500	1,656	3,250	3,500	-	3,500
TOTAL OPERATING		<u>69,447</u>	<u>59,132</u>	<u>81,234</u>	<u>64,659</u>	<u>75,300</u>	<u>72,650</u>	<u>-</u>	<u>72,650</u>
DEPARTMENTAL									
100-5-32-3510	BLANKET BOND EXPENSE	89	-	-	-	-	-	-	-
100-5-32-3518	ABATEMENTS & MOWING	5,470	3,058	6,000	-	-	-	-	-
100-5-32-3519	CITY CLEAN UP	2,713	3,040	4,000	3,439	3,439	-	-	-
100-5-32-3520	ANIMAL POUND	12,677	11,063	15,000	8,081	10,000	14,000	-	14,000
100-5-32-3522	DEMOLITIONS	-	-	19,000	-	-	-	20,000	20,000
100-5-32-3525	SRRG EXPENSES	-	-	4,000	40	3,000	4,000	-	4,000
100-5-32-3530	CRIME PREVENTION	1,243	2,110	2,500	2,485	3,000	4,000	-	4,000
TOTAL DEPARTMENTAL		<u>22,192</u>	<u>19,271</u>	<u>50,500</u>	<u>14,045</u>	<u>19,439</u>	<u>22,000</u>	<u>20,000</u>	<u>42,000</u>

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY COUNCIL	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	CHANGES	ADOPTED
32-POLICE DEPARTMENT (Continued)									
DEBT PAYMENTS									
100-5-32-4009	2009 VEHICLE LEASE PRINCIPAL	11,190	-	-	-	-	-	-	-
100-5-32-4010	2010 VEHICLE LEASE PRINCIPAL	11,760	27,005	14,761	14,760	14,760	-	-	-
100-5-32-4011	2011 VEHICLES LEASE PRINCIPAL	-	-	52,866	52,866	52,866	52,900	-	52,900
100-5-32-4012	2012 VEHICLE LEASE PAYMENT	-	-	15,000	-	-	-	-	-
100-5-32-4013	2013 VEHICLE LEASE PAYMENTS	-	-	-	-	-	-	-	-
TOTAL DEBT PAYMENTS		22,950	27,005	82,627	67,626	67,626	52,900	-	52,900
CAPITAL OUTLAY									
100-5-32-5000	CAPITAL EXPENDITURES ¹	17,828	-	-	-	18,000	-	-	-
TOTAL CAPITAL OUTLAY		17,828	-	-	-	18,000	-	-	-
TOTAL POLICE		\$ 1,792,981	\$ 1,822,031	\$ 1,958,238	\$ 1,635,270	\$ 1,826,357	\$ 1,846,425	\$ 10,000	\$ 1,856,425

**CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY**

	(------2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
40- STREETS								
PERSONNEL	\$ 50,329	\$ 52,461	\$ 52,043	\$ 45,642	\$ 49,523	\$ 51,550	\$ -	\$ 51,550
SUPPLIES	14,878	19,766	19,500	19,526	22,833	13,700	-	13,700
CONTRACTED SERVICES	853	7,646	5,500	1,674	2,000	4,000	-	4,000
REPAIRS & MAINTENANCE	37,733	50,202	58,276	26,349	35,427	65,600	-	65,600
OPERATING	63,171	64,889	67,187	58,671	60,969	64,600	-	64,600
DEPARTMENTAL	9,411	1,668	8,000	1,971	2,000	6,500	-	6,500
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	22,663	38,954	38,954	-	-	-
TOTAL STREETS	\$ 176,375	\$ 196,632	\$ 233,169	\$ 192,787	\$ 211,706	\$ 205,950	\$ -	\$ 205,950

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Superintendent	1	0	0	0	0	0	0	0
Service Technician	0	1	1	1	1	1	0	1
PART-TIME POSITIONS	0	0	0	0	0	0	0	0
Total Positions	0	1	1	1	1	1	0	1

DEPARTMENT DESCRIPTION:

The City's Street Department is responsible for the maintenance of all streets, including signals, cross walks, and signage.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 represents a 5.24% decrease when compared to FY 2011-2012 current budget. While street maintenance expenditures increased, no capital expenditures are proposed for FY 2012-2013.

CAPITAL EXPENDITURES:

None budgeted for FY 2012-2013.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(------2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
40- STREETS									
PERSONNEL									
100-5-40-1010	REG. SALARIES FULL TIME	\$ 37,439	\$ 37,755	\$ 37,502	\$ 34,654	\$ 37,502	\$ 37,500	\$ -	\$ 37,500
100-5-40-1025	OVERTIME	509	351	893	74	100	1,000	-	1,000
100-5-40-1200	PAYROLL TAXES FICA	2,928	3,191	2,937	2,651	2,937	3,000	-	3,000
100-5-40-1205	WORKERS COMP	2,436	1,940	1,624	627	627	650	-	650
100-5-40-1210	INSURANCE	4,275	7,202	7,715	6,403	6,985	8,100	-	8,100
100-5-40-1220	T.M.R.S.	2,742	2,022	1,372	1,233	1,372	1,300	-	1,300
TOTAL PERSONNEL		50,329	52,461	52,043	45,642	49,523	51,550	-	51,550
SUPPLIES									
100-5-40-1300	UNIFORMS & CLOTHING	572	551	100	40	40	200	-	200
100-5-40-2000	OFFICE SUPPLIES	813	711	900	259	300	300	-	300
100-5-40-2001	FORMS	-	-	100	-	-	100	-	100
100-5-40-2010	PRISONER EXPENSE	2,994	5,178	6,200	3,690	5,500	-	-	-
100-5-40-2012	JANITORIAL SUPPLIES	482	164	200	418	418	300	-	300
100-5-40-2100	GASOLINE & FUELS	9,372	8,263	11,000	14,571	16,000	12,000	-	12,000
100-5-40-2101	LPG FUEL	-	-	500	-	-	200	-	200
100-5-40-2125	POSTAGE	-	-	-	75	75	100	-	100
100-5-40-2151	HAND TOOLS	645	899	500	473	500	500	-	500
100-5-40-2156	OTHER SMALL EQUIPMENT	-	4,000	-	-	-	-	-	-
TOTAL SUPPLIES		14,878	19,766	19,500	19,526	22,833	13,700	-	13,700
CONTRACTED SERVICES									
100-5-40-3003	ENGINEERING SERVICES	-	3,771	2,000	-	-	-	-	-
100-5-40-3012	TRAFFIC SIGNAL MNTNCE	-	342	1,500	1,253	1,500	2,000	-	2,000
100-5-40-3013	OTHER PROFESSIONAL SERV	555	-	-	-	-	-	-	-
100-5-40-3110	SAFETY EQUIPMENT	298	3,533	2,000	421	500	2,000	-	2,000
TOTAL CONTRACTED SERVICES		853	7,646	5,500	1,674	2,000	4,000	-	4,000
REPAIRS & MAINTENANCE									
100-5-40-3200	R & M STRUCTURES	943	819	1,635	327	327	600	-	600
100-5-40-3201	R & M SMALL EQUIPMENT	1,822	2,315	4,086	1,423	2,000	3,000	-	3,000
100-5-40-3202	R & M AUTO/TRUCK	5,189	2,932	7,110	2,007	5,000	7,000	-	7,000

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

	(-.....2011 - 2012.....-)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
40- STREETS (Continued)								
100-5-40-3205 R & M STREETS	14,335	21,577	30,000	15,863	20,000	40,000	-	40,000
100-5-40-3206 R & M HEAVY EQUIPMENT	7,474	7,559	7,445	985	2,000	7,500	-	7,500
100-5-40-3210 R & M SIGNS & MARKINGS	7,970	14,929	7,500	5,737	6,000	7,500	-	7,500
100-5-40-3215 R & M GRAFFITI/VANDALISM	-	71	500	7	100	-	-	-
TOTAL REPAIRS & MAINTENANCE	37,733	50,202	58,276	26,349	35,427	65,600	-	65,600
OPERATING								
100-5-40-3300 CELL PHONES & WIRELESS CARDS	399	380	369	346	369	400	-	400
100-5-40-3302 ELECTRICITY	60,707	63,101	65,000	57,995	60,000	64,000	-	64,000
100-5-40-3500 CONFERENCE, TRAINING & TRA	675	848	518	12	100	200	-	200
100-5-40-3503 PRINTING COPYING & PHOTO	492	446	500	318	500	-	-	-
100-5-40-3505 OPERATING EXPENSES	434	114	600	-	-	-	-	-
100-5-40-3506 DUES, SUBSCRIPTIONS & PUB	464	-	200	-	-	-	-	-
TOTAL OPERATING	63,171	64,889	67,187	58,671	60,969	64,600	-	64,600
DEPARTMENTAL								
100-5-40-3531 RENTAL EQUIPMENT	9,411	1,668	8,000	1,971	2,000	6,500	-	6,500
TOTAL DEPARTMENTAL	9,411	1,668	8,000	1,971	2,000	6,500	-	6,500
CAPITAL OUTLAY								
100-5-40-5000 CAPITAL EXPENDITURE	-	-	-	16,291	16,291	-	-	-
100-5-40-5016 CAPITAL ASSET PURCHASES	-	-	22,663	22,663	22,663	-	-	-
TOTAL CAPITAL OUTLAY	-	-	22,663	38,954	38,954	-	-	-
TOTAL STREETS	\$ 176,375	\$ 196,632	\$ 233,169	\$ 192,787	\$ 211,706	\$ 205,950	\$ -	\$ 205,950

**CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
52-ECONOMIC DEVELOPMENT								
PERSONNEL	\$ 93,571	\$ 1,508	\$ 86,293	\$ 59,610	\$ 67,013	\$ 96,500	\$ -	\$ 96,500
SUPPLIES	4,011	2,131	1,950	901	913	2,300	-	2,300
CONTRACTED SERVICES	14,300	18,950	25,823	23,625	26,305	12,850	(1,000)	11,850
REPAIRS & MAINTENANCE	91	41	375	125	125	100	-	100
OPERATING	8,964	12,338	14,077	3,645	3,868	10,000	1,000	11,000
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	5,000	5,000	5,000	-	-	-
TOTAL ECONOMIC DEVELOPMENT	\$ 120,937	\$ 34,968	\$ 133,518	\$ 92,906	\$ 103,224	\$ 121,750	\$ -	\$ 121,750

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Director of Economic Development

PART-TIME POSITIONS

Total Positions

1	0	1	1	1	1	0	1
0	0	0	0	0	0	0	0
1	0	1	1	1	1	0	1

DEPARTMENT DESCRIPTION:

The Office of Economic Development aim is to encourage and promote desirable commercial and retail development in a manner that supports and enhances the community character and quality of life.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 department-requested budget represents a 17.66% increase when compared to FY 2011-2012 current budget. Part of this increase represents one full year of personnel costs for the Director of Economic Development. Contracted services includes \$10,000 for re-launching an improved, user-friendly, content-rich website.

CAPITAL EXPENDITURES:

No capital expenditures requested in FY 2012-2013.

DEPARTMENT CHANGES:

Eliminated expenditures associated with the ED Office, such as electricity and janitorial services; reduced other miscellaneous expenditures.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
52-ECONOMIC DEVELOPMENT									
100-5-52-1000	EXEMPT SALARY	\$ 68,961	\$ -	\$ 66,469	\$ 47,499	\$ 53,512	\$ 78,300	\$ -	\$ 78,300
100-5-52-1010	REG. SALARIES FULL TIME	4,377	-	-	-	-	-	-	-
100-5-52-1030	CAR ALLOWANCE	2,877	-	2,400	1,477	1,662	-	-	-
100-5-52-1200	PAYROLL TAXES FICA	5,847	-	5,666	3,743	4,221	6,200	-	6,200
100-5-52-1205	WORKERS COMP	467	372	1,396	1,237	1,237	1,300	-	1,300
100-5-52-1210	INSURANCE	6,015	1,136	7,715	4,067	4,647	8,050	-	8,050
100-5-52-1220	T.M.R.S.	5,027	-	2,647	1,587	1,734	2,650	-	2,650
TOTAL PERSONNEL		93,571	1,508	86,293	59,610	67,013	96,500	-	96,500
SUPPLIES									
100-5-52-1300	UNIFORMS AND CLOTHING	-	35	-	-	-	100	-	100
100-5-52-2000	OFFICE SUPPLIES	107	497	400	388	400	600	-	600
100-5-52-2100	GASOLINE & FUEL	520	-	-	-	-	-	-	-
100-5-52-2125	POSTAGE	-	-	50	-	-	100	-	100
100-5-52-2155	SMALL OFFICE EQUIPMENT	3,384	1,599	1,500	513	513	1,500	-	1,500
TOTAL SUPPLIES		4,011	2,131	1,950	901	913	2,300	-	2,300
CONTRACTED SERVICES									
100-5-52-3005	JANITORIAL SERVICES	-	3,300	3,300	3,300	3,300	-	-	-
100-5-52-3010	TECHNOLOGY	-	-	1,323	525	525	1,500	(1,000)	500
100-5-52-3013	OTHER PROFESSIONAL SERV	-	50	1,300	-	-	7,050	-	7,050
100-5-52-3015	ADVERTISING CONTRACT	-	-	4,300	4,300	4,300	4,300	-	4,300
100-5-52-3020	OFFICE LEASE	14,300	15,600	15,600	15,500	18,180	-	-	-
TOTAL CONTRACTED SERVICES		14,300	18,950	25,823	23,625	26,305	12,850	(1,000)	11,850
REPAIRS & MAINTENANCE									
100-5-52-3200	R & M STRUCTURES	91	41	375	125	125	100	-	100
TOTAL REPAIRS & MAINTENANCE		91	41	375	125	125	100	-	100
OPERATING									
100-5-52-3300	CELL PHONES & WIRELESS CARDS	-	-	1,077	913	1,004	-	1,000	1,000
100-5-52-3301	TELECOMMUNICATIONS	1,059	788	-	-	-	-	-	-

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

	2009-2010 ACTUAL	2010-2011 ACTUAL	(------2011 - 2012-----)			-----2012 - 2013-----		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
52-ECONOMIC DEVELOPMENT (Continued)								
100-5-52-3302 ELECTRICITY	1,352	1,039	1,200	663	758	-	-	-
100-5-52-3303 NATURAL GAS	404	-	600	233	253	-	-	-
100-5-52-3500 CONFERENCE, TRAINING & TRA	4,169	6,066	7,000	24	24	6,000	-	6,000
100-5-52-3503 PRINTING COPY & PHOTO	335	1,356	1,200	583	600	1,000	-	1,000
100-5-52-3506 DUES, SUBSCRIPTIONS & PUB	1,645	3,089	3,000	1,229	1,229	3,000	-	3,000
TOTAL OPERATING	8,964	12,338	14,077	3,645	3,868	10,000	1,000	11,000
CAPITAL OUTLAY								
100-5-52-5001 CITY MONUMENTS	-	-	5,000	5,000	5,000	-	-	-
TOTAL CAPITAL OUTLAY	-	-	5,000	5,000	5,000	-	-	-
TOTAL ECONOMIC DEVELOPMENT	\$ 120,937	\$ 34,968	\$ 133,518	\$ 92,906	\$ 103,224	\$ 121,750	\$ -	\$ 121,750

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
53-PLANNING & PERMITTING								
PERSONNEL	\$ 212,624	\$ 193,305	\$ 227,458	\$ 207,664	\$ 224,384	\$ 111,783	\$ -	\$ 111,783
SUPPLIES	4,075	4,690	3,400	1,222	1,365	4,350	-	4,350
CONTRACTED SERVICES	68,079	56,196	62,700	42,587	49,500	54,100	-	54,100
REPAIRS & MAINTENANCE	1,883	265	1,775	284	284	2,500	-	2,500
OPERATING	9,139	5,822	8,400	4,989	6,131	7,500	-	7,500
DEPARTMENTAL	406	-	250	(20)	-	1,050	-	1,050
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL PLANNING & PERMITTING	\$ 296,206	\$ 260,278	\$ 303,983	\$ 256,726	\$ 281,664	\$ 181,283	\$ -	\$ 181,283

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Assistant City Manager	1	1	1	1	1	0	0	0
Building Inspector	1	0	0	0	0	0	0	0
Planner	0	1	1	1	1	1	0	1
Permit Technician/Clerk	0	1	1	1	1	1	0	1
Total Positions	2	3	3	3	3	2	0	2

DEPARTMENT DESCRIPTION:

Planning Department engages citizens in an ongoing dialogue about Glenn Heights's future and plays a central role in guiding the long-term development of the built and natural environment. It is comprised of Planning and Building Permit divisions that together implements City Council's land use policy, monitors and updates the City's Comprehensive Plan, ensure compliance of the Zoning and Development related codes, and develop sub-area and urban design plans. The division also includes staff which guide and support the work of the Glenn Heights Planning and Zoning Commission and the Glenn Heights Zoning Board of Adjustments.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget includes a decrease in personnel costs due to prior year increase in Assistant City Manager pay for interim duties; a \$5,000 decrease in inspection fees, and an increase of \$10,600 for capital expenditures (see below). **During the preparation of the 2012-13 Budget, the Assistant City Manager position was vacated and will not be funded. Also, capital expenditures**

CAPITAL EXPENDITURES:

FY 2012-2013 capital expenditures includeD Incode software called Building Projects for \$10,600 (see Section 14-3 for details), but was eliminated **to meet 7.5% reduction request.**

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	2011-2012	2011-2012	2011-2012	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	PROPOSED	CHANGES	ADOPTED
				BUDGET	ACTUAL	YEAR END	BUDGET		
53-PLANNING & PERMITTING									
PERSONNEL									
100-5-53-1000	EXEMPT SALARY	\$ 140,345	\$ 126,604	\$ 148,114	\$ 138,203	\$ 148,114	\$ 56,074	\$ -	\$ 56,074
100-5-53-1010	REG. SALARIES FULL TIME	26,422	27,331	27,331	25,216	27,331	27,500	-	27,500
100-5-53-1025	OVERTIME	-	138	-	-	-	-	-	-
100-5-53-1030	CAR ALLOWANCE	3,681	3,600	3,600	2,492	3,185	-	-	-
100-5-53-1200	PAYROLL TAXES FICA	12,180	11,533	13,697	12,055	13,639	6,380	-	6,380
100-5-53-1205	WORKERS COMP	1,028	820	3,372	2,987	2,987	3,000	-	3,000
100-5-53-1210	INSURANCE	16,672	15,063	24,945	20,829	22,756	16,090	-	16,090
100-5-53-1220	T.M.R.S.	12,296	8,216	6,399	5,882	6,372	2,739	-	2,739
TOTAL PERSONNEL		212,624	193,305	227,458	207,664	224,384	111,783	-	111,783
SUPPLIES									
100-5-53-1300	UNIFORMS AND CLOTHING	-	175	200	20	20	100	-	100
100-5-53-2000	OFFICE SUPPLIES	2,540	2,650	1,800	1,087	1,200	1,500	-	1,500
100-5-53-2009	CODE BOOKS	848	48	500	-	-	500	-	500
100-5-53-2012	JANITORIAL SUPPLIES	-	-	100	70	100	100	-	100
100-5-53-2100	GASOLINE & FUEL	184	37	500	36	36	-	-	-
100-5-53-2125	POSTAGE	28	40	200	9	9	150	-	150
100-5-53-2151	HAND TOOLS	-	-	100	-	-	-	-	-
100-5-53-2155	SMALL OFFICE EQUIPMENT	475	-	-	-	-	-	-	-
100-5-53-2315	NCTCOG AERIAL MAP	-	1,740	-	-	-	2,000	-	2,000
TOTAL SUPPLIES		4,075	4,690	3,400	1,222	1,365	4,350	-	4,350
CONTRACTED SERVICES									
100-5-53-3002	LEGAL SERVICES	-	3,200	-	-	-	-	-	-
100-5-53-3003	ENGINEERING SERVICES	-	2,035	500	1,003	1,003	-	-	-
100-5-53-3004	HEALTH DEPT FEES	-	2,074	3,000	2,230	2,374	3,000	-	3,000
100-5-53-3005	JANITORIAL SERVICES	275	-	-	-	-	-	-	-
100-5-53-3015	MERCHANT (CC) FEES	-	-	-	1,499	1,861	1,900	-	1,900
100-5-53-3020	CONSULTING SERVICES	-	2,364	-	62	62	-	-	-
100-5-53-3022	ANNUAL SOFTWARE MAINTENANCE	-	-	-	-	-	-	-	-
100-5-53-3047	INSPECTIONS	63,306	42,307	55,000	34,195	40,000	45,000	-	45,000
100-5-53-3050	OPERATING LEASE-PLOTTER	4,498	4,216	4,200	3,598	4,200	4,200	-	4,200
TOTAL CONTRACTED SERVICES		68,079	56,196	62,700	42,587	49,500	54,100	-	54,100

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011 - 2012			2012 - 2013		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
53-PLANNING & PERMITTING (Continued)								
REPAIRS & MAINTENANCE								
100-5-53-3200 R & M STRUCTURES	1,003	4	1,000	191	191	1,000	-	1,000
100-5-53-3201 R & M SMALL EQUIPMENT	158	-	300	-	-	-	-	-
100-5-53-3202 R & M AUTO/TRUCK	368	261	175	93	93	-	-	-
100-5-53-3210 R & M SIGNS & MARKINGS	354	-	300	-	-	1,500	-	1,500
TOTAL REPAIRS & MAINTENANCE	1,883	265	1,775	284	284	2,500	-	2,500
OPERATING								
100-5-53-3300 CELL PHONES & WIRELESS CARDS	-	-	1,600	1,208	1,600	-	-	-
100-5-53-3301 TELECOMMUNICATIONS	2,687	1,378	-	-	-	-	-	-
100-5-53-3500 CONFERENCE, TRAINING & TRA	4,221	2,498	4,000	2,478	2,478	4,000	-	4,000
100-5-53-3503 PRINTING, COPY & PHOTO	701	917	900	1,042	1,200	1,000	-	1,000
100-5-53-3505 OPERATING EXPENSES	-	68	150	-	-	-	-	-
100-5-53-3506 DUES, SUBSCRIPTIONS & PUB	1,486	961	1,500	853	853	1,500	-	1,500
100-5-53-3509 ADVERTISING & LEGAL PUBLI	44	-	250	(592)	-	1,000	-	1,000
TOTAL OPERATING	9,139	5,822	8,400	4,989	6,131	7,500	-	7,500
DEPARTMENTAL								
100-5-53-3510 BLANKET BOND EXPENSE	89	-	-	-	-	-	-	-
100-5-53-3520 PUBLIC/TOWNHALL MEETINGS	-	-	-	-	-	1,000	-	1,000
100-5-53-3530 FILING FEES	317	-	250	(20)	-	50	-	50
TOTAL DEPARTMENTAL	406	-	250	(20)	-	1,050	-	1,050
CAPITAL OUTLAY								
100-5-53-5000 CAPITAL EXPENDITURES	-	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL PLANNING	\$ 296,206	\$ 260,278	\$ 303,983	\$ 256,726	\$ 281,664	\$ 181,283	\$ -	\$ 181,283

**CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT SUMMARY**

			(-----2011 - 2012-----)			-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
60-PARKS & RECREATION								
PERSONNEL	\$ 40,812	\$ 45,500	\$ 44,585	\$ 40,265	\$ 43,980	\$ 45,100	\$ -	\$ 45,100
SUPPLIES	9,184	12,354	23,180	20,471	22,267	31,650	(1,800)	29,850
CONTRACTED SERVICES	59,584	67,856	75,567	64,215	75,317	81,850	(6,000)	75,850
REPAIRS & MAINTENANCE	10,340	25,831	22,083	12,617	21,733	22,750	(3,000)	19,750
OPERATING	14,163	15,230	20,100	12,373	13,465	15,000	-	15,000
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	6,382	6,382	6,382	6,382	6,382	-	6,382
CAPITAL OUTLAY	8,789	15,603	1,089	-	-	-	-	-
TOTAL PARKS & RECREATION	\$ 142,872	\$ 188,756	\$ 192,986	\$ 156,323	\$ 183,144	\$ 202,732	\$ (10,800)	\$ 191,932

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Technician	0	1	1	1	1	1	0	1
PART-TIME POSITIONS	0	0	0	0	0	0	0	0
Total Positions	0	1	1	1	1	1	0	1

DEPARTMENT DESCRIPTION:

The Parks and Recreation Department consists of the repair and maintenance of all park facilities in the City of Glenn Heights. In addition, this department also is responsible for all facility repair and maintenance of municipal structures, including City Hall, Fire and Police Departments, and Public Works.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget includes prisoner expenses typically allocated between Street Department and Parks Department all being budgeted in the Parks Department for FY 2012-2013. Park movies are new for the upcoming year. Other small equipment includes replacing truck tool boxes-\$3,000; 2-16 foot trailers-\$1,400; 1-6 foot trailer-\$500, and 4 picnic tables for various parks for \$4,000. FY 2012-2013 proposed budget represents a 12.96% increase when compared to FY 2011-2012 current budget.

CAPITAL EXPENDITURES:

No capital expenditures budgeted for FY 2012-2013.

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
60-PARKS & RECREATION									
PERSONNEL									
100-5-60-1010	REG. SALARIES FULL TIME	\$ 30,107	\$ 31,111	\$ 31,096	\$ 28,853	\$ 31,096	\$ 31,100	\$ -	\$ 31,100
100-5-60-1025	OVERTIME	123	1,222	1,700	1,276	1,700	1,800	-	1,800
100-5-60-1200	PAYROLL TAXES	2,338	2,723	2,379	2,300	2,509	2,500	-	2,500
100-5-60-1205	WORKERS COMP	1,961	1,531	584	518	518	550	-	550
100-5-60-1210	INSURANCE	4,092	7,208	7,715	6,251	6,985	8,050	-	8,050
100-5-60-1220	T.M.R.S.	2,191	1,705	1,111	1,067	1,172	1,100	-	1,100
TOTAL PERSONNEL		40,812	45,500	44,585	40,265	43,980	45,100	-	45,100
SUPPLIES									
100-5-60-1300	UNIFORMS & CLOTHING	382	593	370	162	370	400	-	400
100-5-60-2000	OFFICE SUPPLIES	209	155	360	345	360	300	-	300
100-5-60-2003	OPERATING SUPPLIES	748	736	430	218	430	750	-	750
100-5-60-2004	PARK MOVIES	-	-	-	1,053	1,053	1,500	-	1,500
100-5-60-2008	CEREMONIAL SUPPLIES	1,481	497	500	395	395	600	-	600
100-5-60-2010	PRISONER EXPENSE	1,239	324	1,100	668	750	7,300	(1,800)	5,500
100-5-60-2012	JANITORIAL SUPPLIES	984	1,490	2,250	1,533	2,250	1,800	-	1,800
100-5-60-2100	GASOLINE & FUELS	2,927	3,216	4,000	2,192	2,500	4,000	-	4,000
100-5-60-2105	STRIPING	-	1,393	2,550	2,533	2,550	2,000	-	2,000
100-5-60-2110	KIDDIE CUSHION	-	2,974	7,120	7,058	7,058	4,000	-	4,000
100-5-60-2151	HAND TOOLS	1,214	976	1,000	763	1,000	800	-	800
100-5-60-2156	OTHER SMALL EQUIPMENT	-	-	3,500	3,551	3,551	8,200	-	8,200
TOTAL SUPPLIES		9,184	12,354	23,180	20,471	22,267	31,650	(1,800)	29,850
CONTRACTED SERVICES									
100-5-60-3010	TECHNOLOGY	89	-	-	(89)	-	200	-	200
100-5-60-3013	OTHER PROFESSIONAL SERV	12,493	(138)	-	-	-	-	-	-
100-5-60-3015	CONTRACT MOWING	29,040	42,403	49,900	49,900	49,900	55,900	-	55,900
100-5-60-3017	CONTRACT FIELD MAINTENANCE	17,962	24,874	24,917	14,016	24,917	25,000	(6,000)	19,000
100-5-60-3110	SAFETY EQUIPMENT	-	717	750	388	500	750	-	750
TOTAL CONTRACTED SERVICES		59,584	67,856	75,567	64,215	75,317	81,850	(6,000)	75,850

CITY OF GLENN HEIGHTS
GENERAL FUND EXPENDITURES
DEPARTMENT DETAIL

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
60-PARKS & RECREATION (Continued)								
REPAIRS & MAINTENANCE								
100-5-60-3200 R & M STRUCTURES	8,784	-	-	-	-	-	-	-
100-5-60-3201 R&M SMALL EQUIPMENT	459	461	500	462	500	2,500	-	2,500
100-5-60-3202 R&M AUTO/TRUCK	1,097	448	650	500	650	1,500	-	1,500
100-5-60-3205 R&M SIGNS & MARKINGS	-	519	750	211	400	750	-	750
100-5-60-3210 HERITAGE PARK MAINTENANCE	-	10,567	9,000	7,126	9,000	10,000	(2,000)	8,000
100-5-60-3215 COURTNEY LANE PARK MAINTENAI	-	3,870	4,000	2,872	4,000	4,000	(1,000)	3,000
100-5-60-3220 GATEWAY PARK MAINTENANCE	-	9,966	7,183	1,446	7,183	4,000	-	4,000
TOTAL REPAIRS & MAINTENANCE	10,340	25,831	22,083	12,617	21,733	22,750	(3,000)	19,750
OPERATING								
100-5-60-3300 CELL PHONES & WIRELESS CARDS	454	380	350	347	380	350	-	350
100-5-60-3302 ELECTRICITY	13,449	13,900	18,000	11,714	12,700	13,000	-	13,000
100-5-60-3500 CONFERENCE, TRAINING & TRA	141	812	1,200	-	-	1,100	-	1,100
100-5-60-3503 PRINTING, COPY & PHOTO	119	53	300	227	300	300	-	300
100-5-60-3506 DUES, SUBSCRIPTIONS & PUB	-	85	250	85	85	250	-	250
TOTAL OPERATING	14,163	15,230	20,100	12,373	13,465	15,000	-	15,000
DEBT PAYMENTS								
100-5-60-4011 2011 VEHICLE LEASE PRINCIPAL	-	6,382	6,382	6,382	6,382	6,382	-	6,382
TOTAL DEBT PAYMENTS	-	6,382	6,382	6,382	6,382	6,382	-	6,382
DEPARTMENTAL								
100-5-60-3531 RENTAL EQUIPMENT	-	-	-	-	-	-	-	-
TOTAL DEPARTMENTAL	-	-	-	-	-	-	-	-
CAPITAL OUTLAY								
100-5-60-5000 CAPITAL ASSET PURCHASES	8,789	15,603	-	-	-	-	-	-
100-5-60-5130 PARK SECURITY CAMERAS	-	-	1,089	-	-	-	-	-
TOTAL CAPITAL OUTLAY	8,789	15,603	1,089	-	-	-	-	-
TOTAL PARKS & RECREATION	\$ 142,872	\$ 188,756	\$ 192,986	\$ 156,323	\$ 183,144	\$ 202,732	\$ (10,800)	\$ 191,932

CITY OF GLENN HEIGHTS
GENERAL FUND
OTHER FINANCING SOURCES (USES) - DETAIL

			-----2011 - 2012-----			-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
00-OTHER FINANCING SOURCES (USES)								
LEASE PROCEEDS								
100-4-00-7000 LEASE PURCHASE PROCEEDS	\$ 166,658	\$ 28,395	\$ 221,167	\$ 175,167	\$ 175,167	\$ -	\$ -	\$ -
100-5-99-7001 CAPITAL LEASE EXPENDITURE ¹	(201,658)	(28,395)	(221,167)	(175,167)	(175,167)	-	-	-
TOTAL LEASE PROCEEDS	(35,000)	-	-	-	-	-	-	-
TRANSFERS IN (OUT)								
100-4-00-4901 TRANSFER FROM W/S (MGT)	400,532	400,532	188,614	172,771	188,614	183,087	-	183,087
100-4-00-4902 TRANSFER FROM W/S (CITY-WIDE)	-	-	17,255	21,116	17,255	22,257	-	22,257
100-4-00-4903 TRANSFER FROM W/S (ALLOC)	-	-	194,663	97,984	144,131	65,655	-	65,655
							-	-
100-4-00-4920 W&S - DEBT REPAYMENT	-	-	-	195,950	195,950	277,100	-	277,100
100-4-00-4106 WATER/SEWER/DRAINAGE	232,000	12,500	112,500	103,124	112,500	112,500	-	112,500
100-4-00-4905 TRF FROM 911 WIRELESS FUND	-	-	7,000	26,864	29,000	29,000	-	29,000
100-4-00-4918 TRANSFER FROM 2009 CARRY OVEI	-	-	12,600	-	-	-	-	-
100-5-30-5301 TRANSFER TO OPERATING GRANT I	-	-	(662)	-	-	-	-	-
100-5-32-6250 TRF TO OPERATING GRANT FD	-	-	(8,756)	(7,698)	(8,271)	(9,817)	-	(9,817)
100-5-99-7110 TRANSFER TO STATE SEIZURE FUN	(708)	-	-	-	-	-	-	-
TOTAL TRANSFERS IN (OUT)	631,824	413,032	523,214	610,111	679,179	679,783	-	679,783
TOTAL OTHER FINANCING SOURCES (USES)	\$ 596,824	\$ 413,032	\$ 523,214	\$ 610,111	\$ 679,179	\$ 679,783	\$ -	\$ 679,783

DEBT SERVICE FUND

The Debt Service Fund is used to account for ad valorem taxes assessed for the payment of principal and interest on long-term bond debt of the City's governmental funds.

CITY OF GLENN HEIGHTS
DEBT SERVICE FUND

Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
M&O Tax Rate/\$100 Valuation	0.141970	0.143600	0.163600			0.115935		0.115935
Taxable Valuation	\$ 409,108,730	\$ 398,993,693	\$ 396,680,143			\$ 389,507,832		\$ 389,507,832
REVENUES								
PROPERTY TAXES								
300-4-00-4000 Current Ad Valorem Taxes	\$ 584,277	\$ 587,311	\$ 649,697	\$ 631,302	\$ 636,238	\$ 451,600	\$ -	\$ 451,600
300-4-00-4001 Delinquent Ad Valorem Taxes	-	-	5,000	11,579	12,000	5,000	-	5,000
300-4-00-4002 Penalties & Interest	-	-	3,000	9,740	9,800	3,000	-	3,000
TOTAL PROPERTY TAXES	584,277	587,311	657,697	652,621	658,038	459,600	-	459,600
INTEREST								
300-4-00-4700 Interest Income	85	227	500	85	85	500	-	500
TOTAL REVENUES	\$ 584,362	\$ 587,538	\$ 658,197	\$ 652,706	\$ 658,123	\$ 460,100	\$ -	\$ 460,100
EXPENDITURES								
BOND PRINCIPAL								
300-5-20-4003 2003 CO Bonds	45,000	50,000	50,000	50,000	50,000	55,000	-	55,000
300-5-20-4006 2006 CO Bonds	145,000	150,000	155,000	155,000	155,000	160,000	-	160,000
300-5-20-4008 2008 CO Bonds	70,000	75,000	80,000	80,000	80,000	80,000	-	80,000
TOTAL BOND PRINCIPAL	260,000	275,000	285,000	285,000	285,000	295,000	-	295,000
BOND INTEREST								
300-5-20-4103 2003 CO Bonds	23,715	21,623	19,298	19,304	19,304	16,973	-	16,973
300-5-20-4106 2006 CO Bonds	88,725	82,530	76,125	76,125	76,125	69,510	-	69,510
300-5-20-4108 2008 CO Bonds	79,386	76,457	73,326	73,281	73,281	70,094	-	70,094
TOTAL BOND INTEREST	191,826	180,610	168,749	168,710	168,710	156,577	-	156,577
CONTRACTED SERVICES								
300-5-20-4120 Fiscal Agent Fees	3,003	485	-	3,000	3,000	3,000	-	3,000
TOTAL CONTRACTED SERVICES	3,003	485	-	3,000	3,000	3,000	-	3,000
TOTAL EXPENDITURES	\$ 454,829	\$ 456,095	\$ 453,749	\$ 456,710	\$ 456,710	\$ 454,577	\$ -	\$ 454,577
REVENUES OVER (UNDER) EXPENDITURES (CARRIED FORWARD)	\$ 129,533	\$ 131,443	\$ 204,448	\$ 195,996	\$ 201,413	\$ 5,523	\$ -	\$ 5,523

	-----2011 - 2012-----					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	(----- CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES OVER (UNDER) EXPENDITURES (BROUGHT FORWARD)	\$ 129,533	\$ 131,443	\$ 204,448	\$ 195,996	\$ 201,413	\$ 5,523	\$ -	\$ 5,523
OTHER FINANCIING SOURCES (USES)								
Transfers In (Out)								
300-4-00-4901 Transfer to Water & Sewer Fund	(13,167)	-	(195,950)	(195,950)	(195,950)	(277,100)	-	(277,100)
NET CHANGE IN FUND BALANCE	\$ 116,366	\$ 131,443	\$ 8,498	\$ 46	\$ 5,463	\$ (271,577)	\$ -	\$ (271,577)
RESTRICTED FUND BALANCE - OCTOBER 1	42,648	159,014	290,457	290,457	290,457	295,920	-	295,920
RESTRICTED FUND BALANCE - SEPTEMBER 30	\$ 159,014	\$ 290,457	\$ 298,955	\$ 290,503	\$ 295,920	\$ 24,343	\$ -	\$ 24,343

SPECIAL REVENUE FUNDS

The City's Special Revenue Funds account for revenues collected for specific purposes and the expenditures associated with these revenues.

CITY OF GLENN HEIGHTS
COURT TECHNOLOGY FUND
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	2011 - 2012					2012 - 2013		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES								
COURT TECHNOLOGY FEES	\$ 10,103	\$ 11,398	\$ 8,500	\$ 7,628	\$ 8,195	\$ 8,000	\$ -	\$ 8,000
CONVENIENCE FEES	-	-	-	1,103	1,180	1,000	-	1,000
INTEREST	7	14	-	16	20	-	-	-
TOTAL REVENUES	\$ 10,110	\$ 11,412	\$ 8,500	\$ 8,747	\$ 9,395	\$ 9,000	\$ -	\$ 9,000
FUND EXPENDITURES								
PERSONNEL	-	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-	-
CONTRACTED SERVICES	2,631	3,415	9,613	11,400	11,773	11,500	-	11,500
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	-	-	-	-	-	-	-	-
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	6,642	6,642	6,642	6,642	-	6,642
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL FUND EXPENDITURES	\$ 2,631	\$ 3,415	\$ 16,255	\$ 18,042	\$ 18,415	\$ 18,142	\$ -	\$ 18,142
REVENUES OVER (UNDER) EXPENDITURES	\$ 7,479	\$ 7,997	\$ (7,755)	\$ (9,295)	\$ (9,020)	\$ (9,142)	\$ -	\$ (9,142)
OTHER FINANCING SOURCES (USES)								
GRANT PROCEEDS	-	-	-	-	-	-	-	-
TRANSFERS IN (OUT)	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-	-	-	-
NET CHANGE IN FUND BALANCE	\$ 7,479	\$ 7,997	\$ (7,755)	\$ (9,295)	\$ (9,020)	\$ (9,142)	\$ -	\$ (9,142)
RESTRICTED FUND BALANCE, OCT 1	4,426	11,905	19,902	19,902	19,902	10,882	-	10,882
RESTRICTED FUND BALANCE, SEP 30	\$ 11,905	\$ 19,902	\$ 12,147	\$ 10,607	\$ 10,882	\$ 1,740	\$ -	\$ 1,740

FUND EXPENDITURES - DETAIL

See Section 18-1.2

CITY OF GLENN HEIGHTS
 COURT TECHNOLOGY FUND
 Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

			(------2011 - 2012-----)			-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
FUND EXPENDITURES - DETAIL								
CONTRACTED SERVICES								
200-5-21-3005 TECHNOLOGY	\$ 2,631	\$ 3,415	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200-5-21-3015 MERCHANT SERVICE FEES	-	-	3,500	2,777	3,000	3,000	-	3,000
200-5-21-3022 ANNUAL SOFTWARE MAINTENANCE	-	-	6,113	8,623	8,773	8,500	-	8,500
TOTAL CONTRACTED SERVICES	2,631	3,415	9,613	11,400	11,773	11,500	-	11,500
DEBT PAYMENTS								
200-5-21-4145 INCODE LEASE PAYMENTS	-	-	6,642	6,642	6,642	6,642	-	6,642
TOTAL DEBT PAYMENTS	-	-	6,642	6,642	6,642	6,642	-	6,642
TOTAL EXPENDITURES	\$ 2,631	\$ 3,415	\$ 16,255	\$ 18,042	\$ 18,415	\$ 18,142	\$ -	\$ 18,142

CITY OF GLENN HEIGHTS
 COURT SECURITY FUND
 Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	2011 - 2012					2012 - 2013		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES								
COURT SECURITY FEES	\$ 7,269	\$ 9,047	\$ 7,500	\$ 5,721	\$ 6,145	\$ 6,000	\$ -	\$ 6,000
INTEREST	24	18	-	23	25	-	-	-
TOTAL REVENUES	\$ 7,293	\$ 9,065	\$ 7,500	\$ 5,744	\$ 6,170	\$ 6,000	\$ -	\$ 6,000
FUND EXPENDITURES								
PERSONNEL	-	-	24,164	5,614	5,614	5,800	-	5,800
SUPPLIES	-	128	-	-	-	200	-	200
CONTRACTED SERVICES	-	-	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	-	-	-	-	-	-	-	-
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL FUND EXPENDITURES	\$ -	\$ 128	\$ 24,164	\$ 5,614	\$ 5,614	\$ 6,000	\$ -	\$ 6,000
REVENUES OVER (UNDER) EXPENDITURES	\$ 7,293	\$ 8,937	\$ (16,664)	\$ 130	\$ 556	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)								
GRANT PROCEEDS	-	-	-	-	-	-	-	-
TRANSFERS IN (OUT)	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-	-	-	-
NET CHANGE IN FUND BALANCE	\$ 7,293	\$ 8,937	\$ (16,664)	\$ 130	\$ 556	\$ -	\$ -	\$ -
RESTRICTED FUND BALANCE, OCT 1	6,708	14,001	22,938	22,938	22,938	\$ 23,494	-	23,494
Assigned for specific use ¹	-	-	-	-	-	(23,494)	-	(23,494)
RESTRICTED FUND BALANCE, SEP 30	\$ 14,001	\$ 22,938	\$ 6,274	\$ 23,068	\$ 23,494	\$ -	\$ -	\$ -

¹ Management intends to use funds to secure new Municipal Court Office upon construction of new building [i.e., bullet-proof window(s), metal detector(s), secure door(s)].

FUND EXPENDITURES - DETAIL
 See Section 18-2.2

CITY OF GLENN HEIGHTS
 COURT SECURITY FUND
 Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

		(------2011 - 2012-----)			-----2012 - 2013-----		
2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
		BUDGET	ACTUAL	YEAR END	BUDGET	CHANGES	ADOPTED
FUND EXPENDITURES - DETAIL							
PERSONNEL							
201-5-21-1020	PART-TIME BAILIFF	\$ 20,188	-	-	4,310	-	4,310
201-5-21-1025	OVERTIME (POLICE)	-	5,048	5,048	-	-	-
201-5-21-1200	FICA/MEDICARE	1,085	386	386	330	-	330
201-5-21-1205	WORKERS COMPENSATION	539	-	-	-	-	-
201-5-21-1210	INSURANCE	1,929	-	-	1,020	-	1,020
201-5-21-1220	TMRS	423	180	180	140	-	140
TOTAL PERSONNEL		24,164	5,614	5,614	5,800	-	5,800
SUPPLIES							
201-5-21-2000	OFFICE SUPPLIES	-	-	-	-	-	-
201-5-21-2156	OTHER SMALL EQUIPMENT	128	-	-	200	-	200
TOTAL SUPPLIES		128	-	-	200	-	200
TOTAL EXPENDITURES		\$ 24,164	\$ 5,614	\$ 5,614	\$ 6,000	\$ -	\$ 6,000

CITY OF GLENN HEIGHTS
E911 FEES
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES								
205-4-00-4535 911 WIRELESS FEES	\$ 48,598	\$ 52,329	\$ 40,000	\$ 50,622	\$ 53,000	\$ 53,000	\$ -	\$ 53,000
205-4-00-4540 911 LANDLINE FEES	-	-	-	20,447	22,000	22,000	-	22,000
205-4-00-4700 INTEREST	117	124	-	151	201	-	-	-
TOTAL REVENUES	\$ 48,715	\$ 52,453	\$ 40,000	\$ 71,220	\$ 75,201	\$ 75,000	\$ -	\$ 75,000
FUND EXPENDITURES								
PERSONNEL	-	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-	-
CONTRACTED SERVICES	-	-	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	-	-	-	-	-	-	-	-
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	40,000	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL FUND EXPENDITURES	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ 48,715	\$ 52,453	\$ -	\$ 71,220	\$ 75,201	\$ 75,000	\$ -	\$ 75,000
OTHER FINANCING SOURCES (USES)								
CAPITAL LEASE PROCEEDS	-	-	-	-	-	-	-	-
CAPITAL LEASE EXPENDITURES	-	-	-	-	-	-	-	-
TRANSFERS IN (OUT) ¹	-	-	(7,000)	(26,864)	(29,000)	(29,000)	-	(29,000)
TOTAL OTHER FINANCING SOURCES (USES)	-	-	(7,000)	(26,864)	(29,000)	(29,000)	-	(29,000)
NET CHANGE IN FUND BALANCE	\$ 48,715	\$ 52,453	\$ (7,000)	\$ 44,356	\$ 46,201	\$ 46,000	\$ -	\$ 46,000
RESTRICTED FUND BALANCE, OCT 1	48,801	97,516	149,969	149,969	149,969	\$ 196,170	-	196,170
Committed for specific use ²	-	-	-	-	-	(242,170)	-	(242,170)
RESTRICTED FUND BALANCE, SEP 30	\$ 97,516	\$ 149,969	\$ 142,969	\$ 194,325	\$ 196,170	\$ 0	\$ -	\$ 0

¹911 landline fees are used to offset actual monthly costs of E911 telephone bill, and \$7,000 of 911 wireless fees are used to offset a portion of annual salaries paid to dispatchers for call taking.

²To be committed for capital acquisition of new E911 system.

FUND EXPENDITURES - DETAIL

See Section 18-3.2

CITY OF GLENN HEIGHTS
E911 FEES
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

			-----2011 - 2012-----			-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
FUND EXPENDITURES - DETAIL								
OFFICE SUPPLIES								
205-5-32-2000 OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OFFICE SUPPLIES	-	-	-	-	-	-	-	-
DEBT PAYMENTS								
205-5-32-4000 LEASE PAYMENT(S)	-	-	40,000	-	-	-	-	-
TOTAL DEBT PAYMENTS	-	-	40,000	-	-	-	-	-
CAPITAL OUTLAY								
205-5-32-5002 CAPITAL EXPENDITURES	-	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF GLENN HEIGHTS
GRANTS FUND
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	(------2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
FUND EXPENDITURES								
PERSONNEL	\$ -	\$ 23,973	\$ 257,388	\$ 240,150	\$ 312,911	\$ 267,696	\$ -	\$ 267,696
SUPPLIES	-	13,475	2,100	1,920	2,100	1,148	-	1,148
CONTRACTED SERVICES	-	-	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	-	800	2,104	1,172	2,104	2,104	-	2,104
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	84,440	-	-	13,537	100,800	-	100,800
TOTAL FUND EXPENDITURES	\$ -	\$ 122,688	\$ 261,592	\$ 243,242	\$ 330,652	\$ 371,748	\$ -	\$ 371,748
OTHER FINANCING SOURCES (USES)								
OPERATING GRANT PROCEEDS								
AMA Grant	\$ -	\$ 7,789	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DSHS Grant	-	800	-	-	-	-	-	-
CJD Grant (BVP)	-	1,686	-	-	-	-	-	-
TXDOT Grant	-	4,000	-	-	-	-	-	-
SAFER Grant	-	23,810	217,152	204,753	265,773	226,110	-	226,110
CJD Grant (CVA)	-	26,864	35,022	30,791	41,074	35,021	-	35,021
CAPITAL GRANT PROCEEDS								
SECO Grant	-	44,039	-	13,537	13,537	-	-	-
Oncor Grant	-	13,700	-	-	-	-	-	-
FEMA Grant	-	-	-	-	-	100,800	-	100,800
TRANSFERS IN (OUT)								
Transfer from General Fund (CJD Grant Match)	-	-	9,418	7,698	10,268	9,817	-	9,817
TOTAL OTHER FINANCING SOURCES (USES)	-	122,688	261,592	256,779	330,652	371,748	-	371,748
NET CHANGE IN FUND BALANCE	\$ -	\$ -	\$ -	\$ 13,537	\$ -	\$ -	\$ -	\$ -
RESTRICTED FUND BALANCE, OCT 1	-	-	-	-	-	-	-	-
RESTRICTED FUND BALANCE, SEP 30	\$ -	\$ -	\$ -	\$ 13,537	\$ -	\$ -	\$ -	\$ -

DEPARTMENT EXPENDITURES - DETAIL

See Section 18-4.2 and 18-4.3

CITY OF GLENN HEIGHTS
GRANTS FUND
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

		(------2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
ADMINISTRATION									
CAPITAL OUTLAY									
100-5-10-5000	CAPITAL EXPENDITURES	\$ -	\$ 18,712	\$ -	\$ -	\$ 13,537	\$ -	\$ -	-
TOTAL CAPITAL OUTLAY		-	18,712	-	-	13,537	-	-	-
TOTAL ADMINISTRATION		\$ -	\$ 18,712	\$ -	\$ -	\$ 13,537	\$ -	\$ -	\$ -
FIRE DEPARTMENT									
PERSONNEL									
250-5-30-1010	REG SALARIES FULL TIME	\$ -	\$ 19,036	\$ 163,343	\$ 150,942	\$ 201,256	\$ 160,968	\$ -	160,968
250-5-30-1025	OVERTIME	-	-	-	8,722	11,629	12,277	-	12,277
250-5-30-1200	PAYROLL TAXES FICA	-	1,587	12,496	12,215	16,286	13,253	-	13,253
250-5-30-1205	WORKERS COMP INS	-	-	5,276	-	-	-	-	-
250-5-30-1210	INSURANCE	-	2,465	30,861	27,225	29,704	33,923	-	33,923
250-5-30-1220	TMRS	-	885	5,838	5,649	6,897	5,689	-	5,689
TOTAL PERSONNEL		-	23,973	217,814	204,753	265,773	226,110	-	226,110
SUPPLIES									
250-5-30-2007	AMBULANCE SUPPLIES	-	2,490	-	-	-	-	-	-
	SMALL EQUIPMENT	-	5,299	-	-	-	-	-	-
TOTAL SUPPLIES		-	7,789	-	-	-	-	-	-
OPERATING									
250-5-30-3500	CONFERENCE, TRAVEL, TRAINING	-	800	-	-	-	-	-	-
TOTAL OPERATING		-	800	-	-	-	-	-	-
CAPITAL OUTLAY									
250-5-30-5000	CAPITAL EXPENDITURES	-	-	-	-	-	100,800	-	100,800
TOTAL CAPITAL EXPENDITURES		-	-	-	-	-	100,800	-	100,800
TOTAL FIRE DEPARTMENT		\$ -	\$ 32,562	\$ 217,814	\$ 204,753	\$ 265,773	\$ 326,910	\$ -	\$ 326,910

CITY OF GLENN HEIGHTS
GRANTS FUND
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

		(------2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
POLICE DEPARTMENT									
PERSONNEL									
250-5-32-1010	REG SALARIES FULL TIME	\$ -	\$ -	\$ 28,440	\$ 26,637	\$ 35,516	\$ 30,235	\$ -	\$ 30,235
250-5-32-1200	PAYROLL TAXES FICA	-	-	2,176	2,009	2,717	2,313	-	2,313
250-5-32-1205	WORKERS COMP INS	-	-	1,400	-	-	-	-	-
250-5-32-1210	INSURANCE	-	-	5,493	5,816	7,755	8,045	-	8,045
250-5-32-1220	TMRS	-	-	2,065	935	1,151	993	-	993
TOTAL PERSONNEL		-	-	39,574	35,397	47,138	41,586	-	41,586
SUPPLIES									
250-5-32-2003	OTHER OPERATING SUPPLIES	-	-	1,500	1,241	1,500	1,148	-	1,148
250-5-32-2156	SMALL EQUIPMENT	-	5,686	600	679	600	-	-	-
TOTAL SUPPLIES		-	5,686	2,100	1,920	2,100	1,148	-	1,148
OPERATING									
250-5-32-3300	CELL PHONES & WIRELESS CARDS	-	-	1,104	518	1,104	1,104	-	1,104
250-5-32-3500	CONF, TRAVEL, & TRAINING	-	-	1,000	654	1,000	1,000	-	1,000
TOTAL OPERATING		-	-	2,104	1,172	2,104	2,104	-	2,104
CAPITAL OUTLAY									
250-5-32-5000	CAPITAL EXPENDITURES	-	65,728	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	65,728	-	-	-	-	-	-
TOTAL POLICE DEPARTMENT		\$ -	\$ 71,414	\$ 43,778	\$ 38,489	\$ 51,342	\$ 44,838	\$ -	\$ 44,838

CAPITAL PROJECT FUNDS

Capital Project Funds account for the construction of capital assets being financed with revenue sources restricted for this purpose either by debt covenants and/or Council-adopted capital improvement plans.

CAPITAL PROJECT FUNDS

Park Fees - Section 19-2

Ordinance No. O-04-08, Section 3, Sec.15.01.007 Use of Park Fees

A. Fees collected for the City Wide Park Fund shall be used for the purpose of acquisition and development of new centralized community parks and the improvement of existing park facilities intended for use and access by the entire City. Fees collected may be used for land acquisition, site preparation, the extension of utilities to or within sites, the installation-of landscaping, play equipment, or recreation improvements, installation of expansions, new features, athletic fields, parking lots, swimming pools and water recreation facilities, and similar facilities normally associated with parks and recreation, including attendant engineering, architectural, legal, planning or other consultant costs associated with such park development.

B. All expenditures of fees collected shall be made in accordance with the City of Glenn Heights Parks, Recreation & Open Space Master Plan, advice and/or recommendation of the Staff and the Parks & Recreation Board, and as approved by the City Council to best benefit the citizens of Glenn Heights.

C. Any monies paid into the City Wide or Neighborhood Park Fund must be expended by the City of Glenn Heights within ten (10) years from the date received by the City. If such funds are not expended within ten (10) years following final plat approval, the property owner shall be entitled to a refund of such funds upon written request, less any amounts expended for such purposes."

SECTION 4. USE OF PARK FEES PAID UNDER ARTICLE XVII, UNIFIED DEVELOPMENT CODE. Park fees paid to the City under Article XVII, Unified Development Code, prior to the date of enactment of this Ordinance shall be utilized or disposed as follows.

A. All fees paid thereunder for City Wide Parks, being fees paid into the Benefit Area Fund for the Existing Community Park, Linear Parks and Town Center Facilities, shall be transferred to the City Wide Park Fund created hereunder and used pursuant to the terms of this Ordinance, provided, however, that such funds shall be subject to any valid claim for refund under the terms and in the amounts authorized and collected under Article XVII.

B. Fees collected for Neighborhood Parks Services Areas 1, 2 and 3 shall be refunded to current owners of residential units for which fees were paid and the City Manager is directed to conduct a study to identify the recipients of such refunds. Any funds not refunded or claimed shall be disposed of according to applicable State Law.

Street Impact Fees - Section 19-3

Ordinance No. 765-03, Section 1.10 Use of Proceeds of Roadway Impact Fees

A. The impact fees collected within each roadway benefit area may be used to finance, pay for or to recoup the costs of any roadway facility identified in the Roadway Improvement Plan for the roadway benefit area, including the construction contract price, surveying and engineering fees, land acquisition costs (including land purchases, court awards and costs, attorney's fees and expert witness fees), and amounts designed in any reimbursement agreements executed pursuant to Section 1.09.

B. Impact fees may be used to pay for the contract services of an independent qualified engineer or financial consultant preparing or updating the roadway improvements plan who is not an employee of the political subdivision.

C. Impact fees also may be used to pay the principal sum and interest and other finance costs on bonds, notes or other obligations issued by or on behalf of the City to finance such capital improvement.

Impact Fee Study Part III Roadway System dated September 3, 2003, Roadway Improvement Plan, Table III-7

Bear Creek Rd. from I-35E to West City Limits
Westmoreland from North City Limit to Loop 9
Hampton Road from North City Limit to South City Limit
Uhl Rd. from North City Limit to South City Limit
Glenn Heights Blvd. (Loop 9) from Bear Creek Rd. to I-35E

Calculating Impact Fees are according to Page III-7, Section D (1) and (2) of the Impact Fee Study Part III Roadway System dated September 3, 2003.

CAPITAL PROJECT FUNDS (Continued)

Water and Sewer Impact Fees - Section 19-4

Ordinance No. 800-05, Section 1.10 Use of Proceeds of Water and Wastewater Impact Fees

A. The water and wastewater impact fees collected by the City may be used to finance, pay for or to recoup the costs of any water and wastewater facilities identified in the Water and Wastewater Study, including the construction contract price, surveying and engineering fees, land acquisition costs (including land purchases, court awards and costs, attorney's fees, and expert witness fees), and amounts designated in any reimbursement agreements executed pursuant to Section 1.09.

B. Impact fees may be used to pay for the contract services of an independent qualified engineer or financial consultant preparing or updating the water and wastewater improvements plan who is not an employee of the political subdivision.

C. Impact fees also may be used to pay the principal sum and interest and other finance costs on bonds, notes or other obligations issued by or on behalf of the City to finance such capital improvement.

Water and Wastewater Multi-Year Financial Plan dated November 8, 2004 , Water Capital Projects (Page 13)

Water Storage Facility (1mg)

Northwest Pump Station

Glenn Heights Pump Station (2000 gpm)

New 1.5 mg Elevated Storage Tank

CIP Improvements - Uhl Rd. / Greenmound Rd., Westside and Willow Run Water Improvements

Water and Wastewater Multi-Year Financial Plan dated November 8, 2004 , Wastewater Capital Projects (Page 16)

Points A1, A2, B1, C1, C2, C3, C4 and D1 to be located on Figure 2.2 of the Impact Fee Study Water and Wastewater Systems, November 1, 2004.

Uhl Rd. extension North

Uhl Rd. extension South

City's share of TRA WWTP debt over ten-year period

Calculating Impact Fees are according to Page II-12, Section C (3) of the Impact Fee Study Water and Wastewater System dated November 1, 2004.

2006 CO Bonds - Section 19-5

"Certificates of obligation of the City shall be and are hereby authorized to be issued in the aggregate principal amount of \$2,535,000, to be designated and bear the title "CITY OF GLENN HEIGHTS, TEXAS, TAX AND WATERWORKS AND SEWER SYSTEM (LIMITED PLEDGE) REVENUE CERTIFICATES OF OBLIGATION, SERIES 2006" (hereinafter referred to as the "Certificates"), for the purpose of paying contractual obligations to be incurred for (i) street improvements, including curbs, gutters, signalization, lighting, utility line relocation and drainage incidental thereto and the acquisition of land and rights-of-way therefor, and (ii) professional services rendered in connection with the acquisition, construction and financing of the foregoing projects, pursuant to authority conferred by and in conformity with the Constitution and laws of the State of Texas, including V.T.C.A., Local Government Code, Subchapter C of Chapter 271, as amended."

2008 CO Bonds - Section 19-6

"... for the purpose of paying contractual obligations to be incurred for (i) the construction of public works, to wit: (a) street and drainage improvements, including the acquisition of land and rights-of-way therefor, (b) improvements and extensions to the City's combined Waterworks and Sewer System, and (c) park improvements, and (ii) professional services rendered in relation to such projects and the financing thereof ..."

CITY OF GLENN HEIGHTS
PARK FEES
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES								
230-4-00-4600 CITY-WIDE PARK FEES	\$ 23,618	\$ 16,686	\$ -	\$ 11,742	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
230-4-00-4700 INTEREST	2,808	1,001	1,000	534	500	-	-	-
TOTAL REVENUES	\$ 26,426	\$ 17,687	\$ 1,000	\$ 12,276	\$ 12,500	\$ 12,000	\$ -	\$ 12,000
FUND EXPENDITURES								
PERSONNEL	-	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-	-
CONTRACTED SERVICES	-	-	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	-	-	-	-	-	-	-	-
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	52,522	11,991	32,000	4,500	9,000	329,000	-	329,000
TOTAL FUND EXPENDITURES	\$ 52,522	\$ 11,991	\$ 32,000	\$ 4,500	\$ 9,000	\$ 329,000	\$ -	\$ 329,000
REVENUES OVER (UNDER) EXPENDITURES	\$ (26,096)	\$ 5,696	\$ (31,000)	\$ 7,776	\$ 3,500	\$ (317,000)	\$ -	\$ (317,000)
OTHER FINANCING SOURCES (USES)								
TRANSFERS IN (OUT)								
Transfer from 2008 CO Bond Fund	-	-	-	-	-	200,000	-	200,000
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-	200,000	-	200,000
NET CHANGE IN FUND BALANCE	\$ (26,096)	\$ 5,696	\$ (31,000)	\$ 7,776	\$ 3,500	\$ (117,000)	\$ -	\$ (117,000)
RESTRICTED FUND BALANCE, OCT 1	208,050	181,954	136,315	136,315	136,315	139,815	-	139,815
Committed for Neighborhood Area Parks	-	(51,335)	-	-	-	-	-	-
RESTRICTED FUND BALANCE, SEP 30	\$ 181,954	\$ 136,315	\$ 105,315	\$ 144,091	\$ 139,815	\$ 22,815	\$ -	\$ 22,815

FUND EXPENDITURES - DETAIL

See Section 19-2.2

CITY OF GLENN HEIGHTS
PARK FEES
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011 - 2012			2012 - 2013		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
FUND EXPENDITURES - DETAIL								
CAPITAL EXPENDITURES								
230-5-60-5100 PARK EQUIPMENT	\$ 52,522	\$ 11,991	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
230-5-60-5001 HERITAGE PARK SOCCER SIDEW	-	-	32,000	4,500	9,000	329,000	-	329,000
TOTAL CAPITAL EXPENDITURES	\$ 52,522	\$ 11,991	\$ 32,000	\$ 4,500	\$ 9,000	\$ 329,000	\$ -	\$ 329,000

CITY OF GLENN HEIGHTS
STREET IMPACT FEES
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES								
215-4-00-4592 STREET IMPACT FEES	\$ 57,105	\$ 43,808	\$ -	\$ 24,367	\$ 25,000	\$ 25,000	\$ -	\$ 25,000
215-4-00-4700 INTEREST	4,787	1,695	-	496	500	-	-	-
TOTAL REVENUES	\$ 61,892	\$ 45,503	\$ -	\$ 24,863	\$ 25,500	\$ 25,000	\$ -	\$ 25,000
FUND EXPENDITURES								
PERSONNEL	-	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-	-
CONTRACTED SERVICES	38,970	3,527	-	1,490	1,490	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	-	-	-	-	-	-	-	-
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	149,480	-	7,523	10,000	192,511	-	192,511
TOTAL FUND EXPENDITURES	\$ 38,970	\$ 153,007	\$ -	\$ 9,013	\$ 11,490	\$ 192,511	\$ -	\$ 192,511
REVENUES OVER (UNDER) EXPENDITURES	\$ 22,922	\$ (107,504)	\$ -	\$ 15,850	\$ 14,010	\$ (167,511)	\$ -	\$ (167,511)
OTHER FINANCING SOURCES (USES)								
TRANSFERS IN (OUT)								
Transfer to Other Funds	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-	-	-	-
NET CHANGE IN FUND BALANCE	\$ 22,922	\$ (107,504)	\$ -	\$ 15,850	\$ 14,010	\$ (167,511)	\$ -	\$ (167,511)
RESTRICTED FUND BALANCE, OCT 1	238,083	261,005	153,501	153,501	153,501	167,511	-	167,511
RESTRICTED FUND BALANCE, SEP 30	\$ 261,005	\$ 153,501	\$ 153,501	\$ 169,351	\$ 167,511	\$ -	\$ -	\$ -

FUND EXPENDITURES - DETAIL

See Section 19-3.2

CITY OF GLENN HEIGHTS
STREET IMPACT FEES
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	2009-2010 ACTUAL	2010-2011 ACTUAL	(-----2011 - 2012-----)			-----2012 - 2013-----		
			CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
FUND EXPENDITURES - DETAIL								
CONTRACTED SERVICES								
215-5-10-3071 ROADWAY IMPACT FEE STUDY	\$ 36,927	\$ 3,470	\$ -	\$ 1,490	\$ 1,490	\$ -	\$ -	\$ -
215-5-41-3509 ADVERTISING & LEGAL PUBLICATION	-	57	-	-	-	-	-	-
215-5-41-5150 LAND USE MAP	2,043	-	-	-	-	-	-	-
TOTAL CONTRACTED SERVICES	38,970	3,527	-	1,490	1,490	-	-	-
CAPITAL EXPENDITURES								
215-5-40-5305 BEAR CREEK ROAD DESIGN & CONSTRUCTION	-	149,480	-	7,523	10,000	192,511	-	192,511
TOTAL CAPITAL EXPENDITURES	\$ -	\$ 149,480	\$ -	\$ 7,523	\$ 10,000	\$ 192,511	\$ -	\$ 192,511

CITY OF GLENN HEIGHTS
WATER & SEWER IMPACT FEES
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

			(-----2011 - 2012-----)			-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES								
510-4-00-4590 WATER IMPACT FEES	\$ 16,775	\$ 13,590	\$ -	\$ 11,125	\$ 11,000	\$ 11,000	\$ -	\$ 11,000
510-4-00-4591 SEWER IMPACT FEES	68,240	51,992	-	42,650	41,000	41,000	-	41,000
510-4-00-4700 INTEREST	7,181	2,543	-	1,381	1,200	-	-	-
TOTAL REVENUES	\$ 92,196	\$ 68,125	\$ -	\$ 55,156	\$ 53,200	\$ 52,000	\$ -	\$ 52,000
FUND EXPENDITURES								
PERSONNEL	-	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-	-
CONTRACTED SERVICES	14,311	-	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	-	-	-	-	-	-	-	-
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	200,581	156,502	187,500	162,077	168,706	168,706	-	168,706
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL FUND EXPENDITURES	\$ 214,892	\$ 156,502	\$ 187,500	\$ 162,077	\$ 168,706	\$ 168,706	\$ -	\$ 168,706
REVENUES OVER (UNDER) EXPENDITURES	\$ (122,696)	\$ (88,377)	\$ (187,500)	\$ (106,921)	\$ (115,506)	\$ (116,706)	\$ -	\$ (116,706)
OTHER FINANCING SOURCES (USES)								
TRANSFERS IN (OUT)	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-	-	-	-	-
NET CHANGE IN FUND BALANCE	\$ (122,696)	\$ (88,377)	\$ (187,500)	\$ (106,921)	\$ (115,506)	\$ (116,706)	\$ -	\$ (116,706)
RESTRICTED FUND BALANCE, OCT 1	933,617	810,921	722,544	722,544	722,544	607,038	-	607,038
RESTRICTED FUND BALANCE, SEP 30	\$ 810,921	\$ 722,544	\$ 535,044	\$ 615,623	\$ 607,038	\$ 490,332	\$ -	\$ 490,332

FUND EXPENDITURES - DETAIL
See Section 19-4.2

CITY OF GLENN HEIGHTS
WATER & SEWER IMPACT FEES
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

			(-----2011 - 2012-----)			-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
FUND EXPENDITURES - DETAIL								
CONTRACTED SERVICES								
510-5-41-3006 WATER RATE STUDY	\$ 13,411	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
510-5-41-3509 ADVERTISING & LEGAL PUBLICATIONS	900	-	-	-	-	-	-	-
TOTAL CONTRACTED SERVICES	14,311	-	-	-	-	-	-	-
DEBT PAYMENTS								
510-5-42-4200 TRA DEBT PAYMENTS	200,581	156,502	187,500	162,077	168,706	168,706	-	168,706
TOTAL DEBT PAYMENTS	200,581	156,502	187,500	162,077	168,706	168,706	-	168,706
TOTAL EXPENDITURES	\$ 214,892	\$ 156,502	\$ 187,500	\$ 162,077	\$ 168,706	\$ 168,706	\$ -	\$ 168,706

CITY OF GLENN HEIGHTS
2006 CO BOND FUND
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES								
400-4-00- BOND REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400-4-00- INTEREST INCOME	7,931	5,692	-	1,106	1,200	-	-	-
TOTAL REVENUES	\$ 7,931	\$ 5,692	\$ -	\$ 1,106	\$ 1,200	\$ -	\$ -	\$ -
FUND EXPENDITURES								
PERSONNEL	-	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-	-
CONTRACTED SERVICES	-	-	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	-	-	-	-	-	-	-	-
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	210,869	1,252,417	-	-	-	600,000	-	600,000
TOTAL FUND EXPENDITURES	\$ 210,869	\$ 1,252,417	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ 600,000
REVENUES OVER (UNDER) EXPENDITURES	\$ (202,938)	\$ (1,246,725)	\$ -	\$ 1,106	\$ 1,200	\$ (600,000)	\$ -	\$ (600,000)
OTHER FINANCING SOURCES (USES)								
TRANSFERS IN (OUT)								
Transfer from 2008 CO Bond Fund	326,154	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	326,154	-	-	-	-	-	-	-
NET CHANGE IN FUND BALANCE	\$ 123,216	\$ (1,246,725)	\$ -	\$ 1,106	\$ 1,200	\$ (600,000)	\$ -	\$ (600,000)
RESTRICTED FUND BALANCE, OCT 1	1,798,770	1,921,986	675,261	675,261	675,261	676,461	-	676,461
RESTRICTED FUND BALANCE, SEP 30	\$ 1,921,986	\$ 675,261	\$ 675,261	\$ 676,367	\$ 676,461	\$ 76,461	\$ -	\$ 76,461

FUND EXPENDITURES - DETAIL

See Section 19-5.2

CITY OF GLENN HEIGHTS
2006 CO BOND FUND
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

			-----2011 - 2012-----			-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
FUND EXPENDITURES - DETAIL								
CAPITAL EXPENDITURES								
400-5-10- CITY HALL PROJECT	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400-5-40- HAMPTON/BEAR CREEK INTERECT	210,869	1,248,417	-	-	-	-	-	-
400-5-40- FY 2012 STREET PROJECTS	-	-	-	-	-	600,000	-	600,000
TOTAL CAPITAL EXPENDITURES	\$ 210,869	\$ 1,252,417	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ 600,000

REVENUE SOURCES AND RELATED PROJECTS

2006 Bond Proceeds	\$ 2,500,000
DART participation (LAPD Money)	219,273
Interest	108,100
Transfers In:	
Roadway Impact Fees	600,000
Sewer Impact Fees	250,000
2008 Bond Proceeds (transferred in)	626,154
	<u>\$ 4,303,527</u>

	Fiscal Year Ended							TOTAL
	2006	2007	2008	2009	2010	2011	2012	
Street Equipment	55,000	-	-	-	-	-	-	55,000
Asphalt for road repairs	92,301	-	-	-	-	-	-	92,301
Dallas County Street Overlay	-	632,776	526,664	34,352	-	-	-	1,193,792
Hampton/Bear Creek Intersection	-	-	748,599	74,401	210,869	1,248,417	-	2,282,286
City Hall Project	-	-	-	-	-	4,000	-	4,000
	<u>\$ 147,301</u>	<u>\$ 632,776</u>	<u>\$ 1,275,263</u>	<u>\$ 108,753</u>	<u>\$ 210,869</u>	<u>\$ 1,252,417</u>	<u>\$ -</u>	<u>\$ 3,627,379</u>

CITY OF GLENN HEIGHTS
2008 CO BOND FUND
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	2011 - 2012					2012 - 2013		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES								
401-4-00-4000 BOND REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401-4-00-4700 INTEREST INCOME	1,788	796	-	647	650	-	-	-
TOTAL REVENUES	\$ 1,788	\$ 796	\$ -	\$ 647	\$ 650	\$ -	\$ -	\$ -
FUND EXPENDITURES								
PERSONNEL	-	-	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-	-	-
CONTRACTED SERVICES	-	-	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	-	-	-	-	-	-	-	-
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	107,177	-	129,451	101,785	125,451	-	-	-
TOTAL FUND EXPENDITURES	\$ 107,177	\$ -	\$ 129,451	\$ 101,785	\$ 125,451	\$ -	\$ -	\$ -
REVENUES OVER (UNDER) EXPENDITURES	\$ (105,389)	\$ 796	\$ (129,451)	\$ (101,138)	\$ (124,801)	\$ -	\$ -	\$ -
OTHER FINANCING SOURCES (USES)								
TRANSFERS IN (OUT)	-	-	-	-	-	-	-	-
Transfer to 2006 CO Bond Fund	(326,154)	-	-	-	-	-	-	-
Transfer to Park Fund	-	-	-	-	-	(200,000)	-	(200,000)
TOTAL OTHER FINANCING SOURCES (USES)	(326,154)	-	-	-	-	(200,000)	-	(200,000)
NET CHANGE IN FUND BALANCE	\$ (431,543)	\$ 796	\$ (129,451)	\$ (101,138)	\$ (124,801)	\$ (200,000)	\$ -	\$ (200,000)
RESTRICTED FUND BALANCE, OCT 1	1,072,699	641,156	641,952	641,952	641,952	\$ 517,151	-	517,151
RESTRICTED FUND BALANCE, SEP 30	\$ 641,156	\$ 641,952	\$ 512,501	\$ 540,814	\$ 517,151	\$ 317,151	\$ -	\$ 317,151

FUND EXPENDITURES - DETAIL

See Section 19-6.2

CITY OF GLENN HEIGHTS
2008 CO BOND FUND
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

		2011 - 2012			2012 - 2013				
		2009-2010	2010-2011	(-----) CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
FUND EXPENDITURES - DETAIL									
CAPITAL EXPENDITURES									
401-5-00-5400	COURTNEY LANE PARK	\$ 9,097	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
401-5-40-5015	BEAR CREEK/I-35 BRIDGE REPAIR	105,030	-	-	-	-	-	-	-
401-5-60-5400	PARK CONSTRUCTION	(6,950)	-	-	-	-	-	-	-
401-5-40-5003	WELL NO. 7 OVERHAUL	-	-	29,451	29,451	29,451	-	-	-
401-5-46-5000	GATEWAY DRAINAGE PROJECT	-	-	100,000	72,334	96,000	-	-	-
TOTAL CAPITAL EXPENDITURES		\$ 107,177	\$ -	\$ 129,451	\$ 101,785	\$ 125,451	\$ -	\$ -	\$ -

REVENUE SOURCES AND RELATED PROJECTS

2008 Bond Proceeds	\$ 2,021,956
Interest	29,132
Transfers In (Out):	
General Fund	216,594
2008 Bond Proceeds	(626,154)
	<u>\$ 1,641,528</u>

	Fiscal Year Ended					
	2008	2009	2010	2011	2012	TOTAL
I-35 Exit Ramp Relocation	100,837	-	105,030	-	-	205,867
Bear Creek Road Bridge Repair	36,425	16,545	-	-	-	52,970
Water Tank Renovations	163,071	128,925	-	-	-	291,996
Heritage Park Soccer Fields	90,000	-	-	-	-	90,000
Courtney Lane Park	-	139,000	2,148	-	-	141,148
Westmoreland/Bear Creek Wastewater	-	-	184,846	-	-	184,846
Gateway Drainage Project	-	-	-	-	45,934	45,934
\$ -	\$ 390,333	\$ 284,470	\$ 292,024	\$ -	\$ 45,934	\$ 1,012,761

WATER & SEWER FUND

The City's Water & Sewer Fund is used to account for those operations that are financed and operated in a manner similar to private business, or where Council has decided that the determination of revenues earned, costs incurred, and/or net income is necessary for management accountability.

**CITY OF GLENN HEIGHTS
WATER & SEWER FUND SUMMARY
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
REVENUES								
Water Sales	\$ 1,911,677	\$ 2,172,139	\$ 2,069,726	\$ 1,812,583	\$ 2,069,726	\$ 1,925,500	\$ -	\$ 1,925,500
Sewer Sales	1,663,805	2,342,852	2,210,357	2,131,791	2,350,828	2,342,500	-	2,342,500
Late Charges	211,919	265,557	168,000	251,286	270,000	250,000	-	250,000
Reconnect Fees	50,754	51,542	60,000	44,785	48,785	50,000	-	50,000
Water Meters	27,195	19,115	27,750	13,598	15,000	20,000	-	20,000
Tap Fees	400	7,128	10,000	4,795	6,000	3,000	-	3,000
Convenience Fees	338	-	18,000	23,419	25,900	21,000	-	21,000
Interest	1,527	3,634	2,511	1,770	2,511	2,500	-	2,500
Miscellaneous	12,284	10,294	10,800	8,928	11,400	10,000	-	10,000
TOTAL REVENUES	3,879,899	4,872,261	4,577,144	4,292,955	4,800,150	4,624,500	-	4,624,500
EXPENDITURES								
22-Utility Administration	259,329	284,510	250,397	231,507	251,275	270,400	-	270,400
23-Meter Services	216,209	181,936	214,638	158,494	172,493	159,200	-	159,200
41-Water Operations	1,265,137	1,400,182	1,402,176	1,159,111	1,259,296	1,385,600	(7,450)	1,378,150
42-Wastewater Operations	1,578,187	1,796,502	2,102,582	1,645,478	1,789,005	1,845,600	(10,700)	1,834,900
TOTAL EXPENDITURES	3,318,862	3,663,130	3,969,793	3,194,590	3,472,069	3,660,800	(18,150)	3,642,650
REVENUE OVER (UNDER) EXPENDITURES	561,037	1,209,131	607,351	1,098,365	1,328,081	963,700	18,150	981,850
OTHER FINANCING SOURCES (USES)								
00-Lease Purchase Proceeds	44,257	37,088	-	-	-	211,000	(51,000)	160,000
00-Lease Expenditures	(44,257)	(37,088)	-	-	-	(211,000)	51,000	(160,000)
00-Debt Service Payments	(306,978)	(209,050)	(195,950)	(195,950)	(195,950)	(277,100)	-	(277,100)
00-Transfers In (Out):								
Transfer from Debt Service Fund	-	-	195,950	195,950	195,950	277,100	-	277,100
Repayment to General Fund for property taxes used	-	-	-	(195,950)	(195,950)	(277,100)	-	(277,100)
Operating Transfers to GF	(200,000)	-	(100,000)	(91,667)	(100,000)	(100,000)	-	(100,000)
G&A Reimbursement from Utility Funds	(400,532)	(400,532)	(400,532)	(291,871)	(350,000)	(271,000)	-	(271,000)
TOTAL OTHER FINANCING SOURCES (USES)	(907,510)	(609,582)	(500,532)	(579,488)	(645,950)	(648,100)	-	(648,100)
NET CHANGE IN FUND BALANCE	(346,473)	599,549	106,819	518,877	682,131	315,600	18,150	333,750
UNRESTRICTED FUND BALANCE - OCT 1	812,280	465,807	1,065,356	1,065,356	1,065,356	1,247,487		1,247,487
Restrict for capital improvements	-	-	-	-	(500,000)	(250,000)		(250,000)
UNRESTRICTED FUND BALANCE - SEPT 30	\$ 465,807	\$ 1,065,356	\$ 1,172,175	\$ 1,584,233	\$ 1,247,487	\$ 1,313,087	\$ 18,150	\$ 1,331,237

11,031	11,706	12,476
42	91	94

10,978	11,531	-50	11,482
114	114	2	116

**CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
22-UTILITY ADMINISTRATION								
PERSONNEL	\$ 121,954	\$ 151,009	\$ 136,758	\$ 122,018	\$ 134,320	\$ 137,400	\$ -	\$ 137,400
SUPPLIES	2,420	2,600	4,036	2,754	2,975	3,750	-	3,750
CONTRACTED SERVICES	81,192	100,293	76,234	78,172	83,707	84,500	-	84,500
REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
OPERATING	17,879	15,635	20,383	13,400	14,787	19,200	-	19,200
DEPARTMENTAL	22,898	1,786	-	2,177	2,500	2,000	-	2,000
DEBT PAYMENTS	12,986	13,187	12,986	12,986	12,986	12,986	-	12,986
CAPITAL OUTLAY	-	-	-	-	-	10,564	-	10,564
TOTAL UTILITY ADMINISTRATION	\$ 259,329	\$ 284,510	\$ 250,397	\$ 231,507	\$ 251,275	\$ 270,400	\$ -	\$ 270,400

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Utility Billing Manager	1	1	1	1	1	1	0	1
Utility Clerks	2	2	2	2	2	2	0	2
PART-TIME POSITIONS	0	0	0	0	0	0	0	0
TOTAL POSITIONS	3	3	3	3	3	3	0	3

DEPARTMENT DESCRIPTION:

The Utility Administration Department is responsible for monthly utility billings, cash collections, and customer service. This department is also responsible for issuing and following up on service work orders to the City's Water and Wastewater Departments for new customers, final billings, cut-offs for nonpayment, and water leaks. This Department administers and adheres to City policies regarding customer service procedures for those who are unable to pay.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget represents a 7.99% increase when compared to the current year budget. Capital expenditures represent 4.22% of this increase. The remaining increase is related mainly to an increase in merchant service fees related to credit card payments.

CAPITAL EXPENDITURES:

Capital expenditures include Remit Plus Electronic Scanning System for \$10,565. See Section 23-3 for details.

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
22-UTILITY ADMINISTRATION									
PERSONNEL									
500-5-22-1010	REG. SALARIES FULL TIME	\$ 93,166	\$ 113,475	\$ 100,095	\$ 90,377	\$ 100,096	\$ 100,100	\$ -	\$ 100,100
500-5-22-1020	REGULAR SALARIES-PART TIME	-	1,744	-	-	-	-	-	-
500-5-22-1025	OVERTIME	624	194	400	144	394	500	-	500
500-5-22-1200	PAYROLL TAXES FICA	6,992	8,400	7,657	7,169	7,657	7,700	-	7,700
500-5-22-1205	WORKERS COMP	592	475	1,884	1,669	1,669	1,700	-	1,700
500-5-22-1210	INSURANCE	13,560	21,553	23,145	19,196	20,913	24,100	-	24,100
500-5-22-1220	T.M.R.S.	7,020	5,168	3,577	3,463	3,591	3,300	-	3,300
TOTAL PERSONNEL		121,954	151,009	136,758	122,018	134,320	137,400	-	137,400
SUPPLIES									
500-5-22-1300	UNIFORMS AND CLOTHING	35	31	-	-	-	-	-	-
500-5-22-2000	OFFICE SUPPLIES	2,137	2,359	1,636	632	750	2,500	-	2,500
500-5-22-2001	FORMS	45	110	200	-	-	-	-	-
500-5-22-2125	POSTAGE	-	1	200	224	225	250	-	250
500-5-22-2156	OTHER SMALL EQUIPMENT	203	99	2,000	1,898	2,000	1,000	-	1,000
TOTAL SUPPLIES		2,420	2,600	4,036	2,754	2,975	3,750	-	3,750
CONTRACTED SERVICES									
500-5-22-3001	AUDITING	11,500	11,175	12,000	12,000	12,000	13,500	-	13,500
500-5-22-3010	TECHNOLOGY	23,035	24,376	482	-	-	-	-	-
500-5-22-3011	RECORDS MANAGEMENT	-	60	-	-	-	-	-	-
500-5-22-3014	TEMP CONTRACT LABOR	3,666	845	845	-	-	-	-	-
500-5-22-3015	MERCHANT (CC) FEES	7,299	27,713	18,000	23,887	26,800	24,000	-	24,000
500-5-22-3022	ANNUAL SOFTWARE MAINTENANCE	-	-	9,419	9,136	9,419	11,000	-	11,000
500-5-22-3025	WATER BILL PROCESSING/POSTAG	35,692	36,124	35,488	33,149	35,488	36,000	-	36,000
TOTAL CONTRACTED SERVICES		81,192	100,293	76,234	78,172	83,707	84,500	-	84,500
REPAIRS & MAINTENANCE									
500-5-22-3200	R & M STRUCTURE	-	-	-	-	-	-	-	-
500-5-22-3201	R & M SMALL EQUIPMENT	-	-	-	-	-	-	-	-
TOTAL REPAIRS & MAINTENANCE		-	-	-	-	-	-	-	-

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT DETAIL

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
22-UTILITY ADMINISTRATION (Continued)								
OPERATING								
500-5-22-3300 CELL PHONES & WIRELESS CARDS	-	-	384	346	384	400	-	400
500-5-22-3301 TELECOMMUNICATIONS	7,029	5,321	6,766	5,720	6,415	5,500	-	5,500
500-5-22-3302 ELECTRICITY	6,393	7,466	8,696	6,475	7,025	9,000	-	9,000
500-5-22-3303 NATURAL GAS	1,505	1,039	1,300	593	613	1,300	-	1,300
500-5-22-3400 TRAINING	2,767	2,018	3,087	350	350	3,000	-	3,000
500-5-22-3410 BLANKET BOND EXPENSES	267	-	150	-	-	-	-	-
500-5-22-3500 CASH (OVER) SHORT	(82)	(209)	-	(84)	-	-	-	-
TOTAL OPERATING	17,879	15,635	20,383	13,400	14,787	19,200	-	19,200
DEPARTMENTAL								
500-5-99-3099 BAD DEBT WRITE-OFFS	22,898	1,786	-	2,177	2,500	2,000	-	2,000
500-5-22-3625 CONTINGENCY RESERVE	-	-	-	-	-	-	-	-
TOTAL DEPARTMENTAL	22,898	1,786	-	2,177	2,500	2,000	-	2,000
DEBT PAYMENTS								
500-5-22-4145 INCODE LEASE PRINCIPAL	12,986	13,187	12,986	12,986	12,986	12,986	-	12,986
TOTAL DEBT PAYMENTS	12,986	13,187	12,986	12,986	12,986	12,986	-	12,986
CAPITAL OUTLAY								
500-5-22-5000 CAPITAL EXPENDITURES ¹	-	-	-	-	-	10,564	-	10,564
TOTAL CAPITAL OUTLAY	-	-	-	-	-	10,564	-	10,564
TOTAL UTILITY ADMINISTRATION	\$ 259,329	\$ 284,510	\$ 250,397	\$ 231,507	\$ 251,275	\$ 270,400	\$ -	\$ 270,400

¹ Capital expenditures include Remit Plus, an electronic check scanning system that allows utility clerks to scan utility payments made with checks which automatically posts payments to customer accounts. Currently utility clerks are manually entering approximately 2,500 checks month.

**CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT SUMMARY**

	(------2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
23-METER SERVICES								
PERSONNEL	\$ 103,641	\$ 102,465	\$ 111,044	\$ 107,271	\$ 115,619	\$ 124,550	\$ -	\$ 124,550
SUPPLIES	60,135	32,056	60,755	19,881	24,587	23,900	-	23,900
CONTRACTED SERVICES	30,403	24,766	22,334	12,789	13,185	5,950	-	5,950
REPAIRS & MAINTENANCE	4,536	5,549	2,250	1,648	2,000	2,250	-	2,250
OPERATING	1,747	1,355	2,505	1,158	1,355	2,550	-	2,550
DEPARTMENTAL	-	-	-	-	-	-	-	-
DEBT PAYMENTS	15,747	15,745	15,750	15,747	15,747	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL METER SERVICES	\$ 216,209	\$ 181,936	\$ 214,638	\$ 158,494	\$ 172,493	\$ 159,200	\$ -	\$ 159,200

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Meter Readers	0	3	3	3	3	3	0	3
---------------	---	---	---	---	---	---	---	---

PART-TIME POSITIONS

	0	0	0	0	0	0	0	0
--	---	---	---	---	---	---	---	---

TOTAL POSITIONS

DEPARTMENT DESCRIPTION:

Meter Services is responsible for monthly water meter readings used to bill customers for usage. This department is also responsible for meter testing, meter change outs, new meter placement, rereads due to customer complaints, and cut offs due to non-payment.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget represents a decrease of 25.45% when compared to the current year budget. This decrease is due to (1) capital lease payments for vehicles purchased in FY 2010 being paid off in current fiscal year, and (2) a decrease in budgeted water meter purchases.

CAPITAL EXPENDITURES:

No new capital expenditures budgeted for FY 2013.

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
23-METER SERVICES									
PERSONNEL									
500-5-23-1010	REG. SALARIES FULL TIME	\$ 75,395	\$ 62,276	\$ 71,621	\$ 71,133	\$ 77,907	\$ 86,000	\$ -	\$ 86,000
500-5-23-1025	OVERTIME	469	1,390	3,154	1,115	1,500	3,200	-	3,200
500-5-23-1030	CAR ALLOWANCE	1,225	-	-	-	-	-	-	-
500-5-23-1200	PAYROLL TAXES FICA	5,986	5,179	6,522	5,513	6,197	6,850	-	6,850
500-5-23-1205	WORKERS COMP	6,402	4,251	3,555	1,371	1,371	1,400	-	1,400
500-5-23-1210	INSURANCE	8,108	18,555	23,145	16,613	19,171	24,100	-	24,100
500-5-23-1215	UNEMPLOYMENT CLAIMS	1,188	7,021	-	9,014	6,638	-	-	-
500-5-23-1220	T.M.R.S	4,868	3,793	3,047	2,512	2,835	3,000	-	3,000
TOTAL PERSONNEL		103,641	102,465	111,044	107,271	115,619	124,550	-	124,550
SUPPLIES									
500-5-23-1300	UNIFORMS & CLOTHING	502	1,167	1,500	590	750	600	-	600
500-5-23-2000	OFFICE SUPPLIES	447	649	585	240	250	600	-	600
500-5-23-2003	OTHER OPERATING SUPPLIES	6,508	-	-	-	-	-	-	-
500-5-23-2012	JANITORIAL SUPPLIES	-	-	500	146	500	500	-	500
500-5-23-2100	GASOLINE & FUEL	6,678	9,277	7,470	7,587	8,787	7,500	-	7,500
500-5-23-2125	WATER METER PURCHASES	45,805	20,545	50,000	11,178	14,000	14,000	-	14,000
500-5-23-2151	HAND TOOLS	195	418	700	140	300	700	-	700
TOTAL SUPPLIES		60,135	32,056	60,755	19,881	24,587	23,900	-	23,900
CONTRACTED SERVICES									
500-5-23-3013	OTHER PROFESSIONAL SERVICES	15,000	-	-	-	-	-	-	-
500-5-23-3014	TEMP CONTRACT LABOR	15,403	24,766	10,484	10,484	10,484	-	-	-
500-5-23-3023	ANNUAL HARDWARE MAINTENANCE	-	-	-	1,951	1,951	1,950	-	1,950
500-5-23-3030	METER TESTING	-	-	9,850	53	250	3,000	-	3,000
500-5-23-3110	SAFETY EQUIPMENT	-	-	2,000	301	500	1,000	-	1,000
TOTAL CONTRACTED SERVICES		30,403	24,766	22,334	12,789	13,185	5,950	-	5,950
REPAIRS & MAINTENANCE									
500-5-23-3201	R & M SMALL EQUIPMENT	3,208	3,741	-	-	-	-	-	-
500-5-23-3202	R & M AUTO	1,328	1,808	2,250	1,648	2,000	2,250	-	2,250
TOTAL REPAIRS & MAINTENANCE		4,536	5,549	2,250	1,648	2,000	2,250	-	2,250

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT DETAIL

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
23-METER SERVICES (Continued)								
OPERATING								
500-5-23-3300 CELL PHONES & WIRELESS CARDS	-	-	1,155	1,011	1,155	1,200	-	1,200
500-5-23-3301 TELECOMMUNICATIONS	1,068	1,107	-	-	-	-	-	-
500-5-23-3500 CONFERENCE TRAINING & TRAVEL	679	248	1,350	147	200	1,350	-	1,350
TOTAL OPERATING	1,747	1,355	2,505	1,158	1,355	2,550	-	2,550
DEBT PAYMENTS								
500-5-23-4010 2010 VEHICLES LEASE PRINCIPAL	15,747	15,745	15,750	15,747	15,747	-	-	-
TOTAL DEBT PAYMENTS	15,747	15,745	15,750	15,747	15,747	-	-	-
TOTAL METER SERVICES	\$ 216,209	\$ 181,936	\$ 214,638	\$ 158,494	\$ 172,493	\$ 159,200	\$ -	\$ 159,200

**CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
41-WATER OPERATIONS								
PERSONNEL	\$ 353,681	\$ 383,105	\$ 397,660	\$ 340,464	\$ 363,790	\$ 408,014	\$ -	\$ 408,014
SUPPLIES	20,771	35,568	33,372	25,289	29,027	31,100	-	31,100
CONTRACTED SERVICES	680,994	607,352	673,400	575,188	628,741	653,900	-	653,900
REPAIRS & MAINTENANCE	60,111	103,707	113,127	43,550	49,536	96,500	-	96,500
OPERATING	113,036	129,974	125,934	109,420	119,139	111,600	-	111,600
DEPARTMENTAL	4,697	17,073	23,500	18,937	22,800	32,500	-	32,500
DEBT PAYMENTS	31,847	31,846	8,336	8,336	8,336	51,986	(7,450)	44,536
CAPITAL OUTLAY	-	91,557	26,847	37,927	37,927	-	-	-
TOTAL WATER OPERATIONS	\$ 1,265,137	\$ 1,400,182	\$ 1,402,176	\$ 1,159,111	\$ 1,259,296	\$ 1,385,600	\$ (7,450)	\$ 1,378,150

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Director of Public Works	0	1	1	1	1	1	0	1
Superintendent	1	1	1	1	1	1	0	1
Secretary	1	1	1	1	1	1	0	1
Water Technician	3	3	3	3	3	3	0	3
Cross Connection	1	1	1	1	1	1	0	1
TOTAL POSITIONS	6	7	7	7	7	7	0	7

DEPARTMENT DESCRIPTION:

The City's Water Department is responsible for the pumping, chlorination, and distribution of potable water to its 4,000+ customers; for the maintenance and repair of the City's existing water infrastructure including pumps, motors, storage tanks, mains, and lines; and determines the need for and provides oversight for the construction of new infrastructure.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget includes an increase of \$10,000 in water testing fees. TCEQ requires lead and copper samples every three years, and a new annual sample for trihalomethanes. Also included in the current year is an additional \$5,000 in R&M for upkeep on the generator. FY 2012-2013 proposed budget represents an increase of less than 1% when compared to the current year budget.

CAPITAL EXPENDITURES:

FY 2012-2013 proposed capital expenditures include one (1) truck estimated at \$21,000, one (1) dump truck at \$60,000, and one (1) backhoe estimated at \$100,000. Requested capital expenditures total \$160,000 to be purchased with capital lease proceeds (see Section 28-1). Annual payments of \$36,200 for these assets are included in the FY 2012-2013 proposed budget.

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
41-WATER OPERATIONS									
PERSONNEL									
500-5-41-1000	EXEMPT SALARY	\$ 36,689	\$ 55,385	\$ 68,892	\$ 67,410	\$ 73,427	\$ 77,500	\$ -	\$ 77,500
500-5-41-1010	REG. SALARIES FULL TIME	221,877	216,941	217,916	176,635	188,993	216,500	-	216,500
500-5-41-1025	OVERTIME	10,117	11,469	9,500	8,532	9,507	11,000	-	11,000
500-5-41-1030	CAR ALLOWANCE	-	-	-	-	-	-	-	-
500-5-41-1036	CERTIFICATION PAY	-	-	4,200	3,335	3,600	3,600	-	3,600
500-5-41-1200	PAYROLL TAXES FICA	19,796	20,458	22,989	17,962	21,078	23,800	-	23,800
500-5-41-1205	WORKERS COMP	13,226	10,780	5,452	4,830	4,830	5,000	-	5,000
500-5-41-1210	INSURANCE	31,919	48,980	58,206	43,248	45,284	60,430	-	60,430
500-5-41-1215	UNEMPLOYMENT CLAIMS	-	4,568	-	9,461	9,848	-	-	-
500-5-41-1220	T.M.R.S.	20,057	14,524	10,505	9,051	7,223	10,184	-	10,184
TOTAL PERSONNEL		353,681	383,105	397,660	340,464	363,790	408,014	-	408,014
SUPPLIES									
500-5-41-1300	UNIFORMS & CLOTHING	1,229	2,293	1,500	231	250	1,500	-	1,500
500-5-41-2000	OFFICE SUPPLIES	2,296	1,422	1,800	1,363	1,800	1,800	-	1,800
500-5-41-2006	CHEMICALS	3,107	6,630	7,000	5,510	7,000	7,000	-	7,000
500-5-41-2012	JANITORIAL SUPPLIES	492	375	1,000	399	500	1,000	-	1,000
500-5-41-2100	GASOLINE & FUELS	9,806	18,332	15,072	13,054	14,210	15,000	-	15,000
500-5-41-2125	POSTAGE	531	756	1,500	1,526	1,526	1,500	-	1,500
500-5-41-2130	LANDSCAPING	-	749	1,000	741	741	1,000	-	1,000
500-5-41-2151	HAND TOOLS	645	1,743	1,000	881	1,000	1,000	-	1,000
500-5-41-2155	SMALL OFFICE EQUIPMENT	1,470	575	1,200	-	-	-	-	-
500-5-41-2156	OTHER SMALL EQUIPMENT	756	201	1,000	690	1,000	-	-	-
500-5-41-2170	SAFETY EQUIPMENT	439	2,492	1,300	894	1,000	1,300	-	1,300
TOTAL SUPPLIES		20,771	35,568	33,372	25,289	29,027	31,100	-	31,100
CONTRACTED SERVICES									
500-5-41-3003	ENGINEERING SERVICES	4,769	2,041	2,000	934	-	-	-	-
500-5-41-3005	JANITORIAL SERVICE	-	3,915	3,900	3,900	3,900	3,900	-	3,900
500-5-41-3014	TEMP CONTRACT LABOR	-	-	-	14,841	14,841	-	-	-
500-5-41-3015	CITY WATER PURCHASES	676,225	601,396	667,500	555,513	610,000	650,000	-	650,000
TOTAL CONTRACTED SERVICES		680,994	607,352	673,400	575,188	628,741	653,900	-	653,900

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)			-----2012 - 2013-----				
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
		BUDGET	BUDGET	BUDGET	ACTUAL	YEAR END	BUDGET	CHANGES	ADOPTED
41-WATER OPERATIONS (Continued)									
REPAIRS & MAINTENANCE									
500-5-41-3200	R & M STRUCTURES	10,092	9,653	12,100	2,772	3,000	2,000	-	2,000
500-5-41-3201	R & M SMALL EQUIPMENT	338	779	1,075	116	500	1,000	-	1,000
500-5-41-3202	R & M AUTO/TRUCK	6,713	5,517	8,652	1,686	2,000	6,000	-	6,000
500-5-41-3204	R & M WATER SYSTEM	39,767	81,154	80,000	36,232	40,000	77,000	-	77,000
500-5-41-3206	R & M HEAVY EQUIPMENT	3,201	4,564	9,800	1,708	3,000	9,000	-	9,000
500-5-41-3215	R & M STORAGE TANK	-	2,040	1,500	1,036	1,036	1,500	-	1,500
TOTAL REPAIRS & MAINTENANCE		60,111	103,707	113,127	43,550	49,536	96,500	-	96,500
OPERATING									
500-5-41-3300	CELL PHONES & WIRELESS CARDS	-	-	4,136	3,652	4,136	3,600	-	3,600
500-5-41-3301	TELECOMMUNICATIONS	9,640	8,453	8,364	4,042	5,300	5,300	-	5,300
500-5-41-3302	ELECTRICITY	93,193	112,616	100,734	92,985	100,000	90,000	-	90,000
500-5-41-3500	CONFERENCE, TRAINING & TRA	6,501	5,289	7,200	5,883	6,003	7,200	-	7,200
500-5-41-3502	COMMUNITY DAY	84	464	500	-	-	500	-	500
500-5-41-3503	PRINTING, COPY & PHOTO	327	143	750	609	750	750	-	750
500-5-41-3505	OTHER OPERATING EXPENSES	2,334	343	500	-	-	500	-	500
500-5-41-3506	DUES, SUBSCRIPTIONS & PUB	701	493	750	450	450	750	-	750
500-5-41-3507	TRA LAB EXPENSE	256	2,173	3,000	1,799	2,500	3,000	-	3,000
TOTAL OPERATING		113,036	129,974	125,934	109,420	119,139	111,600	-	111,600
DEPARTMENTAL									
500-5-41-3513	EMPLOYEE RELATIONS	-	746	1,000	254	300	-	-	-
500-5-41-3531	RENTAL EQUIPMENT	1,197	1,971	2,500	1,396	2,500	2,500	-	2,500
500-5-41-3550	TCEQ FEES	3,500	14,356	20,000	17,287	20,000	30,000	-	30,000
TOTAL DEPARTMENTAL		4,697	17,073	23,500	18,937	22,800	32,500	-	32,500
DEBT PAYMENTS									
500-5-41-4009	FY 2009 VEHICLES LEASE PAYMENT	23,511	23,510	-	-	-	-	-	-
500-5-41-4011	FY 2010 VEHICLES LEASE PAYMENT	8,336	8,336	8,336	8,336	8,336	8,336	-	8,336
500-5-41-4012	FY 2013 VEHICLES LEASE PAYMENT	-	-	-	-	-	43,650	(7,450)	36,200
TOTAL DEBT PAYMENTS		31,847	31,846	8,336	8,336	8,336	51,986	(7,450)	44,536

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT DETAIL

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
41-WATER OPERATIONS (Continued)								
CAPITAL OUTLAY								
500-5-41-5030 MAINS & EXTENSIONS	-	11,000	-	-	-	-	-	-
500-5-41-5035 CAPITAL EXPENDITURES	-	80,557	26,847	37,927	37,927	-	-	-
TOTAL CAPITAL OUTLAY	-	91,557	26,847	37,927	37,927	-	-	-
TOTAL WATER OPERATIONS	\$ 1,265,137	\$ 1,400,182	\$ 1,402,176	\$ 1,159,111	\$ 1,259,296	\$ 1,385,600	\$ (7,450)	\$ 1,378,150

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT SUMMARY

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
42-WASTEWATER OPERATIONS								
PERSONNEL	\$ 98,202	\$ 121,467	\$ 123,792	\$ 106,131	\$ 117,322	\$ 120,300	\$ -	\$ 120,300
SUPPLIES	20,788	26,387	28,750	18,614	22,600	22,900	-	22,900
CONTRACTED SERVICES	1,417,362	1,607,925	684,624	604,453	654,427	667,200	-	667,200
REPAIRS & MAINTENANCE	17,458	19,621	23,390	6,084	8,920	19,600	-	19,600
OPERATING	24,058	20,565	29,050	17,979	19,410	18,600	-	18,600
DEPARTMENTAL	319	537	1,200	66	100	1,200	-	1,200
DEBT PAYMENTS	-	-	1,211,776	892,151	966,226	995,800	(10,700)	985,100
CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL WATER OPERATIONS	\$ 1,578,187	\$ 1,796,502	\$ 2,102,582	\$ 1,645,478	\$ 1,789,005	\$ 1,845,600	\$ (10,700)	\$ 1,834,900

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Service Technicians	3	3	3	3	3	3	0	3
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PART-TIME POSITIONS

	0	0	0	0	0	0	0	0
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Total Positions

	3	3	3	3	3	3	0	3
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DEPARTMENT DESCRIPTION:

The City's Wastewater Department is responsible for the collection and transportation of nonpotable water and sewage to TRA's wastewater plant located in Red Oak. This department is also responsible for the maintenance and repair of the City's existing wastewater infrastructure including pumps, motors, mains, and lines; and determines the need for and provides oversight for the construction of new infrastructure.

SIGNIFICANT BUDGET CHANGES:

FY 2012-2013 proposed budget represents a decrease \$245,082 or 13%. \$226,690 of this decrease is due to TRA expenditures. Rehabilitation of man holes in the previous year drastically decreased the amount of storm water entering the sewer system thus reducing the City's costs to TRA for wastewater treatment in the current year and future years.

CAPITAL EXPENDITURES:

FY 2012-2013 proposed capital expenditure includes one (1) truck estimated at \$30,000 (see page 28-1) with a budgeted annual lease payment of \$10,700 in FY 2012-2013. **Removed by City Council.**

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
							BUDGET		
42-WASTEWATER OPERATIONS									
PERSONNEL									
500-5-42-1010	REG. SALARIES FULL TIME	\$ 70,067	\$ 83,281	\$ 86,034	\$ 76,163	\$ 82,387	\$ 82,300	\$ -	\$ 82,300
500-5-42-1025	OVERTIME	1,228	3,219	3,000	796	2,967	3,000	-	3,000
500-5-42-1200	PAYROLL TAXES FICA	5,467	6,666	6,811	5,814	6,530	6,500	-	6,500
500-5-42-1205	WORKERS COMP	5,731	4,487	1,620	1,435	1,435	1,500	-	1,500
500-5-42-1210	INSURANCE	10,372	19,908	23,145	19,184	20,942	24,200	-	24,200
500-5-42-1220	T.M.R.S.	5,337	3,906	3,182	2,739	3,061	2,800	-	2,800
TOTAL PERSONNEL		98,202	121,467	123,792	106,131	117,322	120,300	-	120,300
SUPPLIES									
500-5-42-1300	UNIFORMS & CLOTHING	761	1,540	1,400	150	700	1,500	-	1,500
500-5-42-2000	OFFICE SUPPLIES	490	520	900	423	900	900	-	900
500-5-42-2006	CHEMICALS	11,857	15,467	15,000	13,848	15,000	12,000	-	12,000
500-5-42-2012	JANITORIAL SUPPLIES	484	340	1,000	326	1,000	1,000	-	1,000
500-5-42-2100	GASOLINE & FUELS	3,998	5,504	8,950	2,509	3,500	7,000	-	7,000
500-5-42-2151	HAND TOOLS	335	560	250	171	250	250	-	250
500-5-42-2155	SMALL EQUIPMENT	2,338	-	-	-	-	-	-	-
500-5-42-2170	SAFETY EQUIPMENT	525	2,456	1,250	1,187	1,250	250	-	250
TOTAL SUPPLIES		20,788	26,387	28,750	18,614	22,600	22,900	-	22,900
CONTRACTED SERVICES									
500-5-42-3003	ENGINEERING SERVICES	-	971	3,000	-	-	-	-	-
500-5-42-3015	T.R.A. SEWAGE SYSTEM	1,417,362	1,606,954	681,624	604,453	654,427	667,200	-	667,200
TOTAL CONTRACTED SERVICES		1,417,362	1,607,925	684,624	604,453	654,427	667,200	-	667,200
REPAIRS & MAINTENANCE									
500-5-42-3200	R & M STRUCTURES	2,394	1,766	2,000	241	250	2,000	-	2,000
500-5-42-3201	R & M SMALL EQUIPMENT	305	1,449	1,120	620	1,120	1,000	-	1,000
500-5-42-3202	R & M AUTO/TRUCK	564	1,591	3,720	609	1,000	5,000	-	5,000
500-5-42-3205	R & M SEWER SYSTEM	13,813	14,100	15,000	3,758	5,000	10,000	-	10,000
500-5-42-3206	R & M HEAVY EQUIPMENT	382	715	1,550	856	1,550	1,600	-	1,600
TOTAL REPAIRS & MAINTENANCE		17,458	19,621	23,390	6,084	8,920	19,600	-	19,600

CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT DETAIL

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
42-WASTEWATER OPERATIONS (Continued)								
OPERATING								
500-5-42-3300 CELL PHONES & WIRELESS CARDS	866	1,163	1,000	945	1,000	1,000	-	1,000
500-5-42-3302 ELECTRICITY	19,998	18,003	24,000	16,661	18,000	16,000	-	16,000
500-5-42-3500 CONFERENCE, TRAINING & TRA	446	402	1,350	310	310	1,400	-	1,400
500-5-42-3503 PRINTING, COPY & PHOTO	-	53	200	63	100	200	-	200
500-5-42-3505 OTHER OPERATING EXPENSES	2,748	944	2,000	-	-	-	-	-
500-5-42-3506 DUES, SUBSCRIPTIONS & PUB	-	-	500	-	-	-	-	-
TOTAL OPERATING	24,058	20,565	29,050	17,979	19,410	18,600	-	18,600
DEPARTMENTAL								
500-5-42-3531 RENTAL EQUIPMENT	319	537	1,200	66	100	1,200	-	1,200
TOTAL DEPARTMENTAL	319	537	1,200	66	100	1,200	-	1,200
DEBT PAYMENTS								
500-5-42-4155 TRA DEBT SERVICE PAYMENTS	-	-	1,211,776	892,151	966,226	985,100	-	985,100
500-5-42-4013 FY 2013 VEHICLE LEASE PAYMENTS	-	-	-	-	-	10,700	(10,700)	-
TOTAL DEBT PAYMENTS	-	-	1,211,776	892,151	966,226	995,800	(10,700)	985,100
CAPITAL OUTLAY								
500-5-42-5000 CAPITAL EXPENDITURES	-	-	-	-	-	-	-	-
500-5-42-5030 MAINS & EXTENSIONS	-	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-	-	-
TOTAL WASTEWATER OPERATIONS	\$ 1,578,187	\$ 1,796,502	\$ 2,102,582	\$ 1,645,478	\$ 1,789,005	\$ 1,845,600	\$ (10,700)	\$ 1,834,900

**CITY OF GLENN HEIGHTS
WATER & SEWER EXPENDITURES
DEPARTMENT SUMMARY**

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
00-OTHER FINANCING SOURCES (USES)								
CAPITAL LEASES¹								
500-4-99-4010 LEASE PURCHASE PROCEEDS	\$ 44,257	\$ 37,088	\$ -	\$ -	\$ -	\$ 211,000	\$ (51,000)	\$ 160,000
500-5-99-5010 CAPITAL LEASE ACQUISITIONS	(44,257)	(37,088)	-	-	-	(211,000)	51,000	(160,000)
TOTAL CAPITAL LEASES	-	-	-	-	-	-	-	-
GRANTS & CONTRIBUTIONS²								
500-4-00-4840 CAPITAL GRANT PROCEEDS	-	-	-	-	-	72,501	-	72,501
500-5-99-5000 CAPITAL GRANT EXPENDITURES	-	-	-	-	-	(72,501)	-	(72,501)
TOTAL CAPITAL GRANTS & CONTRIBUTIONS	-	-	-	-	-	-	-	-
BOND DEBT PAYMENTS								
500-5-99-4015 INTEREST EXPENSE	(47,182)	(49,050)	(45,950)	(45,950)	(45,950)	(42,100)	-	(42,100)
500-5-99-4120 FISCAL AGENT FEES	(2,085)	-	-	-	-	-	-	-
500-5-99-4140 BOND PRINCIPAL PAYMENTS	(170,000)	(160,000)	(150,000)	(150,000)	(150,000)	(235,000)	-	(235,000)
500-5-99-4999 LOSS ON BOND REFUNDING	(87,711)	-	-	-	-	-	-	-
TOTAL BOND DEBT PAYMENTS	(306,978)	(209,050)	(195,950)	(195,950)	(195,950)	(277,100)	-	(277,100)
TRANSFERS IN (OUT)								
500-4-00-4902 TRANSFERS FROM DSF	-	-	195,950	195,950	195,950	277,100	-	277,100
REPAYMENT FOR DEBT	-	-	-	(195,950)	(195,950)	(277,100)	-	(277,100)
500-5-00-6901 G&A REIMBURSEMENT - MGT	(400,532)	(400,532)	(188,614)	(172,771)	(188,614)	(183,087)	-	(183,087)
500-5-00-6902 G&A REIMBURSEMENT - CITYWIDE	-	-	(17,255)	(21,116)	(17,255)	(22,257)	-	(22,257)
500-5-00-6903 G&A REIMBURSEMENT - ALLOC	-	-	(194,663)	(97,984)	(144,131)	(65,656)	-	(65,656)
OPERATING TRANSFER TO GF	(200,000)	-	(100,000)	(91,667)	(100,000)	(100,000)	-	(100,000)
TOTAL TRANSFERS IN (OUT)	(600,532)	(400,532)	(304,582)	(383,538)	(450,000)	(371,000)	-	(371,000)
TOTAL OTHER FINANCING SOURCES (USES)	\$ (907,510)	\$ (609,582)	\$ (500,532)	\$ (579,488)	\$ (645,950)	\$ (648,100)	\$ -	\$ (648,100)

¹ Capital lease purchases are as follows:

Department	Description	Estimated Cost	Years Financed	Budgeted Payment	GL Account
500-41	Dump Truck	60,000	5	13,600	500-5-41-4012
500-41	Backhoe	100,000	5	22,600	500-5-41-4012
		<u>\$ 160,000</u>		<u>\$ 36,200</u>	

² Represents Resolution R-17-12 - CDBG grant from Dallas County to continue Morgan Heights Water Improvement Project.

DRAINAGE FUND

The City's Drainage Fund is used to account for those operations that are financed and operated in a manner similar to private business, or where Council has decided that the determination of revenues earned, costs incurred, and/or net income is necessary for management accountability.

**CITY OF GLENN HEIGHTS
DRAINAGE FUND SUMMARY**
Revenues, Expenditures, Other Financing Sources (Uses), and Change in Fund Balance

	(-----2011 - 2012-----)					-----2012 - 2013-----			
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED	
REVENUES									
Drainage Fees - Residential	\$ 128,587	\$ 218,691	\$ 224,660	\$ 203,393	\$ 222,038	\$ 220,000	\$ -	\$ 220,000	
Drainage Fees - Commercial	15,628	29,435	32,760	27,445	29,820	30,000	-	30,000	
Interest	28	3	-	2	-	-	-	-	
TOTAL REVENUES	144,243	248,129	257,420	230,840	251,858	250,000	-	250,000	
EXPENDITURES									
46-Stormwater Operations	89,819	158,327	228,879	130,868	216,314	232,300	(7,450)	224,850	
TOTAL EXPENDITURES	89,819	158,327	228,879	130,868	216,314	232,300	(7,450)	224,850	
REVENUE OVER (UNDER) EXPENDITURES	54,424	89,802	28,541	99,972	35,544	17,700	7,450	25,150	
OTHER FINANCING SOURCES (USES)									
99-Lease Purchase Proceeds	-	22,247	-	-	-	21,000	(21,000)	-	
99-Lease Expenditures	-	(22,247)	-	-	-	(21,000)	21,000	-	
00-Capital Grant Proceeds	-	72,399	-	-	-	-	-	-	
00-Capital Grant Expenditures	-	(72,399)	-	-	-	-	-	-	
99-Operating Transfers In (Out)	(32,000)	(12,500)	(12,500)	(11,458)	(12,500)	(12,500)	-	(12,500)	
TOTAL OTHER FINANCING SOURCES (USES)	(32,000)	(12,500)	(12,500)	(11,458)	(12,500)	(12,500)	-	(12,500)	
NET CHANGE IN FUND BALANCE	22,424	77,302	16,041	88,514	23,044	5,200	7,450	12,650	
BEGINNING UNASSIGNED FUND BALANCE - OCT 1	(91,644)	(69,220)	8,082	8,082	8,082	31,126		31,126	
ENDING UNASSIGNED FUND BALANCE - SEPT 30	\$ (69,220)	\$ 8,082	\$ 24,123	\$ 96,596	\$ 31,126	\$ 36,326	\$ 7,450	\$ 43,776	

246	434	625
-281	19	39

591	636	-20	616
53	57	14	71

CITY OF GLENN HEIGHTS
DRAINAGE FUND EXPENDITURES
DEPARTMENT SUMMARY

	(-----2011 - 2012-----)					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
46-STORMWATER OPERATIONS								
PERSONNEL	\$ -	\$ 32,833	\$ 41,144	\$ 39,752	\$ 42,122	\$ 44,950	\$ -	\$ 44,950
SUPPLIES	1,323	6,703	16,905	4,523	17,015	17,050	-	17,050
CONTRACTED SERVICES	25,616	32,704	59,000	30,462	55,500	55,500	-	55,500
REPAIRS & MAINTENANCE	23,175	47,687	64,478	27,557	57,325	59,500	-	59,500
OPERATING	7,326	3,098	7,050	2,890	7,050	6,550	-	6,550
DEPARTMENTAL	1,205	10,000	12,000	297	12,000	16,000	-	16,000
DEBT PAYMENTS	2,836	25,302	28,302	25,387	25,302	32,750	(7,450)	25,300
CAPITAL OUTLAY	28,338	-	-	-	-	-	-	-
TOTAL STORMWATER OPERATIONS	\$ 89,819	\$ 158,327	\$ 228,879	\$ 130,868	\$ 216,314	\$ 232,300	\$ (7,450)	\$ 224,850

PERSONNEL SUMMARY

FULL-TIME POSITIONS

Service Technicians	0	1	1	1	1	1	0	1
PART-TIME POSITIONS	0	0	0	0	0	0	0	0
Total Positions	0	1	1	1	1	1	0	1

DEPARTMENT DESCRIPTION:

The City's Storm water Department is responsible for the repair and maintenance of existing drainage ditches, culverts, and storm water inlets. This Department also oversees all capital projects for new drainage ditches, culverts, and storm water inlets.

SIGNIFICANT BUDGET CHANGES:

No significant changes anticipated. FY 2012-2013 proposed budget represents a decrease of less than 1% when compared to FY 2011-2012 current budget.

CAPITAL EXPENDITURES:

~~Capital expenditures include one (1) truck estimated at \$22,000 to be purchased with capital lease proceeds (see Section 31-4). An annual payment of \$7,920 for this asset is included in the FY 2012-2013 proposed budget.~~ **Removed by City Council**

CITY OF GLENN HEIGHTS
DRAINAGE FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)					-----2012 - 2013-----		
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
46-STORMWATER OPERATIONS									
PERSONNEL									
550-5-46-1010	REGULAR SALARIES- FULL TIME	\$ -	\$ 26,006	\$ 29,557	\$ 29,479	\$ 31,148	\$ 32,800	\$ -	\$ 32,800
550-5-46-1025	OVERTIME	-	3,278	-	94	-	-	-	-
550-5-46-1200	FICA/MEDICARE	-	2,197	2,261	2,262	2,383	2,500	-	2,500
550-5-46-1205	WORKERS COMP INS	-	-	555	493	493	500	-	500
550-5-46-1210	INSURANCE	-	59	7,715	6,380	6,985	8,050	-	8,050
550-5-46-1220	TMRS	-	1,293	1,056	1,044	1,113	1,100	-	1,100
TOTAL PERSONNEL		-	32,833	41,144	39,752	42,122	44,950	-	44,950
SUPPLIES									
550-5-46-1300	UNIFORMS	-	140	500	116	500	500	-	500
550-5-46-2000	OFFICE SUPPLIES	272	-	90	185	200	200	-	200
550-5-46-2003	WATER TESTING KITS	733	-	550	-	550	550	-	550
550-5-46-2008	CLEAN UP DAY EXPENSE	169	1,507	2,500	117	2,500	2,500	-	2,500
550-5-46-2012	JANITORIAL SUPPLIES	-	-	300	-	300	300	-	300
550-5-46-2100	GASOLINE & FUEL	52	2,213	5,865	3,504	5,865	5,900	-	5,900
550-5-46-2125	POSTAGE	97	19	1,000	235	1,000	1,000	-	1,000
550-5-46-2151	HAND TOOLS	-	30	100	72	100	100	-	100
550-5-46-2170	SAFETY EQUIPMENT	-	570	1,000	294	1,000	1,000	-	1,000
550-5-46-2330	EDUCATIONAL MATERIALS	-	2,224	5,000	-	5,000	5,000	-	5,000
TOTAL SUPPLIES		1,323	6,703	16,905	4,523	17,015	17,050	-	17,050
CONTRACTED SERVICES									
550-5-46-3003	ENGINEERING	2,339	19,965	3,500	-	-	-	-	-
550-5-46-3013	OTHER PROFESSIONAL SERVICES	19,842	-	-	-	-	-	-	-
550-5-46-3014	TEMP. CONTRACT LABOR	317	8,635	-	-	-	-	-	-
550-5-46-3050	STREET SWEEPING	3,071	-	5,000	-	5,000	5,000	-	5,000
550-5-46-3051	HOUSEHOLD HAZARDOUS WASTE D	47	1,363	10,000	423	10,000	10,000	-	10,000
550-5-46-3052	ROW MAINTENANCE	-	2,741	40,000	30,039	40,000	40,000	-	40,000
550-5-46-3054	TRA	-	-	500	-	500	500	-	500
TOTAL CONTRACTED SERVICES		25,616	32,704	59,000	30,462	55,500	55,500	-	55,500

CITY OF GLENN HEIGHTS
DRAINAGE FUND EXPENDITURES
DEPARTMENT DETAIL

		(-----2011 - 2012-----)				-----2012 - 2013-----			
		2009-2010	2010-2011	CURRENT	Y-T-D	PROJECTED	CITY MANAGER	COUNCIL	COUNCIL
		ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	PROPOSED	CHANGES	ADOPTED
46-STORMWATER OPERATIONS (Continued)									
REPAIRS & MAINTENANCE									
550-5-46-3201	R & M SMALL EQUIPMENT	63	-	-	-	-	-	-	-
550-5-46-3202	R & M VEHICLE	-	-	325	263	325	500	-	500
550-5-46-3206	R & M HEAVY EQUIPMENT	373	6,962	12,000	1,405	7,000	7,000	-	7,000
550-5-46-3210	R & M SIGNS & MARKINGS	588	926	2,000	693	-	2,000	-	2,000
550-5-46-3245	R & M STORM WATER SYSTEM	22,151	39,799	50,153	25,196	50,000	50,000	-	50,000
TOTAL REPAIRS & MAINTENANCE		23,175	47,687	64,478	27,557	57,325	59,500	-	59,500
OPERATING									
550-5-99-3099	BAD DEBT WRITE-OFFS	2,206	-	-	-	-	-	-	-
550-5-46-3300	CELL PHONES & WIRELESS CARDS	-	-	350	349	350	350	-	350
550-5-46-3301	TELECOMMUNICATIONS	-	327	-	-	-	-	-	-
550-5-46-3500	CONFERENCE TRAINING & TRAVEL	2,619	2,273	4,500	590	4,500	4,000	-	4,000
550-5-46-3503	PRINTING, COPY, & PHOTO	452	53	200	100	200	200	-	200
550-5-46-3508	CITY NEWSLETTER	-	-	2,000	1,851	2,000	2,000	-	2,000
550-5-46-3509	NEWSPAPER ADVERTISEMENT	2,049	445	-	-	-	-	-	-
TOTAL OPERATING		7,326	3,098	7,050	2,890	7,050	6,550	-	6,550
DEPARTMENTAL									
550-5-46-3516	CITY CLEAN UP	-	-	-	-	-	4,000	-	4,000
550-5-46-3580	TIRE BATTERY FLUID DISPOSAL	1,205	-	2,000	297	2,000	2,000	-	2,000
550-5-46-3590	MANHOLE REHABILITATION	-	10,000	10,000	-	10,000	10,000	-	10,000
TOTAL DEPARTMENTAL		1,205	10,000	12,000	297	12,000	16,000	-	16,000
DEBT PAYMENTS									
550-5-46-4005	NOTE PAYMENT - GRADALL	2,836	20,302	20,302	20,387	20,302	20,300	-	20,300
550-5-46-4011	2011 VEHICLES LEASE PRINCIPAL	-	5,000	8,000	5,000	5,000	5,000	-	5,000
550-5-46-4013	2013 VEHICLES LEASE PRINCIPAL	-	-	-	-	-	7,450	(7,450)	-
TOTAL DEBT PAYMENTS		2,836	25,302	28,302	25,387	25,302	32,750	(7,450)	25,300
CAPITAL OUTLAY									
550-5-46-5000	CAPITAL EXPENDITURES	28,338	-	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY		28,338	-	-	-	-	-	-	-
TOTAL STORM WATER		\$ 89,819	\$ 158,327	\$ 228,879	\$ 130,868	\$ 216,314	\$ 232,300	\$ (7,450)	\$ 224,850

CITY OF GLENN HEIGHTS
DRAINAGE FUND EXPENDITURES
DEPARTMENT DETAIL

	-----2011 - 2012-----					-----2012 - 2013-----		
	2009-2010 ACTUAL	2010-2011 ACTUAL	(-----)2011 - 2012----- CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	CITY MANAGER PROPOSED BUDGET	COUNCIL CHANGES	COUNCIL ADOPTED
00-OTHER FINANCING SOURCES (USES)								
CAPITAL LEASES								
550-4-99-4010 CAPITAL LEASE PROCEEDS	\$ -	\$ 22,247	\$ -	\$ -	\$ -	\$ 21,000	\$ (21,000)	\$ -
550-5-99-5010 CAPITAL LEASE EXPENDITURES	-	(22,247)	-	-	-	(21,000)	21,000	-
TOTAL CAPITAL LEASES	-	-	-	-	-	-	-	-
GRANTS & CONTRIBUTIONS								
550-4-00-4840 CDBG GRANT PROCEEDS	-	72,399	-	-	-	-	-	-
550-5-99-5000 CAPITAL GRANT EXPENDITURES	-	(72,399)	-	-	-	-	-	-
TOTAL GRANTS & CONTRIBUTIONS	-	-	-	-	-	-	-	-
TRANSFERS IN (OUT)								
550-5-99-6001 Operating Transfers (In lieu of taxes)	(32,000)	(12,500)	(12,500)	(11,458)	(12,500)	(12,500)	-	(12,500)
TOTAL TRANSFERS IN (OUT)	(32,000)	(12,500)	(12,500)	(11,458)	(12,500)	(12,500)	-	(12,500)
TOTAL OTHER FINANCING SOURCES (USES)	\$ (32,000)	\$ (12,500)	\$ (12,500)	\$ (11,458)	\$ (12,500)	\$ (12,500)	\$ -	\$ (12,500)

SCHEDULE OF CAPITAL EXPENDITURES

**ADOPTED
FY 2012-2013**

DESCRIPTION OF ITEM	DEPARTMENT	COST	GL ACCOUNT	REVENUE SOURCE
Mobile Equipment:				
Dump Truck	Water	60,000	500-5-99-5010	Capital Lease
Backhoe	Water	100,000	500-5-99-5010	Capital Lease
Total Mobile Equipment		\$ 160,000		
Safety Equipment:				
P25-Compliant Radios	Fire	37,600	100-5-30-5000	General/FEMA Grant*
Bunker Gear (6)	Fire	12,000	100-5-30-5000	General/FEMA Grant*
P25-Compliant Radios	Fire	10,000	250-5-30-5000	FEMA Grant**
Bunker Gear (6) & Helmets (12)	Fire	18,000	250-5-30-5000	FEMA Grant**
SCBAs (12)	Fire	82,800	250-5-30-5000	FEMA Grant**
Total Safety Equipment		\$ 160,400		
Technology:				
Time Entry Software	Finance	5,000	100-5-20-5001	General Revenue
Electronic Check Scanning Software	Utility Administration	10,564	500-5-22-5000	Utility Revenue
Total Technology		\$ 15,564		
Capital Projects:				
ADA-compliant Park Sidewalk	Parks	329,000	230-5-60-5001	Parks Fees/2008 Bonds
Bear Creek Road Design	Streets	192,511	215-5-40-5305	Street Impact Fees
Street Improvement Plan	Streets	600,000	400-5-40-5503	2006 Bonds
Morgan Heights Water Impr Project	Water	72,501	500-5-99-5000	CDBG Grant Proceeds
Total Capital Projects		\$ 1,194,012		
TOTAL CAPITAL EXPENDITURES:		<u>\$ 1,529,976</u>		

* If FEMA grant awarded in Spring 2013, these expenditures will be paid from grant proceeds. The City will only be required to pay \$2,480 (5% grant match) of the \$49,600 currently budgeted.

** If the FEMA grant is not awarded in Spring 2013, these expenditures will not be purchased.

CITY OF GLENN HEIGHTS
 FY 2012-2013
 Schedule of Indebtedness

Lendor	Loan Amount	Frequency	Payment	Rate	Ending Balance @ 09/30/12	FY 2012-2013 Capital Lease Additions (Proposed)	Principal		Interest	Total		
							FY 2012-2013 Principal Payments	Ending Balance @ 9/30/13	FY 2012-2013 Interest Payments	FY 2012-2013 Total Budgeted Payments	GL Expenditure Account	
CAPITAL LEASES												
Diversified Lending (Incode)	\$ 133,115	Monthly	\$ 2,915	9.99%								
Financial Applications	\$ 58,414		\$ 1,279		18,016		14,239	3,777	1,109	15,348	100-5-20-4145	
Municipal Court System	\$ 25,280		\$ 554		7,797		6,162	1,635	480	6,642	100-5-21-4145	
CIS Utility Billing System	\$ 49,421		\$ 1,082		15,242		12,047	3,195	939	12,986	500-5-22-4145	
Houston Community Bank (Ambulance)	\$ 131,602	Annually	\$ 30,020	4.55%	82,445		26,268	56,177	3,751	30,019	100-5-30-4157	
Ford Motor Credit (FY 2011 Vehicles) 2011 Ford F-250 4x2	\$ 28,395	Annually	\$ 6,382	6.20%	16,996		5,328	11,668	1,054	6,382	100-5-60-4011	
Ford Motor Credit (FY 2011 Vehicles)	\$ 59,336	Annually	\$ 13,336	6.20%								
2011 Ford F-150 4x2	\$ 20,196		\$ 4,539		12,088		3,790	8,298	749	4,539	500-5-41-4011	
2011 Ford Escape	\$ 16,893		\$ 3,797		10,111		3,170	6,941	627	3,797	500-5-41-4011	
2011 Ford F-150 4x4	\$ 22,248		\$ 5,000		13,316		4,175	9,141	825	5,000	550-5-46-4011	
Ford Motor Credit (FY 2011 Vehicles) 2 - 2011 Chevrolet Tahoe 2 - 2012 Chevrolet Equinox	\$ 149,789	Annually	\$ 52,866	6.00%	96,923		47,050	49,873	5,815	52,865	100-5-32-4011	
Ford Motor Credit (CM Vehicle) 2012 Chevrolet Equinox	\$ 25,803	Annually	\$ 9,148	6.50%	16,655		8,065	8,590	1,083	9,148	100-5-11-4012	
* Ford Motor Credit (Dump Truck)	\$ 60,000	Annually	\$ 13,600	6.50%	-	60,000	13,600	46,400	-	13,600	500-5-41-4012	
* Ford Motor Credit (Backhoe)	\$ 100,000	Annually	\$ 22,600	6.50%	-	100,000	22,600	77,400	-	22,600	500-5-41-4012	
TOTAL CAPITAL LEASES					289,590	160,000	166,494	283,096	16,432	182,926		
NOTES PAYABLE												
Prosperity Bank (Gradall)	\$ 120,000	Monthly	\$ 1,692	4.85%	81,591	-	16,713	64,878	3,589	20,302	550-5-46-4005	
TOTAL NOTES PAYABLE					81,591	-	16,713	64,878	3,589	20,302		
BONDS PAYABLE												
2003 Combination Tax & Revenue	\$ 750,000	Annually	See Schedule	4.65%	365,000	-	55,000	310,000	16,973	71,973	300-5-00-4003	
2006 Combination Tax & Revenue	\$ 2,535,000	Annually	See Schedule	4.20%	1,735,000	-	160,000	1,575,000	69,510	229,510	300-5-00-4006	
2008 Combination Tax & Revenue	\$ 2,050,000	Annually	See Schedule	4.04%	1,775,000	-	80,000	1,695,000	70,094	150,094	300-5-00-4008	
2010 GO Refunding Bonds	\$ 2,025,000	Annually	See Schedule	2.00%	1,715,000	-	235,000	1,480,000	42,100	277,100	300-5-00-4010	
TOTAL BONDS PAYABLE					5,590,000	-	530,000	5,060,000	198,677	728,677		
TOTAL INDEBTEDNESS BY FISCAL YEAR							\$ 713,207		\$ 218,698	\$ 931,905		
						Revenue Sources						
						Debt Service						
						General Fund		Utility Fund		Total		
FY 2011-2012 proposed budget includes:												
Total debt payments for capital leases						\$ 182,926	\$ 120,404	\$ -	\$ 62,522	\$ 182,926		
Total debt payments for notes payable						20,302	-	-	20,302	20,302		
Total debt payments for bonds payable						728,677	-	728,677	-	728,677		
Total debt payments						\$ 931,905	\$ 120,404	\$ 728,677	\$ 82,824	\$ 931,905		

* New leases in FY 2012-2013 per City Council adopted budget.

CITY OF GLENN HEIGHTS
 FY 2012-2013
 Schedule of Indebtedness

	09/30/14		09/30/2015		09/30/2016		09/30/2017		09/30/2018		09/30/2019 - 09/30/2023		09/30/24 - 09/30/2028		FUTURE MINIMUM DEBT PAYMENTS		Total Remaining Payments	
Lendor	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest		
CAPITAL LEASES																		
Diversified Lending (Incode)																		
Financial Applications	3,777	60	-	-	-	-	-	-	-	-	-	-	-	-	3,777	60	3,837	
Municipal Court System	1,635	26	-	-	-	-	-	-	-	-	-	-	-	-	1,635	26	1,661	
CIS Utility Billing System	3,195	51	-	-	-	-	-	-	-	-	-	-	-	-	3,195	51	3,246	
Houston Community Bank (Ambulance)	27,464	2,556	28,713	1,306	-	-	-	-	-	-	-	-	-	-	56,177	3,862	60,039	
Ford Motor Credit (FY 2011 Vehicles)	5,658	723	6,009	373	-	-	-	-	-	-	-	-	-	-	11,668	1,096	12,764	
2011 Ford F-250 4x2																		
Ford Motor Credit (FY 2011 Vehicles)																		
2011 Ford F-150 4x2	4,025	515	4,274	265	-	-	-	-	-	-	-	-	-	-	8,299	780	9,078	
2011 Ford Escape	3,366	430	3,575	222	-	-	-	-	-	-	-	-	-	-	6,941	652	7,593	
2011 Ford F-150 4x4	4,433	567	4,708	292	-	-	-	-	-	-	-	-	-	-	9,142	859	10,000	
Ford Motor Credit (FY 2011 Vehicles)	49,873	2,992	-	-	-	-	-	-	-	-	-	-	-	-	49,873	2,992	52,866	
2 - 2011 Chevrolet Tahoe																		
2 - 2012 Chevrolet Equinox																		
Ford Motor Credit (CM Vehicle)	8,590	558	-	-	-	-	-	-	-	-	-	-	-	-	8,590	558	9,148	
2012 Chevrolet Equinox																		
* Ford Motor Credit (Dump Truck)	10,584	3,016	11,272	2,328	12,005	1,595	12,539	815	-	-	-	-	-	-	46,400	7,754	54,154	
* Ford Motor Credit (Backhoe)	17,569	5,031	18,711	3,889	19,927	2,673	21,193	1,378	-	-	-	-	-	-	77,400	12,971	90,371	
TOTAL CAPITAL LEASES	140,169	16,526	77,263	8,675	31,932	4,268	33,732	2,193	-	-	-	-	-	-	283,096	31,662	314,757	
NOTES PAYABLE																		
Prosperity Bank (Gradall)	17,542	2,760	18,412	1,890	19,325	977	9,598	132	-	-	-	-	-	-	64,878	5,759	70,637	
TOTAL NOTES PAYABLE	17,542	2,760	18,412	1,890	19,325	977	9,598	132	-	-	-	-	-	-	64,878	5,759	70,637	
BONDS PAYABLE																		
2003 Combination Tax & Revenue	55,000	14,415	60,000	11,858	60,000	9,068	65,000	6,278	70,000	3,255	-	-	-	-	310,000	44,873	354,873	
2006 Combination Tax & Revenue	170,000	62,580	175,000	55,335	185,000	47,775	190,000	39,900	200,000	31,710	655,000	41,895	-	-	1,575,000	247,485	1,822,485	
2008 Combination Tax & Revenue	85,000	66,761	90,000	63,226	90,000	59,590	95,000	55,853	100,000	51,914	555,000	195,031	680,000	71,104	1,695,000	511,565	2,206,565	
2010 GO Refunding Bonds	235,000	37,400	240,000	32,050	250,000	25,925	755,000	37,500	-	-	-	-	-	-	1,480,000	132,875	1,612,875	
TOTAL BONDS PAYABLE	545,000	181,156	565,000	162,469	585,000	142,358	1,105,000	139,531	370,000	86,879	1,210,000	236,926	680,000	71,104	5,060,000	936,798	5,996,798	
TOTAL INDEBTEDNESS BY FISCAL YEAR	\$ 702,711	\$ 200,442	\$ 660,675	\$ 173,033	\$ 636,257	\$ 147,602	\$ 1,148,330	\$ 141,856	\$ 370,000	\$ 86,879	\$ 1,210,000	\$ 236,926	\$ 680,000	\$ 71,104	\$ 5,407,973	\$ 974,218	\$ 6,382,192	

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* New leases in FY 2012-2013 per City Council adopted